

Speech 100 – Oral Communication Syllabus, Fall 2013

9-noon Saturdays

Instructor, Bret Kofford

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## COURSE DESCRIPTION

This course will include training in the fundamental processes involved in oral communication with emphasis on organizing material, outlining, constructing, and delivering various forms of speeches.

In this class we will study both public speaking and elements of communication theory in an attempt to improve your oral communication skills and communication skills in general. We will be doing class performances, writing, researching, debating and getting an introduction to the mechanisms of communication.

## EVALUATION

Two comprehensive tests – 200 points each

One informative speech – 200 points

One persuasive speech – 200 points

One impromptu speech – 50 points

Debate participation – 50 points

Pop quizzes – 100 points

## SCORING

926-100 – A

900-925 – A-

876-899 – B+

826-875 – B

800-825 – B-

776-799 – C+

726-775 – C

Students may earn extra credit by delivering a speech in a public setting or in another class. Talk to the instructor about it so the parameters and documentation will be understood. There is little chance for plagiarism in this class but please don't steal materials for your speeches and presentations.

## EXPECTED STUDENT LEARNING OUTCOME

Students are expected to be competent and confident public speakers upon completion of this course, along with having some knowledge about the processes of communication and:

“Use the Three-Part Deductive Pattern of Organization and apply the extemporaneous style of delivery when presenting the required informative speech of 4-6 minutes.”

## CLASS MATERIALS

Morealle, Spitzberg and Barge, “Human Communication: Motivation, Knowledge and Skills”

## CLASS SCHEDULE

Aug. 24 – Introduction to course

Aug. 31 – Chapters 1-2/Understanding communication

Sept. 7 – Chapters 11-12/Speaking in public, debate preparation

Sept. 14 – Chapter 13/Speaking to inform, debate preparation

Sept. 21 – Chapters 5-6/Nonverbal communication, listening, debates

Sept. 28 – Informative speeches

Oct. 5 – Informative speeches

Oct. 12 – Chapters 3-4, 14/Perception and culture, language - MIDTERM

Oct. 19 – Chapters 7-8/Interpersonal communication

Oct. 26 – Persuasive speeches

Nov. 2 – Persuasive speeches, set topics for impromptu speeches

Nov. 9 – Chapters 9-10/15-16 - small group communication, modern communication,

Nov. 16 - Impromptu speeches

Nov. 23 – Make-up speeches, prepare for final

Dec. 7 – Final