

Basic Course Information

Semester	Spring 2015	Instructor Name	D. Rowley
Course Title & #	Composition and Reading 110	Email	deirdre.rowley@imperial.edu
CRN #	20294	Webpage (optional)	
Room	2751 (Tuesdays)	Office	Science Building: 2792
Class Dates	February 17, 2015 – June 12, 2015	Office Hours	M 8:30-9:30am; Tue 1-2pm; Weds 5:30-6:30pm; Thurs 12-1pm
Class Days	Tuesday rm. 2157 / Thursday online	Office Phone #	760-355-6484
Class Times	9:45 – 11:50am	Office contact if student will be out or emergency	Blackboard Messaging
Units	4 credits		

Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

What is a Hybrid Class?

A hybrid class meets one day a week in the classroom with the teacher for 2 hours. The instruction and assignments for the other class meeting is online. The online portion of the class is available for several days for the student to complete as fits his or her personal schedule. The hybrid course covers the same work, uses the same books, and has the same assignments as a face-to-face class that meets in the classroom twice a week.

A hybrid class helps students arranging classes around their work schedules. It helps students with small children who find coming to class twice a week difficult. A hybrid class' meeting once a week in the classroom provides students specific teacher help with the assignments, interaction with other students in the class, and opportunities for clarification of both the online and in class work. A hybrid class works well for those students with busy schedules, who are not comfortable with idea of a fully online class.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate mastery of research strategies, including appropriate use and correct documentation of research materials (ILO1, ILO4, ILO5)
2. Demonstrate mastery of pre-writing strategies, including brainstorming and outlining (ILO1, ILO2)
3. Develop an essay of multiple pages that effectively presents and strongly supports a thesis statement. (ILO1, ILO2)
4. Demonstrate command of rules regarding plagiarism and academic ethics. (ILO3)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Read, analyze, and interpret a variety of written texts, including one single-author text.
2. Identify evidence, tone, purpose, and audience, and fallacies in a variety of written works.
3. Demonstrate a thorough understanding of the writing process, from development and drafting to revising and editing.
4. Demonstrate a command of varying writing patterns, such as comparison and contrast, definition, and argumentation.
5. Demonstrate an understanding of connotative and figurative language while writing for an academic audience.
6. Adapt writing strategies to the requirements of the writing situation (e.g., to essay exam or other timed writing, research writing, reflective writing)
7. Examine and analyze their own writing and that of other students with a view towards improving the effectiveness of the written work.
8. Develop text analysis and interpretation supported by citations, synthesized with the study and application of documentation styles and library skills (including electronic databases) to produce a research paper.
9. Demonstrate an understanding of the writing process by writing at least four essays using a variety of rhetorical

modes, along with one research paper, composing a total of at least 6,000 words. Expository and argumentative papers constitute the bulk of student writing.

10. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

- *Ideas & Details* by M. Garrett Bauman, 8th ed., Cengage Learning, ISBN: 978-0-8400-2884-6, paperback or ebook, required
- Aplia Grammar Review (bundled with *Ideas & Details* also available separately)
- *Old Man's War* by John Scalzi, published by TOR (Tom Doherty Associated LLC) ISBN: 978-0-7653-4827-2, paperback or ebook, required
- *Using Sources Effectively* by Robert A. Harris, Pyczak Publishing, 3rd edition, 2011, ISBN: 1-884585-93-0, paperback, required
- Any hardcopy English only dictionary. No electronic dictionaries or translators.
- A three ring binder with a supply of lined paper. Assignments handed in must be on lined binder paper, not torn out of a spiral notebook.
- A portable source, such as a memory stick, for saving your essays when working in the Writing Lab.

Course Requirements and Instructional Methods

- This class uses the Writing Workshop Method, which provides time and help to improve your writing.
 - Peer conferences.
 - Essays going through several drafts.
 - All drafts are turned in with the completed hard copy essay.
 - Essays submitted through Blackboard and hard copy submitted in class.
 - Essays must be submitted electronically and as a hard copy to be eligible for grading.
- All essays use MLA format. This will be gone over in class.
- Classroom: oral discussions, journals, quizzes, essay structure and practice.
- Online journals are in the class Blackboard site. Each journal assignment is related to an assigned reading. Students have one week to complete an assigned journal. Minimum length is two paragraphs, with each paragraph having a minimum of seven sentences.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

- English 110 is a 4 credit class.
- 4 hours spent in class.
- 8 hours spent out-of-class reading, studying, and doing assignments.

The following essay topics are not available. (So many essays have been submitted on these topics that there is a real danger of Mrs. R. falling asleep while attempting to read even one more.)

- My Wedding (or anyone else's wedding)
- My Divorce (or anyone else's divorce)
- The Birth of My Child (or anyone else's child)
- Capital Punishment
- Abortion
- The Second Amendment / NRA (or any related topic)
- Homosexuality / Gay Pride / How I Came Out (or any related topic)
- Religion
- Medical Issues (Diabetes, Cancer, or similar topics)

Course Grading Based on Course Objectives

- Grades are weighted as follows:
 - Essays – 15%
 - Quick Writes – 20%
 - Quizzes – 10%
 - Homework (covers out-of-class assignments plans, drafts, research, and journals) – 5%
 - Mid-Term – 10%
 - Final – 40%

- Assignments are due when collected, usually at the beginning of class.
- Late work is not accepted. If you arrive late to class and the assignment has already been collected, your work is considered late and will not be accepted.
- Online and hard copy journals must be completed when due.
- Students who arrive after an activity has begun will not be individually accommodated.
- Essays are only accepted for grading the day they are due.
- Essays must be submitted electronically and in hard copy to be eligible for grading.
- There is no extra credit.
- Be aware: Homework may only be worth 5%, but a string of zeros as 5% of a grade can mathematically spell disaster.
- Quizzes:
 - Not all quizzes are announced.
 - Missed quizzes cannot be made up. (No exceptions)
 - Late arrivals are not eligible to take quizzes already in progress.
- Quick Writes:
 - Quick Writes – practice for the mid-term and the final, are not always announced.
 - One missed Quick Write may be made up within five school days of the day it was originally given. A second or third missed Quick Write may not be made up.
 - It is the student's responsibility to make arrangements to make up a missed Quick Write.
 - Missed Quick Writes are made up in the English Department in the Science Building.
- Grades will be available in Blackboard 24/7

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor. **Exceptions**: ebooks.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more

information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Help

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Study Skills Center (library). Please speak to the instructor about labs unique to your specific program.
- **Library Services:** There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313, if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities, please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

These assignments and due dates are tentative and may change during the semester. College classes require assignments be read prior to the class in which the information will be utilized.

Module or Week	Activity, Assignment, and/or Topic	<i>Old Man's War</i>	Sources
Week 1	Syllabus, Introduction, & Quiz (Using a copy of the syllabus.) <i>Ideas & Details</i> Ch. 1, Essay #1 Topic		
Week 2	<i>Ideas & Details</i> Ch. 2 Plagiarism, Discussion, work on Essay #1, Lab Day-2/24		Ch. 6
Week 3	<i>Ideas & Details</i> Ch. 3; Work on Essay #1, Science Fiction, Discussion, Summarizing, Essay #1 Due Friday (750 words minimum)	Ch. 1	Ch. 5
Week 4	<i>Ideas & Details</i> Ch. 4 Critical Analysis, Discussion, Essay #2 Topic, Lab Day-3/10	Ch. 2	Ch. 1
Week 5	<i>Ideas & Details</i> Ch. 5 (Quick Write) Lab Day-3/17	Ch. 3 & 4 Quiz	Ch. 2
Week 6	<i>Ideas & Details</i> Ch. 6 Work on Essay #2, Essay #2 Due Friday (1,000 words minimum)	Ch. 5 & 6	Ch. 3

Week 7	<i>Ideas and Details</i> Ch. 8 Essay #3 Topic, Work on Essay #3, Lab Day-3/31	Ch. 7	Ch. 4
Week 8	<i>Ideas & Details</i> Ch. 9; Mid-Term, Lab Day-4/14 Work on Essay #3	Ch. 8 Quiz	Review Ch. 6
Week 9	<i>Ideas & Details</i> Ch. 15 Work on Essay #3, Essay #3 Due Friday (1,000 words minimum)	Ch. 9 & 10	Ch. 7
Week 10	<i>Ideas & Details</i> Ch. 13 Library Tour, Begin Research Paper	Ch. 11 & 12 Quiz ch. 1- 10	Ch. 8
Week 11	Review Summarizing & Paraphrasing Research, Work on Research Paper, Lab Day-5/5	Ch. 13 & 14	Review Ch. 5
Week 12	Critical Analysis; Research; Work on Research Paper, Lab Day-5/12 Research Paper Due Sunday (Body = 1,500 minimum)		Ch. 9
Week 13	<i>Ideas & Details</i> Ch. 14; Lab Day-5/19 (Quick Write)	Ch. 15 & 16 Quiz Part 2 through Ch. 14	
Week 14	<i>Ideas & Details</i> Ch. 10 & 11: Utilizing the power of story. Lab Day-5/28	Ch. 17 & 18	
Week 15	Review for Final Exam, Lab Day-6/2	Final Quiz	
Week 16	Return Research Papers; Exam in Lab-6/9		

Tentative, subject to change without prior notice