

Imperial Valley College Course Syllabus – Introduction to Correctional Systems CSI 100

Basic Course Information

Semester	Winter 2015	Instructor Name	Kathy Rodriguez
Course Title & #	Introduction to Correctional Systems CSI 100	Email	Kathy.rodriquez@imperial.edu
CRN #	15004	Webpage (optional)	
Room	3212	Office	3207
Class Dates	01/06/15 - 02/06/15	Office Hours	By appointment
Class Days	Mon/Tues/Wed/Thurs/Fri.	Office Phone #	760-355-6245
Class Times	7:30 AM – 9:30 AM	Office contact if student will be out or emergency	Rhonda Ruiz 760-355-6280
Units	3		

Course Description

A study and survey of the history, philosophy and trends of adult and juvenile corrections processes. The relationship between corrections and other components of the judicial system will be examined. (CSU)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the history and development of corrections. (ILO4, ILO5)
2. Identify the difference between local, state and federal correctional systems. (ILO2, ILO4)
3. Identify the criteria involved in sentencing convicted criminals. (ILO1, ILO2, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Restate and summarize the history and development of corrections.
2. Examine and debate the role of corrections within the judicial system.
3. Explain and justify the theories and issues in sentencing.
4. Explain and distinguish the functions and issues of probation and parole and adjuncts to the institutionalization, as well as legal limitations and restrictions.
5. Identify, compare and contrast the characteristics, issues, programs and services within local, state and federal correctional institutions.
6. Describe the personnel fiscal, policy planning and legal issues of institutional administration and management through discussion, evaluation of case studies and specific programs.
7. Describe and evaluate: bureaucratic control and administrative issues; prisonization; inmate organizations; unionization and other operating mechanisms within the correctional institutions.
8. Identify and distinguish the typical characteristics of the male offender, female offender, juvenile offender and special categories such as the mentally disturbed, the retarded, the elderly and sex offenders.
9. Summarize and evaluate trends, innovations and directions in corrections to include: role of research, policy options, personnel training, careers in corrections and private corrections.

Textbooks & Other Resources or Links

**American
Corrections**

Author	Todd R. Clear; Michael D. Reisig; George F. Cole
ISBN	978-1-133-04973-9
Publisher	Wadsworth
Publication Date	January 1, 2012

This is your main textbook for the course. The questions contained in the exams will come from this book so read and study it carefully. This textbook takes an in-depth look at the procedures of Corrections System

Course Requirements and Instructional Methods

Audio Visual

Computer Assisted Instruction

Demonstration

Discussion

Group Activity

Lecture

Simulation/Case Study

Class Activity

Essay

Mid-Term/Final Exam(s)

Objective

Oral Assignments

Problem Solving Exercise

Quizzes

Written Assignments

Imperial Valley College Course Syllabus – Introduction to Correctional Systems CSI 100

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

How much you learn in the course, as well as your final grade, depends on the effort you put into the readings and in class assignments, worth 25 points. Tests (100 pts) and Final (200 pts) may be given on Blackboard or in class at instructor's discretion. No makeup tests or in class assignments will be given, unless there are extenuating circumstances at which point the student will provide proof of such. There are a total of 725 points available. Grades will be assigned on the basis of the following weights:

POSSIBLE POINTS		FINAL GRADES
Assignments	100 points	90 -100 % = A
Participation	25 points	80 - 89 % = B
Exams	400 points	70 - 79% = C
Final Exam	200 points	60 - 69 % = D
Total 725 points		Less than 60% = F

Five points per day will be deducted for late assignments and exams. Class assignments will be IN CLASS ASSIGNMENTS, so there are no make ups. Students who are not present for preparation and presentation of the assignment will receive ½ credit of the possible points upon completion of the assignment.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped. Attendance is a portion of your grade under Participation noted above. 2 points will be deducted for each missed day from class from your participation score.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. Cell phones and electronic devices must be turned off and put away during class, with the exception of laptops or iPads for note taking purposes only. Cell phones ringing

Imperial Valley College Course Syllabus – Introduction to Correctional Systems CSI 100

during class and all electronic devices not put away will be held by the instructor until the end of class. Students violating this policy during a class period will have 5 points deducted from their class. Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.

- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see

Imperial Valley College Course Syllabus – Introduction to Correctional Systems CSI 100

<http://www.imperial.edu/students/studenthealth-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-andletters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Date or Week	Activity, Assignment, and/or Topic	
Week 1 01/06-01/09	Syllabus & Introduction Chapter 1- The Corrections System Chapter 2- Early History of Correctional Thought and Process Chapter 3: The History of Corrections in America Chapter 4: The Punishment of Offenders	Assignment 1 Test 1: Chapters 1 - 4
Week 2 01/12-01/16	Chapter 5: The Law Corrections Chapter 6: The Correctional Client Chapter 7: Jails, Detention and Short Term Incarceration Chapter 8: Probation	Assignment 2 Test 2: Chapters 5-8
Week 3 01/19-1/23	Chapter 9: Intermediate Sanctions and Community Corrections Chapter 10: Incarceration Chapter 11: The Prison Experience Chapter 12: Incarceration of Women	Assignment 3 Test 3: Chapters 9-12
Week 4 01/26-01/30	Chapter 13: Institutional Management Chapter 14: Institutional Programs Chapter 15: Release From Incarceration Chapter 16: / Making It Supervision in the Community	Assignment 4 Test 4: Chapters 13-16
Week 5 02/02-02/06	Chapter 17: Corrections for Juveniles Chapter 18: Incarceration Trends Chapter 19: Race, Ethnicity, and Corrections Chapter 20: The Death Penalty FINAL: 02/06/2015 (Comprehensive Test)	Final Over all Chapters