

Basic Course Information

Semester	Spring 2015	Instructor's Name	Prof. Diana Ferrell
Course Title & #	English 008: Basic English Composition I	Instructor's Email	diana.ferrell@imperial.edu diaferrell@yahoo.com
CRN #	20228; 20229	Office	2799
Room	2900		
Class Dates	February 17-June 12	Office Hours	Mon. 11:30 AM-12:00 PM; 4:45 PM - 5:15 PM Tues. 4:15 PM – 5:15 PM Wed. 11:30 AM - 12:30 PM; 4:45 PM- 5:15 PM Fri. 11:30 AM – 12:00 PM
Class Days	MWF	Office Phone #	(760) 355-5702 (will only answer during office hours)
Class Times	CRN 20228--- 8:35 - 9:50 a.m. CRN 20229--- 10:00 -11:15 a.m.	Office secretary phone number (in case of emergency)	(760) 355- 6224 or you can just email me
Units	4.0		

Course Description

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, nondegree applicable); **Prerequisites:** ESL 005 with a minimum grade of C or better or Score of 5008 on the English Composition placement test.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
2. Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.
3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.
4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a

variety of written texts.

5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.
8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

Required Texts:

1. Brandon, Lee. (2013). *Sentences, Paragraphs, and Beyond: With Integrated Readings*. 7th edition, Wadsworth Cengage Learning. ISBN-10: 1133591922
2. Aplia access (comes with Lee Brandon textbook package from IVC Bookstore)
3. A college dictionary (The dictionary should include around 70,000 entries, word histories, and biographical information. **American Heritage** and **Random House** are good choices.)
4. A folder or binder in which you must save ALL class materials

Course Requirements and Instructional Methods

Quizzes (Reading Comprehension & Grammar)

- Quizzes will be based on concepts discussed in class (such as grammar) as well as readings that are assigned. Most quizzes, but not all, will be announced in advance. **You cannot make up an in-class quiz if you are absent or late to class.** At the end of the semester, I will drop your lowest quiz score for just **one** quiz. (*The Cumulative Grammar Quiz at the end of the semester will not be dropped.* Most quizzes will be administered during class, but some quizzes may also be administered over Blackboard. Quizzes assigned through Blackboard will be announced in advance.) You will need to bring a long Scantron and a pencil for the **Cumulative Grammar Final** at the end of the semester.

Classwork, Journals, and Homework

- Classwork refers to in-class writings or assignments, peer review worksheets, paragraphs, and practice essays. Homework refers to any assigned work (such as worksheets, paragraph drafts, grammar exercises, etc.) that is to be taken home and completed as well as exercises assigned from the textbook. Journals refers to journal writing prompts that may either be assigned as classwork or as homework.
- You must do your homework if you wish to do well in this class. Doing homework prepares you for the day's class, **so I don't accept late homework.**

Essays 1, 2, 3, 4 & 5:

- Students will be required to write five major essays (reading response, descriptive narration, exemplification, compare/contrast, and an argumentative essay). Bluebooks must be purchased for in-class essays. Comments will be made on in-class essays. Make sure you do not miss class on these days because there are no make-ups!
- Outside-class essays will require outlines, rough drafts, and a final draft. I will make comments on outlines and rough drafts, but not on final drafts. If you do not turn in a completed final draft on the date that it is due, you will automatically fail that assignment. A copy of the final draft will also need to be submitted to Blackboard's plagiarism checker, Safe Assign.

Final Essay:

- The final will be an in-class essay based on what we have worked on throughout the semester. This essay is a Common Final and will be graded as Pass/Fail.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

GRADING

Assignments	% OF GRADE
Quizzes (Reading Comprehension & Grammar)	20%
Classwork, Journals, & Homework	10%
Essay 1, 2, 3, 4 & 5 (Essays 1-4 are 10% each; Essay 5 is 15 %)	55%
Final Essay	15%
Total	100%

GRADING SCALE

Letter	Percent
A =	90-100 %
B =	80-89 %
C =	70-79 %
D =	60-69 %
F =	0-59 %

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.
- Should you miss any class, you are responsible for any and all assignments which are due upon your return, including any handouts there may have been during class. Also note that **late assignments will not be accepted**. You must make the effort to discuss any questions or concerns in advance of the due dates.

Classroom Etiquette

- Electronic Devices: Turn off all cell phones, iPods, iPhones, etc. Laptops can only be used by students who have registered with disabled student services and who need the laptop to perform in-class work.
- Classroom Courtesy: Be courteous, polite, and considerate to all members of the class at all times. Each and every student’s voice and opinion is important to class discussions. Furthermore, every comment should be shared and responded to respectfully. Your professional courtesy is expected and appreciated.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.

- **Be Prepared For Class:** Arrive on time, be prepared with all readings, and bring all texts under investigation. You must **bring your own copy** of the text to EVERY class session. Please make the effort to use the restrooms or the telephone before class.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Blackboard and Due Dates

Blackboard:

- Important documents and assignments will be posted regularly on Blackboard (BB). It is also important that you check your email and the Blackboard home page as I often send messages through BB. If you're absent or if you lose a document, go to BB! For certain assignments, you may also be required to submit or turn in your work through BB.

Due Dates: PLEASE READ CAREFULLY:

- Work is due in class at the beginning of class. If you're late to class, the assignment will also be considered as such. If you are absent and need to email your work, you must email it before the class starts that day; otherwise, the email will be considered late, and late work is not accepted.
- Late or incomplete assignments cannot be made up.

Academic Honesty

- **Plagiarism** is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service.

Additional Help and Resources

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Classmate Contact Information

Classmate Contact Info

If you miss a class, you are responsible for getting the homework for the next class. To do so, call a classmate. Write down the names and phone numbers or emails of three people in the room.

Classmate #1: *Name:* _____ *Phone/Email:* _____

Classmate #2: *Name:* _____ *Phone/Email:* _____

Classmate #3: *Name:* _____ *Phone/Email:* _____

Tentative Class Calendar

WEEK	TOPICS	DATE	CLASS PROJECT	ASSIGNMENT DUE
1	<i>Introduction</i> <i>The Writing Process, Thesis Statements & Outlines</i>	M 2/16	No class! (Lincoln's B-day)	
		W 2/18	Introduction to English 008 – Syllabus Intro to the Writing & Reading Process Reading Techniques Ch. 2	HW1: Purchase texts & dictionary
		F 2/20	Ch. 16 Writing Process: Stage 1	
2	<i>Reading Responses: Summary & Reaction</i>	M 2/23	Ch. 17 Writing Process: Stage 2	
		W 2/25	Ch. 19 Paragraphs & Essays Ch. 3 Reading Based Writing (Summary/Reaction)	
		F 2/27	Ch. 3 Reading Response cont'd Ch. 4 Parts of Speech	HW2: Summary Journal
3	<i>Reading Response</i>	M 3/2	Ch. 3 Reading Response cont'd Ch. 5 Subjects & Verbs	HW3: Reaction Journal & Ch. 4 Ex. 2
		W 3/4	Ch. 3 Reading Response cont'd	HW4: Ch. 5 Ex. 2, 4, 6
		F 3/6	Essay 1: (in-class) Reading Response	HW5: Bring a Bluebook or Greenbook
4	<i>Intro to Descriptive Narration</i> <i>Quiz</i>	M 3/9	Ch. 20 Intro to Descriptive Narration Ch. 6 Kinds of Sentences	
		W 3/11	Ch. 20 Descriptive Narration cont'd	HW6: Ch. 6 Ex. 7 & 8 HW7: Descriptive Journal
		F 3/13	Quiz 1 (Ch. 4-6) Ch. 20 cont'd	HW8: Narrative outline
5	<i>Descriptive Narration: Editing & Revising</i>	M 3/16	Essay 2: Descriptive Narration Rough Draft Peer Review	HW9: Bring 3 copies of rough draft
		W 3/18	Ch. 18 Writing Process: Stage 3 Revising/Editing Ch. 7 Combining Sentences	
		F 3/20	Ch. 20 cont'd Ch. 8 Fragments, Run-ons, Comma Splices	HW10: Ch. 7 Ex. 4, 6, 8
6	<i>Intro to Exemplification</i> <i>Quiz</i>	M 3/23	Ch. 20 cont'd Revising	HW11: Ch. 8 Ex 4 & 14
		W 3/25	Essay 2: Descriptive Narration Final Draft Due Ch. 21 Intro to Exemplification	HW12: Essay 2 Final Draft Due
		F 3/27	Quiz 2 (Ch. 7 & 8) Ch. 21 Exemplification cont'd	

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7	Exemplification cont'd	M 3/30	Ch. 21 cont'd Ch. 9 Verbs	HW13: Exemplification Journal
		W 4/1	Ch. 21 cont'd In-class exemplification practice	HW14: Ch. 9 Ex 7, 9, 11
		F 4/3	Essay 3: (in-class) Exemplification Essay	HW15: Bring a Bluebook or Greenbook
		M 4/6 – F 4/10	Spring Break (No classes!)	
8	Intro to Compare & Contrast	M 4/13	Ch. 10 Pronouns Ch. 25 Intro to Compare/Contrast	
		W 4/15	Ch. 25 cont'd	HW16: Ch. 10 Ex. 3, 5, 11, 13
		F 4/17	Ch. 25 cont'd	
9	Quiz	M 4/20	Quiz 3 (Ch. 9 & 10) Ch. 25 cont'd	HW17: Compare/Contrast Journal
	Compare & Contrast cont'd	W 4/22	Ch. 25 cont'd Ch. 11 Adjectives & Adverbs	
		F 4/24	Essay 4: Compare/Contrast Rough Draft Due Peer Review	HW18: Ch. 11 Ex. 5, 7, 8 HW19: Bring 3 copies of Compare/Contrast Rough Draft & Outline
10	Revising/Editing	M 4/27	Ch. 25 cont'd Ch. 12 Balancing Sentence Parts	
		W 4/29	Ch. 25 cont'd	HW20: Ch. 12 Ex. 4 & 5
	Quiz	F 5/1	Quiz 4 (Ch. 11 & 12) Ch. 25 cont'd	
11	Intro to Argument	M 5/4	Essay 4: Compare/Contrast Final Draft Due Ch. 13 Punctuation & Capitalization	HW21: Compare/Contrast Final Draft Due
		W 5/6	Ch. 26 Intro to Argument Ch. 13 Punctuation & Capitalization cont'd	HW22: Ch. 13 Ex 4 (1-10), Ex 7 (1-10), Ex 10 (1-10)
		F 5/8	Ch. 26 Argument cont'd	HW23: Ch. 13 Ex 12 & 14
12	Quiz	M 5/11	Quiz 5 (Ch. 13) Ch. 26 cont'd	
	Argument Cont'd	W 5/13	Ch. 26 cont'd Ch. 14 Spelling	
		F 5/15	Essay 5: Argument Rough Draft Due Peer Review	HW24: Ch. 14 Ex 2 & 3; Bring 3 copies of Argument essay & outline for peer review

13	Quiz Argument cont'd	M 5/18	Ch. 26 Argument cont'd	
		W 5/20	Quiz 6 (Ch. 14) Ch. 26 Argument cont'd	
		F 5/22	Ch. 26 cont'd	
14	Review for Final Essay	M 5/25	No class! (Memorial Day Holiday)	
		W 5/27	Essay 5: Argument Final Draft Due Review for Final Essay	HW25: Argument Final Draft Due
		F 5/29	Review for Final Essay (in-class timed reading & writing assignment)	
15	Reading & Writing Review	M 6/1	Review for Final Essay	
		W 6/3	Final Essay (in-class)	HW 26: Bring large Bluebook or Greenbook
	Grammar Review	F 6/5	<i>Grammar Review</i>	HW27: Study for Grammar Quiz
16	FINALS WEEK	M 6/8	Quiz 7 (Cumulative Grammar Quiz)	HW 28: Bring a large Scantron
		W 6/10	TBA	
		F 6/12	TBA	

ENGL 008 - Basic English Composition 1 **Instructor:** Diana Ferrell **Start Date:** 02/16/2015

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Registration

1. Connect to <http://login.cengagebrain.com/course/7TNX-FR2F-2CKH>
2. Follow the prompts to register for your Aplia course.

Payment

After registering for your course, you will need to pay for access using one of the options below:

 Online: You can pay online using a credit or debit card, or PayPal.

 Free Trial: You can access Aplia until 11:59 PM on 03/08/2015 during your free trial. After the free trial ends you will be required to pay for access.

Please note: At the end of the free trial period, your course access will be suspended until your payment has been made. All your scores and course activity will be saved and will be available to you after you pay for access.

If you already registered an access code or bought Aplia online, the course key to register for this course is: **7TNX-FR2F-2CKH**