ENGLISH 009: Basic English Composition II (4.0 units) Spring 2014 COURSE SYLLABUS

Instructor: Diana Ferrell				
Class Meeting	Class Location	English 009 Code #		
Friday 8:00 a.m. – 12:15 p.m.	Room 202	20038		
Saturday 8:00 a.m. – 12:15 p.m.	Room 3200	20039		
E-mail : diaferrell@yahoo.com OR	diana.ferrell@imperial.edu			
Office: Room 809	Office Hours: By appointment only (please use e-mail to			
	schedule appointments, and do so at least a day in advance.)			
Required Texts:				

- 1. Brandon, Lee. (2012). *Paragraphs and Essays: With Integrated Readings* (12/e). Houghton Mifflin. **ISBN-10:** 1133309992
- 2. Chua, Amy. (2011). *Battle Hymn of the Tiger Mother*. Penguin Press. **ISBN-10**: 1594202842
- 3. A college dictionary (The dictionary should include around 70,000 entries, word histories, and biographical information. **American Heritage** and **Random House** are good choices.)
- 4. A folder or binder in which you must save ALL class materials

COURSE DESCRIPTION AND OBJECTIVES

Preparation for ENGL 101 (ENGL 1A). The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 08 (ENGL 98). (Nontransferable, nondegree applicable)

Upon satisfactory completion of the course, students will be able to:

- 1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
- 2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
- 3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
- 4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
- 5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
- 6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
- 7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
- 8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

STUDENT LEARNING OUTCOMES

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
- 2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
- 3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
- 4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

COURSE REQUIREMENTS

Quizzes (Reading Comprehension & Grammar)

Quizzes will be based on concepts discussed in class (such as grammar) as well as readings that are assigned. Most quizzes, but not all, will be announced in advance. You cannot make up an in-class quiz if you are absent or late to class. At the end of the semester, I will drop your lowest quiz score for just <u>one</u> quiz. (Most quizzes will be administered during class, but some quizzes may also be administered over Blackboard. Quizzes assigned through Blackboard will be announced in advance.)

Classwork, Journals, and Homework

- Classwork refers to in-class writings or assignments, peer review worksheets, paragraphs, and practice essays. Homework refers to any assigned work (such as worksheets, paragraph drafts, grammar exercises, etc.) that is to be taken home and completed as well as exercises assigned from the textbook. Journals refers to journal writing prompts that may either be assigned as classwork or as homework.
- You must do your homework if you wish to do well in this class. Doing homework prepares you for the day's class, so I don't accept late homework.

Essays 1, 2, 3 & 4:

- Students will be required to write four major essays (definition, cause/effect, compare/contrast, and an argumentative essay). Bluebooks must be purchased for the inclass essays. Comments will be made on in-class essays. Make sure you do not miss class on these days because there are no make-ups!
- The outside-class essays will require outlines, rough drafts, and a final draft. I will make comments on outlines and rough drafts, but not on final drafts. If you do not turn in a completed final draft on the date that it is due, you will automatically fail that assignment. A copy of the final draft will also need to be submitted to Blackboard's plagiarism checker, Safe Assign.

Mini-Research Paper:

• The research paper will be due near the end of the semester. A handout will be provided in advance of the due dates. Students will need to submit a rough draft and a works cited list before the final draft is due. The mini-research paper must be 3-4 pages long and contain at least three sources on the Works Cited list.

Final Essay:

• The final will be an in-class essay based on what we have worked on throughout the semester.

GRADING

ASSIGNMENTS	% OF GRADE
Quizzes (Reading Comprehension & Grammar)	15%
Classwork, Journals, & Homework	10%
Essay 1, 2, 3 & 4	40%
Mini-Research Paper	15%
Final Essay	20%
Total	100%

GRADING SCALE

Lette	r	Percent
А	=	90-100 %
В	=	80-89 %
С	=	70-79 %
D	=	60-69 %
F	=	0-59 %

POLICIES

Blackboard:

• Important documents and assignments will be posted regularly on Blackboard (BB). It is also important that you check your email and the Blackboard home page as I often send messages through BB. If you're absent or if you lose a document, go to BB! For certain assignments, you may also be required to submit or turn in your work through BB.

Attendance:

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. Please make arrangements with the instructor or a fellow student to keep up with all assignments in case you cannot attend a class session for any reason.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- The only <u>excused absence</u>, besides the representation of the college mentioned above, is a medical emergency which must be documented by a doctor's note. Please do not schedule any kind of appointment during class time.
- Students who are late to class or leave before class is dismissed will lose points for any in-class assignments missed during that time. Students who have extenuating circumstances must speak to the instructor in order to make sure the situation is clearly understood.
- Should you miss any class, you are responsible for any and all assignments which are due upon your return, including any handouts there may have been during class. Also note that <u>late</u> <u>assignments will not be accepted</u>. You must make the effort to discuss any questions or concerns in advance of the due dates.

ACADEMIC MISCONDUCT POLICY:

Academic misconduct includes misconduct associated with the classroom, laboratory or clinical learning process. Some examples of academic misconduct are cheating and plagiarism.

- <u>Plagiarism</u> is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- <u>Cheating</u> is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.
- <u>Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the</u> <u>instructor may report the incident to the Campus Disciplinary Officer, who may place</u> <u>related documentation in a file.</u> Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service
- Academic integrity is expected at all times. Academic dishonesty, such as taking credit for work that is not written by you for this class is a serious academic violation, as is cheating on exams, quizzes, or assignments. IVC expects honesty and integrity from all students.

Due Dates: PLEASE READ CAREFULLY

- Work is due *in class* at the beginning of class. Emails containing work will not be accepted. If you're late, the assignment will also be considered as such.
- Late or incomplete assignments cannot be made up.

CLASSROOM EXPECTATIONS

The following list covers expectations for in-class behavior:

- Turn off all cell phones, iPods, iPhones, etc. Laptops can only be used by students who have registered with disabled student services and who need the laptop to perform in-class work. If your phone rings or you are caught texting, points may be taken off.
- Be courteous, polite, and considerate to all members of the class at all times. Each and every student's voice and opinion is important to class discussions. Furthermore, every comment should be shared and responded to respectfully. Your professional courtesy is expected and appreciated.
- **Disruptive Students:** Most of you are here to learn, but some students are not serious. To preserve a productive learning environment, students who disrupt or interfere with a class may be sent out of the room and told to meet with Sergio Lopez, Campus Disciplinary officer, before returning to continue with coursework. Mr. Lopez will follow disciplinary procedures as outlined in the General Catalog.
- Arrive on time, be prepared with all readings, and bring all texts under investigation.
- You must bring your own copy of the text to EVERY class session.
- Do not bring any food or drinks (except bottled water) into class.
- Please make the effort to use the restrooms or the telephone before class.
- *Children in the classroom*: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

ADDITIONAL HELP

- <u>Blackboard</u> support center: <u>http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543</u>
- <u>Learning Labs:</u> There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- <u>Library Services:</u> There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

SPECIAL NEEDS

- **Disabled Student Programs and Services:** Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.
- Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see http://www.imperial.edu/students/student-health-center/. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

STUDENT RIGHTS AND RESPONSIBILITES

 Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at <u>http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Item_id=762</u>

INFORMATION LITERACY

• Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <u>http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/</u>

Classmate Contact Info

If you miss a class, you are responsible for getting the homework for the next class. To do so, call a classmate. Write down the names and phone numbers or emails of two people in the room.

Classmate #1: Name:	Phone/Email:
Classmate #2: Name:	Phone/Email:
Classmate #3: <i>Name</i> :	Phone/Email:

English	009	Spring	2014	Tentative	Calendar
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WEEK	TOPICS	DATE	CLASS PROJECT	ASSIGNMENT DUE	
1	Introduction The Writing Process	F 1/24 S 1/25	Introduction to English 009 – Syllabus Intro to the Writing Process P&E Ch. 17 (Kinds of Sentences) P&E Ch. 1 Writing Process: Stage 1	HW1: Purchase texts & dictionary	
2	Thesis Statements & Outlines Intro to Definition	F 1/31 S 2/1	P&E Ch. 2 Writing Process: Stage 2 P&E (Combining Sentences) <i>Tiger Mother Discussion</i> P&E Ch. 14 Definition Essay	HW2: <i>Tiger Mother</i> (Ch. 1-5), P&E (pg. 461 Ex. 11)	
3	Definition Essays	F 2/7 S 2/8	<i>Tiger Mother Discussion</i> P&E Ch. 14 Definition Essay Cont'd P&E (Sentence Variety) Essay 1: Definition (in-class)	HW3: <i>Tiger Mother</i> (Ch.6-9) HW4: P&E (pg 470 Ex. 13)	
4	No Class!	F 2/14 S 2/15	No class! (Holiday: Lincoln's B-day Friday 2/14 & Saturday 2/15 & President's Day Monday 2/17)		
5	Intro to Cause & Effect	F 2/21 S 2/22	Quiz 1 (Grammar & <i>Tiger Mother</i> Ch. 1-9) P&E Ch. 11 Cause & Effect <i>Tiger Mother Discussion</i>	HW5: <i>Tiger Mother</i> (Ch.10-12) HW6: Sentence Variety Journal	
6	Cause & Effect	F 2/28 S 3/1	<i>Tiger Mother Discussion</i> P&E Ch. 11 Cause & Effect Cont'd P&E (Frags, CS, Run-ons) Essay 2: Cause & Effect (in-class)	HW7: Tiger Mother (Ch. 13-16)	
7	Intro to Compare & Contrast	F 3/7 S 3/8	Quiz 2 (Grammar & <i>Tiger Mother</i> Ch 10-16) P&E (Regular & Irregular Verbs) <i>Tiger Mother Discussion</i> P&E Ch. 13 Compare/Contrast	HW8: P&E (pg 482 Ex. 17) HW9: Tiger Mother (Ch.17-22) Email a compare/contrast outline by no later than 3/10	
8	Compare & Contrast	F 3/14 S 3/15	P&E Ch. 13 Compare/Contrast Cont'd Compare/Contrast Rough Draft Due Peer Review	HW10: P&E (pg.490 Ex. 19; pg 496 Ex. 23) HW10.5: Compare & Contrast Rough Draft Due (bring 2 copies)	
9	Compare & Contrast Intro to Argument	F 3/21 S 3/22	<i>Tiger Mother Discussion</i> Essay 3: Compare & Contrast Final Draft Due P& E (Subject-Verb Agreement) P&E Ch. 15 Argument	HW11: Tiger Mother (Ch.23-25)	

10			Tigor Mother Discussion	HW12, Tiger Mether (Ch 26 20)
10	Argument	F 3/28 S 3/29	<i>Tiger Mother Discussion</i> P&E Ch. 15 Argument Cont'd Argument Essay Rough Draft Due Peer Review P&E (Pronoun Case & Pronoun-	HW12: <i>Tiger Mother</i> (Ch.26-29) P&E (pg. 500 Ex 25 & 26) HW13: Argument Essay Rough Draft Due (bring 3 copies)
			Antecedent Agreement)	Bue (Bring & copies)
11	Editing Intro to Research	ImageF 4/4Tiger Mother DiscussionImageF 4/4Quiz 3 (Grammar & Tiger Mother DiscussionS 4/517-29)ImageP&E Ch. 3: Writing Process S		HW14: <i>Tiger Mother</i> (Ch. 30-32) HW15: P&E (pg 512 Ex. 33 & pg 518 Ex. 35)
			P&E Ch. 16 Research Paper	
12	Research	F 4/11 S 4/12	Essay 4: Argument Final Draft Due <i>Tiger Mother Discussion</i> P&E Ch. 16 Research Paper P&E (Modifiers) Library Research Day	HW16: Tiger Mother (Ch.33-Afterword)
13	Research	F 4/18 S 4/19	Quiz 4 (Grammar & Tiger Mother Ch.30- Afterword)P&E Ch. 16 Research PaperP&E (Parallelism)Research Paper Rough Draft DuePeer Review	HW17: Research Paper Rough Draft due (bring 3 copies) HW18: P&E (pg 531 Ex. 43)
		F 4/25 S 4/26	No class: Spring Break	
14	Other Essay Patterns Review	F 5/2 S 5/3	Research Paper Last Minute Questions Review: Prepare for Final Essay Quiz 5 (Grammar)	HW19: P&E (pg 535 Ex. 45)
15	Reading & Writing	F 5/9 (Friday class only!)	Research Paper Final Draft Due Reading & Writing Responses Review: Prepare for Final Essay Final Essay (in-class)	HW20: Writing Response (topic TBA)
	FINAL ESSAY	S 5/10 (Saturday class only!)	Research Paper Final Draft Due Reading & Writing Responses Review: Prepare for Final Essay Final Essay (in-class) Final Grammar (Cumulative) Quiz	
16	FINALS WEEK Final Grammar Test	F 5/16 (Friday class only!)	Final Grammar (Cumulative) Quiz	
		S 5/17 (Saturday class only!)	To be announced	