

Basic Course Information

Semester	Fall 2014	Instructor Name	Olivia Samaniego
Course Title & #	English 009 English Composition II	Email	olivia.samaniego@imperial.edu
CRN #	10017	Office	2798
Room	2751	Office Hours	MW: 12:50-1:50; TR: 9:45-10:45
Class Dates	Aug. 18-Dec. 12, 2014	Office Phone #	(760) 355-6518
Class Days	Monday, Wednesday, Friday		
Class Times	8:35-9:50		
Units	4		

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links

1. *Evergreen: A Guide to Writing with Readings*, 10th Edition by Susan Fawcett
ISBN-10: 1-133-94668-2; ISBN-13: 978-1-133-94668-7
2. Spiral notebook: college-ruled, approx. 8 ½ x 11, single subject
3. Lined paper: college or wide-ruled
4. Black/blue ink pens (NO pencil; NO white out)

Course Requirements and Instructional Methods

1. Please arrive in a timely manner; class begins on time. Should you arrive late, find a seat and get to work; please speak with me about your tardiness AFTER class.
2. Bring all materials with you to every class; it is a writing class: we will write every day we meet.
3. Blackboard is used for various reasons: to check the syllabus, submit assignments, read announcements, email me/classmates, etc. Please become familiar with it.
4. You are responsible for knowing due dates and being prepared for each class, even when absent; the syllabus has due dates and basic class information for each day. Should you need additional explanation, you must speak to or email a classmate or me BEFORE coming to the next class.

Course Grading Based on Course Objectives

Writing Assignments: The requirements, format, and rubric for these writings will come from our textbook and from class work we do each meeting. Each assignment is noted in the schedule.

Rough drafts: These assignments MUST be turned in on time and are NOT accepted late.

Final drafts: These assignments may be turned in a week late, but will only be eligible for half credit.

Journals: This is a weekly assignment that will be written mostly outside of class. Journal checks are written in the syllabus and guidelines will be explained the 2nd week of school.

Final: This will be an in-class writing at the end of the semester.

Writing Assignment #1:	10%	100-90% = A
Writing Assignment #2:	10%	89-80% = B
Writing Assignment #3:	10%	79-70% = C
Writing Assignment #4:	30%	69-60% = D
Journals:	30%	59-0% = F
Final:	10%	

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be set to silent or turned off and put away during class; they may be used for minor purposes, such as dictionary use, but beyond that, there is no need for their use in class. Earbuds and headphones may not be used during class at any time. Laptops and tablets are acceptable during most classes, but may not be used for particular writings or at any time I deem inappropriate.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Study Skills Center (library).
- Library Services: You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313, if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities, please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar						
wk	Day/Assignments	H/w	Day/Assignments	H/w	Day/Assignments	H/w
1	Monday: Aug. 18 Syllabus/Introduction to class		Wednesday: Aug. 20 In-class writing		Friday: Aug. 22 Review Writing Process	Ch. 1
2	M: 8/25 Journal explanation: write entry #1 Ch.1 Exploring the Writing Process	Ch. 2; future writing needs	W: 8/27 Ch. 2 Prewriting to Generate Ideas	Ch. 3, 4	F: 8/29 Ch.3 The Process of Writing Paragraphs Ch. 4 Achieving Coherence	
3	M: 9/1 LABOR DAY—NO SCHOOL		W: 9/3 In-class reading/writing	Choose topic #2 OR #3; Ch. 14, 18	F: 9/5 Ch. 14 The Process of Writing an Essay Ch. 18 Summarizing, Quoting, and Avoiding Plagiarism	
4	M: 9/8 Journal Check #1 (8/26-9/6: 100 pts.) In-class writing	Ch. 16, 17	W: 9/10 Ch. 16 Types of Essays, Part I Ch. 17 Types of Essays, Part II		F: 9/12 In-class drafting	Ch. 15; Essay #1 RD
5	M: 9/15 Essay #1 Rough Draft due Peer review	Ch. 25	W: 9/17 Ch. 25 Proofreading to Correct Your Personal Error Patterns	Ch. 22, 28	F: 9/19 Ch. 22 Revising for Sentence Variety Ch. 28 Avoiding Sentence Errors	E#1 FD
6	M: 9/22 Essay #1 Final Draft due In-class reading/writing	Ch. 20	W: 9/24 Ch. 20 Writing Under Pressure: the Essay Examination	“Book War” pgs. 595- 596; answer ?s 1-4; rev. Ch. 2	F: 9/26 Review Ch. 2 Review Essay #2 topic	Rev. Chs. 14, 16, 17
7	M: 9/29 Review Chs. 14, 16, 17 Prewrite		W: 10/1 In-class drafting		F: 10/3 In-class drafting/revising	E #2 RD
8	M: 10/6 Journal Check #2 (9/7-10/4: 200 pts.) Essay #2 Rough Draft due Peer review	Rev. Ch. 25; Ch. 40, 41	W: 10/8 Review Ch. 25 Ch. 40 Spelling Ch. 41 Look-Alikes/Sound Alikes	E #2 FD	F: 10/10 Essay #2 Final Draft due In-class reading/writing	Ch. 15
9	M: 10/13 Ch. 15 The Introduction, the Conclusion, and the Title Choose Essay #3 topic; draft intro, conclusion		W: 10/15 Prewrite E#3 body paragraphs		F: 10/17 In-class writing	
10	M: 10/20 Intro & Conclusion review	Rev. Ch. 14	W: 10/22 Ch. 14, Part F: Revising	E #3 RD	F: 10/24 Essay #3 Rough Draft due Peer review	Ch. 37; Rev. Ch. 25, 28
11	M: 10/27 Ch. 37 The Comma Review Ch. 25, 28		W: 10/29 Essay #3 Final Draft due Review Essay #4: Research paper	Ch. 19; Rev. Ch. 18	F: 10/31 Ch. 19 Strengthening an Essay with Research; Review Ch. 18	Create E #4 schedule

12	M: 11/3 E #4 schedule review		W: 11/5 Journal Check #3 (10/5-11/1: 200 pts.) Essay #4 Workshop		F: 11/7 Essay #4 Workshop	
13	M: 11/10 Essay #4 Workshop		W: 11/12 Essay #4 Workshop	E #4 RD	F: 11/14 Essay #4 Rough Draft due Peer Review	
14	M: 11/17 Essay #4 Workshop		W: 11/19 Essay #4 Workshop		F: 11/21 Essay #4 Workshop; Review Ch. 19, Part C	
M: 11/24; W: 11/26 F: 11/28 THANKSGIVING BREAK—NO SCHOOL						
15	M: 12/1 Common Final PRACTICE		W: 12/3 Common Final		F: 12/5 Essay #4 Workshop; Review Ch. 18	E#4 FD
16	M: 12/8 Journal Check #4 (11/2-12/6: 200 pts.) Essay #4 Final Draft due In-class writing evaluation		W: 12/10 NO CLASS		F: 12/12 NO CLASS	

***Syllabus subject to change at instructor's discretion**