

Imperial Valley College

Administration of Justice

Course Syllabus

COURSE NO.

CSI 206 (CRN 20431)

COURSE TITLE

Correctional Interviewing & Counseling

INSTRUCTOR

Glenn N. Granish - Room 211

TEXTBOOK

Anthony Walsh & Mary Stohr
 Correctional Assessment, Casework & Counseling, Karon
 M. Hess/Christine Hess Orthmann
 Fifth Edition. American Correctional Association, 2010
 ISBN – 978-1-56991-307-9

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TERM

Spring 2014

UNITS

3

CLASS TIMES

Friday 08:15 – 11:10 am

COURSE DESCRIPTION

An overview of the techniques available to practitioners in Corrections in counseling and interviewing. The student will learn the use of appropriate techniques and theories in confidence building which may be used by the correctional employee in client interviews and counseling. A basic course for students planning to enter or already employed within the Correctional Science Field.

COURSE OBJECTIVES (SLO's)

Upon satisfactory completion of the course, students will be able to have:

1. An understanding of the needs for Theory.
2. An understanding of Sociological and Psychological Theories.
3. An overview of Biosocial Theories.
4. An understanding of Interviewing and Interrogating.
5. An understanding of the Presentence Investigation Report (PSI).
6. An understanding of Assessment Tools and Guidelines in Community Corrections.
7. An understanding of Assessment and Classification in Institutional Corrections
8. An understanding of Directive/Non-Directive Counseling: Theory and Practice.
9. An overview of Cognitive-Behavioral Approaches.
10. An overview of Group Counseling in Institutional Settings.
11. An understanding of Alcohol/Drugs and the Criminal Offender.

12. An understanding of Therapeutic Communities in Correctional Institutions.
13. An overview of Legal Aspects of Casework and Counseling.
14. An evaluation of the: Mentally Ill, Juvenile, Female, Elderly and Sex offenders.

GRADING PROCEDURE:

Total Points:	650 points
Tests: Five tests at 50 points each =	250 points
Term Paper: (Topic Approved by Instructor) =	50 Points
Group Project =	100 Points
Prison Tour =	50 Points
Final Exam =	200 Points

*Extra Credit Bonus (by Approval) = *up to 50 (35 + 15) Points

A = 650-585 B = 584-520 C = 519-455 D = 454-390 F = 389-0

PLEASE NOTE: Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

TESTING: All tests will be on the date stated on the Syllabus and will be a 25 question test with a 30 minute time limit. You will be using a Scantron form and a #2 Pencil for all tests. **I WILL NOT provide these items to you.**

Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. If you are late to class, you will NOT be given extra time to take the exam. Whatever time is left for the 30 minute time limit is what you will have left to complete the test.

You must communicate to your instructor any problems that you are having trouble with the course.

AS THERE IS NO RETAKES IN REAL LIFE - THERE WILL BE "NO MAKE UP EXAMS" GIVEN FOR THIS COURSE!

You must communicate to your instructor any problems that you are having with the course or anything affecting you in the performance of the course. That means, if you **can not** attend class to take the exams, you will communicate that to the instructor and why with paperwork of why you could not be in class to take the exam. (Doctor's appointment, Jury Duty, Emergency Room, or Funeral).

ATTENDANCE:

One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. **You will be allowed two absences as many times as the class meets in a week, a total of two, before the drop deadline. If you miss three or more absences, it will affect your final grade in this course.** Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence.

(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.) Refer to pages 15 – 16 of your General Catalog for "ATTENDANCE AND AUTOMATIC WITHDRAWALS"; it is **YOUR** RESPONSIBILITY!

As part of the attendance of this course, will be attending a tour of Centinela State Prison in the latter part of the semester. This tour will be part of the requirements for this course, attending this tour will be the same as if you were to attend class that day.

ACADEMIC ETHICS:

Cheating is defined as copying answers from another student on an exam or assignment, allowing another student to copy answers from you, turning in work as your won that someone else did for you, working with another student on an assignment with the instructor's express consent, or turning in a writing assignment that uses another's words or ideas without crediting the source of the words or ideas.

PLAGIRISM will not be tolerated!

If a student uses the words or ideas of another person without giving that person credit, the student is committing an act of plagiarism.

CHEATING WILL NOT BE TOLERATED!

Anyone caught cheating will get a zero for the assignment or exam and may be dropped from the class with the grade of **"F"**.

PARTICIPATION:

Every student is expected to participate in class discussions each week. This includes punctuality, contributions, personal opinions, group efforts if assigned and discussion of issues relating to the current assignment of the class. There will be group presentations every week after the first test.

CLASSROOM PROJECTS:

Every student is expected to participate in the presentation of the Group Project. The outline for the group project will be presented to the instructor no later than four weeks from the beginning of the semester (**2/28/2013, Chapter #4**). Project Presentations will be on **April 18, and May 02, 2013**. The selection of the groups for the presentation will be delegated by the instructor. See handout for more information.

CLASSROOM BEHAVIOR:

Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and **CELL PHONES RINGING DURING CLASS** are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times.

Your cell phones:

- Cell phones ringing during class is RUDE, to me as the instructor and the other students in the class.
- Phones WILL BE turned off or placed on vibrate.
- IF your phone rings during class, you'll be asked to immediately give the class a two (2) minute presentation to the entire class, of the instructor's choice.

TAKE ADVANTAGE OF THE LEARNING ENVIRONMENT WHILE IN CLASS!

NOTICE:

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP & S) Office as soon as possible. [SDP&S, Health Sciences Building 2100, Phone: (760) 355-6312]

STUDENT COUNSELING & HEALTH SERVICES

Students have counseling and health services available, provided by the prepaid Student Health Fee. You can find out more about services available for students at <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6196.

STUDENT RIGHTS AND RESPONSIBILITIES

Students have the right to experience a positive learning environment; students who disrupt that environment can be asked to leave the class. Faculty and students also have the right of due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at www.imperial.edu.

CSI 206 Correctional Interviewing & Counseling (Friday 8:00 to 11:10 pm)

Class Schedule:

Fri	01/24/14	Introduction/Syllabus/Class Paperwork Term Paper for class Group Project for class (show outline example)
Fri	01/31/14	Chapter 1- Understanding the need for Theory Chapter 2 – Sociological and Psychological Theories Chapter 3 – Biosocial Theories
Fri	02/07/14	<u>Test #1</u> Guest Speaker
Fri	02/14/14	Lincoln's Birthday (NO CLASS)
Fri	02/21/14	Chapter 4 – The self: Principal Tool of the Correctional Helper Chapter 5 – Interviewing and Interrogating
Fri	02/28/14	ALL GROUPS - TURN IN OUTLINES FOR CLASSROOM PROJECTS ALL STUDENTS – TURN IN OUTLINES FOR TERM PAPERS Chapter 6 – The Presentence Investigation Report <u>Test #2</u>
Fri	03/07/14	Chapters 7/8 – Assessment/Classification in Institutional Corrections Chapter 9 – Nondirective Counseling: Theory and Practice Chapter 10 – Directive Counseling: Theory and Practice
Fri	03/14/14	<u>Test #3</u> Guest Speaker
Fri	03/21/14	Chapter 11 – Cognitive – Behavioral Approaches Chapter 12 – Group Counseling in Institutional Settings Chapter 14 – Legal Aspects of Casework & Counseling
Fri	03/28/14	<u>Test #4</u> Guest Speaker

<u>Fri</u>	04/04/14	Chapter 20 – The Juvenile Delinquent Chapter 21 – The Female Offender Chapter 22 – The Elder Offender
Fri	04/11/14	<u>Test #5</u> Guest Speaker
Fri	04/18/14	Group presentations
Fri	04/25/14	Spring Break (NO CLASS)
Fri	05/02/14	Group Presentations
Fri	05/09/14	<u>Prison Tour at Centinela State Prison</u> Final Examination Review will be on Blackboard – under “Resources”
Fri	05/16/14	<u>Final Examination (Comprehensive)</u>