

ESL 042 Conversation 2
Imperial Valley College
FALL 2014

Days: Mondays & Wednesdays
Time: 10:15 – 11:30am
Location: Room 806

Instructor: Mrs. Rosa Contreras
Phone: (760) 587-3740
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Course Description: ESL 042 is a short-term intensive course designed for students to participate in a variety of authentic exchanges in academic and workplace environments. Topics include asking for permission, help, and advice, and opening/closing telephone conversations.

Student Learning Outcomes (SLOs):

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate ability to open and close a telephone conversation.

Textbooks Requirements: 1) Kasloff Carver, T., S. Douglas, S. Lynn (2009). **A Conversation Book 1** (4/e). Pearson. ISBN: 9780131500457

Attendance: It is very important that you attend each class meeting. If you miss one week of class you will be dropped. If it is passed the dropped date, you will receive an automatic F.

Cell Phones: You can NOT have a cell phone on your desk or use it in class. Your cell phone MUST be turned off or set to vibrate during class.

Accommodations for Disabilities: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. DSP&S is located in the Health Sciences Building, Room 2117 or call (760) 355-6312.

Academic Misconduct Policy: Academic misconduct includes misconduct associated with the classroom, laboratory or clinical learning process. Some examples are cheating and plagiarism. Any student found by a faculty member to have committed academic misconduct may be subject to sanctions as determined by the faculty member. Sanctions may include a warning, grade adjustment, and course failure. Consequences for plagiarism include a zero on the assignment and a referral to Sergio Lopez, Dean of Student Development and Campus Events.

Discipline Policy: "Imperial Valley College is maintained for the purpose of providing students in the community with programs of instruction in higher education. The college is concerned with the fostering of knowledge, the search for truth and the dissemination of ideas. Students shall assume an obligation to conduct themselves in a manner compatible with the college's function as an educational institution. An instructor MAY REMOVE a student for the day of removal and the next class meeting. Such action must be immediately reported to Sergio Lopez, Dean of Student Development and Campus Events. During the period of removal the student MAY NOT return without the consent of the instructor.

Assignments & Grading

Participation & Class Assignments: Participation is a vital component of this course. You are expected to contribute to class discussions on a regular basis. Unwillingness to participate will result in deduction of points from your final grade. All in class assignments must be completed and turned in.

Tests: These will be assigned every couple of weeks after we have completed a section. There will be a total of 3 tests, each is worth 10 points. No test make-ups.

Final Conversation: There will be a final conversation. This will be done in groups. Topics will be selected.

Final Exam: There will be a final exam at the end of the semester. Note that if you don't do the assignments and pay attention in class, you will do poorly.

Grading: It is based on a 100 point total, which includes homework, tests, final exam, and participation.

Participation	24 points.	A= 90-100%
Tests..(3 x 10pts each)....	30 points	B= 80-89%
Final Conversation.....	16 points	C= 70-79%
Final Exam.....	30 points	D= 60-69%
TOTAL.....	100 points	F= 0-59%

TENTATIVE SPRING 2014 SCHEDULE

WEEK/DATE	ASSIGNMENT
Week 1 – August 18 20	Introductions/Syllabus. Conversations Topic 1
Week 2 – August 25 27	Conversations Topic 2 Test #1
Week 3 – September 1 3	Holiday— NO CLASS Conversations Topic 3
Week 4 – September 8 10	Conversations Topic 4 Test #2
Week 5 – September 15 17	Conversations Topic 5 Conversations Topic 6
Week 6 – September 22 24	Test #3 Final Conversation
Week 7 – September 29	FINAL EXAM