

Basic Course Information

Semester	SPRING, 2014	Instructor Name	Harriet E. Williams
Course Title & #	Engl 110	Email	harriet.williams@imperial.edu
CRN #	20069	Webpage (optional)	
Room	402	Office	By appointment
Class Dates	1/21/14-5/16/14	Office Hours	n/a for part-time faculty
Class Days	Tuesdays, Thursdays	Office Phone #	355-6224
Class Times	3:05-5:10	Office contact if student will be out or emergency	Email: harriet.williams@imperial.edu
Units	4		

Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1 Demonstrate mastery of research strategies, including appropriate use and correct documentation of research materials (ILO1, ILO4, ILO5)
- 2 Demonstrate mastery of pre-writing strategies, including brainstorming and outlining (ILO1, ILO2)
- 3 Develop an essay of multiple pages that effectively presents and strongly supports a thesis statement. (ILO1, ILO2)
- 4 Demonstrate command of rules regarding plagiarism and academic ethics. (ILO3)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Read, analyze, and interpret a variety of written texts, including one single-author text.
2. Identify evidence, tone, purpose, and audience, and fallacies in a variety of written works.
3. Demonstrate a thorough understanding of the writing process, from development and drafting to revising and editing.
4. Demonstrate a command of varying writing patterns, such as comparison and contrast, definition, and argumentation.
5. Demonstrate an understanding of connotative and figurative language while writing for an academic audience.
6. Adapt writing strategies to the requirements of the writing situation (e.g., to essay exam or other timed writing, research writing, reflective writing)
7. Examine and analyze their own writing and that of other students with a view towards improving the effectiveness of the written work.
8. Develop text analysis and interpretation supported by citations, synthesized with the study and application of documentation styles and library skills (including electronic databases) to produce a research paper.
9. Demonstrate an understanding of the writing process by writing at least four essays using

a variety of rhetorical modes, along with one research paper, composing a total of 8,000-10,000 words. Expository and argumentative papers constitute the bulk of student writing. However, revisions, summaries, journals, or other assigned writing may be used to meet the requirement.

10. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

Little & Brown Handbook, Rain of Gold by Victor Villasenor, (or If student has read Rain of Gold will read Thirteen Senses or Wild Steps to Heaven. Accelerated students will read The Crossing by Dr. Brian McNeece and compare and contrast with the Villasenor nonfiction Books.)

The Curious Writer by Bruce Ballanger.

Course Requirements and Instructional Methods

STUDENT RESPONSIBILITIES:

1. Attendance: Students who wish to do well in the class should plan on attending every class. Students should try to arrive early so that they are on time for class. EMAIL ME IF YOU ARE LATE OR ABSENT. If you have a job, work with your Manager and let him/her know how important this class is. Students should officially drop if they determine they do not want to take the class. You will receive and “F” if you stop coming and don’t withdraw. Do not stop coming because you think you are failing. Talk to me, email me so that you do not mess up your transcript even though this is not a transfer class.

2. Preparation, participation, and deadlines: Students are expected to arrive in class with the day’s reading already completed or with required writings turned uploaded on BlackBoard. Late work will reflect on your class participation. Students will be expected to actively participate in class activities that involve reading, discussion, peer response, and group work.

3. Materials: Students are expected to arrive in class with the assigned texts.

4. Proper format: For essays, saved on Microsoft word, one and a half (1 ½) spaced, and uploaded to blackboard. You should organize your computer documents by creating a file folder called Eng 110 Spring 2014 and then naming your writing in this way: 1) Genre—essay, exercise, letter, response, test;
2) Title of document;
3) Version number;
4) Date (Essay_Mi Familia_My Family_v1_January-15-2014).

6. Students are encouraged to make an appointment if you need help or to email with questions.

7. Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible: DSP&S, Room 2117, Health Sciences Bldg., (760) 355-6312.

8. Academic Misconduct Policy Academic honesty: Plagiarism is unacceptable. Any work turned in must be yours or must be adequately cited (you will be trained in citing sources_. Plagiarism* (that means using someone else's words without citing your source) will result in a failing grade on the specific assignment. All dishonest behavior will be reported to the administration

Academic misconduct includes misconduct associated with the classroom, laboratory or clinical learning process. Some examples of academic misconduct are cheating and plagiarism.

Cheating includes, but is not limited to, (a) use of any unauthorized assistance in taking quizzes, tests, assessment tests or examinations; (b) dependence upon the aid of sources beyond those authorized by the faculty member in writing papers, preparing reports, solving problems, or carrying out other assignments; or (c) the acquisition, without permission, of tests or other academic material belonging to a member of the college faculty or staff.

Plagiarism includes, but is not limited to, the use of paraphrased or directly quoted published or unpublished work of another person without full and clear

acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. Information gathered from the internet and not properly identified is also considered plagiarism.

Any student found by a faculty member to have committed academic misconduct may be subject to sanctions as determined by the faculty member. Sanctions MAY include a warning, grade adjustment, and course failure. Consequences for plagiarism include a zero on the assignment and a referral will be made to the proper campus authority.

9. IVC Discipline Policy

“Imperial Valley College is maintained for the purpose of providing students in the community with programs of instruction in higher education. The College is concerned with the fostering of knowledge, the search for truth and the dissemination of ideas. Students shall assume an obligation to conduct themselves in a manner compatible with the college’s function as an educational institution. Misconduct while on the college campus, or at a college–sponsored function are subject to disciplinary action.

An instructor MAY REMOVE a student for the day of removal and the next class meeting. Such action must be immediately reported to the Superintendent/President. During the period of removal the student MAY NOT return without the consent of the instructor.”

10. Student Learning Outcomes for English 110:

Upon course completion, the successful student will have acquired new skills, knowledge, or attitudes as demonstrated by being able to:

- 1) Generate multi paragraph essays with a clear thesis statement or controlling idea.
1. (ILO1, ILO2, ILO4)
- 2) Write multi–paragraph essays showing support for a thesis statement or controlling idea (ILO1, ILO2, ILO4)
- 3) Construct complete sentences with few errors in sentence structure such as fragments, comma splices, or run–on sentences (ILO1, ILO2, ILO3, ILO4)
- 4) Compose a multi–paragraph essay response to a reading (ILO1, ILO2, ILO4, ILO5)

Course Grading Based on Course Objectives

GRADING SCALE

90–100 percent—A

80–89 percent—B

70–79 percent—C

60–69 percent—D

0–59 percent—F

Evaluation:

75% of your grade will be writing assignments.

10% will be participation and attendance.

15% will be reading Rain of Gold and activities that go with it—quizzes, writings such as reflections, etc.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

Most of you will be adults and if you are taking this class but not of age, you will still be considered adults. Adults usually are considerate of others: dress appropriately so as not to take attention away from the learning; turn off cell phone

so that you are truly focused on what we are trying to do together as a community of writers. Disruptive behavior will be handled in accordance with IVC procedures.

- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Required Language

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Required Language: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Required Language: Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see

<http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Required Language: Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at

http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Required Language: Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Required Information –Discretionary Language and Formatting: The instructor will provide a tentative, provisional overview of the reading, assignments, tests, or other activity for the duration of the course. The faculty may find a table format useful for this purpose.

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 January 21, 23	Syllabus & Introduction Chapter 1-2 for all three non-fiction books. Watched “Ethos” movie on Blackboard—respond to it.	
Week 2 January 28, 30	Quiz on Villasenor Books Version 1 Mi Familia, My Family Watched President Obama’s State of the Union Message.	
Week 3 February 4, 6	Continue Reading RG to page 58, !3 to page 67, WS to page 110. Quiz on blackboard on Monday at 3:00 PM closed at 3:00 PM on Tuesday.	