

Basic Course Information

Semester	Fall	Instructor's Name	Benny G. Benavidez
Course Title & #	CSI 208	Instructor's Email	
CRN #	10132	Webpage (optional)	ben.benavidez@hotmail.com
Room	3203	Office (PT Faculty:809)	
Class Dates	08/18/14 - 12/13/14	Office Hours (n/a for PT Faculty)	n/a
Class Days	Wednesday	Office Phone # (PT may use dept. number)	
Class Times	6:30 - 9:40 p.m.	Who students should contact if emergency or other absence	Dept Secretary is an option Benny G. Benavidez
Units	3.00		

Course Description

Required language: Use from CurricUNET course outline of record: <http://www.curricunet.com/Imperial/>
Understanding incarcerated inmates and issues in controlling and supervision

Student Learning Outcomes

Required language: Use from CurricUNET <http://www.curricunet.com/Imperial/>

1. Identify the basic principles of inmate supervision (IL02, IL03, IL04)
2. Identify the concepts of inmate control in a correctional environment (IL02, IL03, IL04)
3. Identify the methods and purposes of institutional safety and how it relates to the structure and organization of inmate control and supervision (IL02, IL04, IL05)

Course Objectives

Required language: Use from CurricUNET <http://www.curricunet.com/Imperial/>

SCOPE OF COURSE: The intent of the course is to provide the student with the overview of the supervision of incarcerated inmates. Issues covered will include control, overcrowding, violence, prison subculture and methods of dealing with them. Course will cover typical manipulative behavior of criminal offenders and methods to identify.

Textbooks & Other Resources or Links

Required Information—discretionary language

1. **Take from CurricUNET or list. Be sure to include ISBN number. Instructors to address which resources they will use and/or supply additional ones**
2. Correctional Officer
Resource Guide
4th Edition
Peria Duncan

Course Requirements and Instructional Methods

Required Information—discretionary language

This section is where faculty would list detailed information related to types of class activities, assignments, tests, homework, etc.

Lecture, examination, discussion, participation, and homework.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Required Information—discretionary language

This section is where faculty would list their grading practices and grading scale, including point values and totals. Consider adding: final grade calculation, rubrics, late assignments, and other grading practices.

Grades will be based on the following percentages:

100% to 90%	A
89% to 80%	B
79% to 70%	C
69% to 60%	D
59% --	F

Each student will be graded on the accumulation of percentage points generated from the following:

Quizzes	30% of total grade
Mid term	30% of total grade
Final exam	35% of total grade
Participation	05% of total grade

Attendance

Required language

One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. You will be allowed two absences from class before the drop deadline. Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence. (It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.)

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

Required Information --Discretionary language

This is where an instructor explains his/her policy on these matters. Here is some suggested language:

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider:** specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.

- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Required Language

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

The instructor can add the information pertinent to his or her class here. Some suggested language:

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Required Language: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Required Language: Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Required Language: Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at

http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Imperial Valley College Course Syllabus – Course Title and number

Information Literacy

Required Language: Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Required Information –Discretionary Language and Formatting: The instructor will provide a tentative, provisional overview of the reading, assignments, tests, or other activity for the duration of the course. The faculty may find a table format useful for this purpose.

Date or Week	Activity, Assignment, and/or Topic		Pages/ Due Dates/Tests
AUGUST	20	Introduction and Overview	
	27	Chapter 1	History
SEPTEMBER	03	Chapter 2	Am. Jails
	10	Chapter 3 & 4	
	17	Chapter 5 & 6	Quiz
	24	Chapter 7 & 8	
OCTOBER	01	Chapter 9 & 10	
	08	Chapter 11	MID TERM
	15	Chapter 12 & 13	Discipl.
	22	Chapter 14 & 15	Griev.
	29	Chapter 16	Gang
NOVEMBER	05	Chapter 17 & 18	
	12	Chapter 19	Protective Cust.
			Quiz
	19	Chapter 20 & 21	Emergency Mgmt.
	26	Chapter 22 & 23	Review
DECEMBER	03	TOUR	
	10	FINAL EXAM	