

IMPERIAL VALLEY COLLEGE
Political Science

POLS 102: American Government & Politics
CRN 10763 – Fall 2013 – 3.0 Units
MW 08:35am – 10:00am
Room 2734

Instructor: Gaylla A. Finnell, MPA
Office #808
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COURSE DESCRIPTION

This course will examine the origin, development and operation of local, state and national political institutions within the United States, emphasizing the contemporary operations of the American political system. Students will gain an understanding of important American documents, the rights and powers provided therein, and the structure of the American system of government.

The goal of this course is to foster informed, responsible participation in public life. Knowing how to be a good citizen is essential to the preservation and improvement of the United States democracy. Upon completion of this course, students will understand the major ideas, protections, privileges, and structures that affect the life of a citizen in the United States political system.

“I know of no safe depository of the ultimate powers of the society but the people themselves; and if we think them not enlightened enough to exercise their control with a wholesome discretion, the remedy is not to take it from them, but to inform their discretion.”

~Thomas Jefferson (1820)

STUDENT LEARNING OUTCOMES (SLOs)

Course SLOs: Course Student Learning Outcomes (SLOs) are written statements that represent faculty and departmental learning goals for students. During this course, students will:

Outcome 1:	Develop an understanding of civic responsibility.
Outcome 2:	Participate in activities that promote the public good (e.g., the voting process, jury duty, community service).
Outcome 3:	Examine the election and voting process.

Institutional SLOs: Institutional Student Learning Outcomes (ISLOs) are areas of learning that students, faculty, staff, and administrators work toward and assess on a regular basis. After successful completion of a program or degree at Imperial Valley College, students are expected to have measurable improvement in the following areas: **ISLO1** - Communication Skills, **ISLO2** - Critical Thinking Skills, **ISLO3** - Personal Responsibility, **ISLO4** - Information Literacy, and **ISLO5** - Global Awareness.

POLS 102 American Government & Politics will provide students with learning opportunities to improve in all five of the Institutional Student Learning Outcomes.

OBJECTIVES FOR THE COURSE

Upon successful completion of this course, students will be able to demonstrate an understanding of the following course objectives:

Objective 1	The Articles of Confederation and the principal reasons why they were replaced by the Constitution.
Objective 2	The significance of the Declaration of Independence concerning the American political philosophy.
Objective 3	The significant features of the Constitution and the major ways that the Constitution changes.
Objective 4	The concept of federalism and how it has changed throughout American history.
Objective 5	The significance of the Bill of Rights, and the continuing debate over civil liberties.
Objective 6	The role of public opinion and the media in the American political system.
Objective 7	The importance of the American political parties, lobbying, and interest groups.
Objective 8	The American election process, including political campaigning and voter behavior.
Objective 9	The formal structure of the Congress and the committee system, the legislative process and congressional powers.
Objective 10	The principal powers of the presidency and how they expanded dramatically in the 20th century.
Objective 11	The American bureaucracy.
Objective 12	The American judicial system and how it is affected by critical issues in American society.
Objective 13	The organizational structure, powers, and challenges confronting California's state and local governments.

CLASSROOM NORMS

Students are expected to comply with the following classroom norms:

- Arrive to class on time, with all electronic equipment turned off and put away. Exception: Unless otherwise directed, laptops and iPads may be used during class for note taking purposes only (refer to Attendance Policy on page 4).
- Remain in the classroom during each class session until excused by the instructor.
- Be respectful of fellow students, the instructor, and any guests.
- Actively listen during class, and participate in class activities and/or discussions.
- Use English for all course-related activities, on and off campus.

TEXTBOOKS

The following two textbooks are required for this course:

1. **Harrison:** *A More Perfect Union*, First Edition, McGraw-Hill Publishing, 2010.
Authors: Harrison and Harris.
ISBN #978-0-07-352638-6.

This is your main textbook for the course. The questions contained in both the quizzes and the exams will come from this book (and the **Giventer** book), so read and study it carefully. This textbook takes an in-depth look at the American federal system of government.

The **Harrison** textbook companion website has many helpful tools to enhance your learning experience. You should bookmark the following website for easy access:

http://highered.mcgraw-hill.com/sites/007352638x/student_view0/.

2. **Giventer:** *Governing California*, 2nd Edition, McGraw-Hill Publishing, 2008.
Author: Giventer, Lawrence.
ISBN #978-0-07-352633-1.

This is the required textbook for California state and local government. The questions contained in both the quizzes and the exams will come from this book (and the **Harrison** book), so read and study it carefully. This textbook takes an in-depth look at the issues facing California state and local governments.

The **Giventer** textbook companion website has many helpful tools to enhance your learning experience. You should bookmark the following website for easy access:

http://highered.mcgraw-hill.com/sites/0073526339/student_view0/.

WEB-ENHANCEMENT

This course is presented in a web-enhanced format, available through the Imperial Valley College Distance Education Program. For more information regarding the IVC online Blackboard system go to <http://www.imperial.edu/courses-and-programs/distance-education/about/>.

NETIQUETTE

Netiquette is a combination of the words "network" and "etiquette." Basically, it describes things you should and shouldn't do while communicating with other people online. This is especially important in a classroom environment. Here are some examples:

- Don't capitalize all letters while posting a thought or emailing someone. **THIS IS CONSIDERED SHOUTING, AND IT IMPLIES THAT YOU ARE ANGRY.** Capitalize words only to highlight an important point or to distinguish a title or heading.
- Never use profanity or make hurtful comments toward someone or when referring to someone's work. This is considered flaming.
- Be careful when using humor or sarcasm; you never know how someone else will interpret it.
- Be respectful of diverse opinions.

You can learn more about Netiquette by viewing the Core Rules of Netiquette available at <http://www.albion.com/netiquette/corerules.html>, as excerpted from the book *Netiquette* by Virginia Shea. Also, you can test your knowledge by taking the Netiquette Quiz at <http://www.albion.com/netiquette/netiquiz.html>. (Both links courtesy of Albion.com).

Overall, please be courteous to the instructor and to your fellow classmates. If you see postings that are inappropriate, please bring them to the instructor's attention. If a problem occurs, you should be aware of the IVC Student Conduct and Complaint policy, accessible on pages 41-44 of the [IVC General Catalog](#).

GRADES

How much you learn in the course, as well as your final grade, depends on the effort you put into the readings, assignments, and class preparation. Grades will be assigned on the basis of the following weights:

POSSIBLE POINTS		FINAL GRADES	
Quizzes	130 points	589 – 655 points =	A
Assignment 1	50 points	524 – 588 points =	B
Assignment 2	50 points	458 – 523 points =	C
Assignment 3	100 points	393 – 457 points =	D
Exams	225 points	Zero – 392 points =	F
Participation	<u>100 points</u>		
Total	655 points		

ATTENDANCE POLICY

Students are expected to attend all class sessions and to arrive to class on time, with all electronic devices turned off and put away. Since participation in classroom work and discussion is an important part of this course, students will have **10 points deducted** from their class points for each unexcused absence. Students having three unexcused absences may be dropped from the class. Students who are tardy three times will be considered as having been absent once. Absences attributed to the representation of the college at officially approved conferences and contests and attendance upon field trips will not be counted as absences.

LEAVING CLASS: Students are expected to remain in the classroom throughout the entire class session. Students leaving the class early, or just briefly, without obtaining approval from the instructor prior to the start of class, will have **5 points deducted** from their class points.

CELL PHONES and ELECTRONIC DEVICES: Cell phones and electronic devices must be turned off and put away during class, with the exception of laptops or iPads for note taking purposes only. Cell phones ringing during class and all electronic devices not put away will be held by the instructor until the end of class. Students violating this policy during a class period will have **5 points deducted** from their class points.

QUIZZES

Weekly quizzes covering your reading material are taken online through Blackboard. The quizzes consist of ten questions and are worth **10 points**. Be sure to submit your quiz before the posted deadline. *No late submissions are accepted.*

ASSIGNMENTS

Students are required to complete three assignments during the semester. Assignments 1 and 2 are worth **50 points** each. Assignment 3 is worth **100 points**. Information regarding the assignments will be available through the course Blackboard site.

EXAMS

Three exams will be given during the course, each worth **75 points**. Each exam is objective and will cover material discussed in class and presented in the readings. Late exams are not allowed, unless *prior* approval has been obtained from the instructor.

GRADING RUBRIC

The following grading rubric will be used when grading student assignments. Remember to use proper English and grammar when preparing your assignments, and to follow all guidelines and directives of the instructor.

Grading Rubric for Assignments	
A	Focused and clearly organized. Contains advanced critical thinking and content analysis. Convincing evidence is provided to support conclusions. Language is precise and ideas are clearly communicated. Clearly meets or exceeds assignment requirements.
B	Generally focused and contains some development of ideas, but the discussion may be simplistic or repetitive. Evidence is provided which supports conclusions. May have occasional grammatical errors. Meets assignment requirements.
C	May be somewhat unfocused, underdeveloped, or rambling, but it does have some coherence. Some evidence is provided which supports conclusions. May have several grammatical errors. Meets minimum assignment requirements.
D	Unfocused, underdeveloped, and/or rambling. Minimal evidence is used to support conclusions. May contain serious grammatical errors that impede overall understanding. Does not respond appropriately to the assignment.
F	Minimal effort by student. Unfocused, underdeveloped, and/or rambling. May be unduly brief. Evidence is not used to support conclusions. May contain serious grammatical errors that block overall understanding. Does not meet assignment requirements.

EXTRA CREDIT

Students can earn a maximum of **40 points** extra credit during the semester by participating in extra-credit options as posted by the instructor throughout the semester.

PLAGIARISM AND CHEATING

Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials.

Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question, such as:

- copying or attempting to copy from others during an examination or on an assignment;
- communicating test information with another person during an examination;
- allowing others to do an assignment or portion of an assignment, including the use of a commercial term paper service.

Basically, you cannot copy anything directly from any source, including your textbooks or the Internet, unless you are using a quotation. You must note the book or article or website and page number from the source of your quote. If you paraphrase something, you must also cite the source of your information. *If cheating or plagiarism is discovered, the assignment will be given "0" points. Violations will be reported to the IVC Dean of Student Affairs.*

STUDENT COUNSELING & HEALTH SERVICES

Students have counseling and health services available, provided by the pre-paid Student Health Fee. You can find out more about services available for students at <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6196.

DISABLED STUDENT PROGRAMS AND SERVICES

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313.

STUDENT RIGHTS AND RESPONSIBILITIES

Students have the right to experience a positive learning environment; students who disrupt that environment can be asked to leave the class. Faculty and students also have the right of due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at www.imperial.edu.

ACCESSIBILITY

Every effort has been made to ensure that this course is accessible to all students, including students with disabilities. If you encounter a problem accessing any portion of this course, please contact the instructor immediately.

OFFICE HOURS

The instructor is available in her office in Room 808 during the following times:

- Monday: 10:15am-11:15am
- Tuesday: 4:30pm-5:30pm
- Wednesday: 10:15am-11:15am
- Thursday: 4:30pm-5:30pm

Students may contact the instructor at any time during the semester via email at gaylla.finnell@imperial.edu or by telephone at 760-355-6511(office) or 760-336-0015(home).

SCHEDULE OF WEEKLY READINGS, ASSIGNMENTS AND EXAMS		
Week	Readings – Assignments - Exams	Online Assignments
Week 1: 08/19 – 08/21	Orientation and Introduction to Course SLO1 – Pre-Survey	Quiz 1 <i>Due 08/25 @11:45pm</i>
Week 2: 08/26 – 08/28	People, Politics, and Participation Readings: Harrison: Chapter 1 Giventer: Chapter 1 Video: Heist: Who Stole the American Dream?	Quiz 2 <i>Due 09/01 @11:45pm</i>
Week 3: 09/02 – 09/04	The Constitution Readings: Harrison: Chapter 2 Giventer: Chapter 2 No Class on Monday, 09/02: Labor Day	Quiz 3 <i>Due 09/08 @11:45pm</i>
Week 4: 09/09 – 09/11	Federalism Readings: Harrison: Chapter 3 Video: 9/11 Press for Truth	Quiz 4 <i>Due 09/15 @11:45pm</i>
Week 5: 09/16 – 09/18	Civil Liberties Readings: Harrison: Chapter 4 Video: Of Civil Wrongs and Rights: The Fred Korematsu Story Assignment 1: Due Wednesday, September 18 th	Quiz 5 <i>Due 09/22 @11:45pm</i>
Week 6: 09/23 – 09/25	Civil Rights Readings: Harrison: Chapter 5 Giventer: Chapter 7 Video: The Longoria Affair	Exam 1 <i>Due 09/29 @11:45pm</i>
Exam 1: (Week 1-6)	▶ ONLINE: Friday, 09/27/13 @8am through Sunday, 09/29/13 @11:45pm ◀	
Week 7: 09/30 – 10/02	Political Socialization and Public Opinion Readings: Harrison: Chapter 6 Video: Main Street Speaks	Quiz 6 <i>Due 10/06 @11:45pm</i>
Week 8: 10/07 – 10/09	Interest Groups Readings: Harrison: Chapter 7 Video: An Unreasonable Man	Quiz 7 <i>Due 10/13 @11:45pm</i>

SCHEDULE OF WEEKLY READINGS, ASSIGNMENTS AND EXAMS

Week	Readings – Assignments - Exams	Online Assignments
Week 9: 10/14 – 10/16	Political Parties Readings: Harrison: Chapter 8 Video: Patriocracy	Quiz 8 <i>Due 10/20 @11:45pm</i>
Week 10: 10/21 – 10/23	Elections, Campaigns and Voting Readings: Harrison: Chapter 9 Giventer: Chapter 3 Video: Uncounted: The New Math of American Elections Assignment 2: Due Wednesday, October 23 rd	Quiz 9 <i>Due 10/27 @11:45pm</i>
Week 11: 10/28 – 10/30	The Media Readings: Harrison: Chapter 10 Video: War on Whistleblowers: Free Press & The National Security State	Exam 2 <i>Due 11/03 @11:45pm</i>
Exam 2: (Week 7-11)	▶ ONLINE: Friday, 11/01/13 @8am through Sunday, 11/03/13 @11:45pm ◀	
Week 12: 11/04 – 11/06	Congress Readings: Harrison: Chapter 11 Giventer: Chapter 4 Video: Ken Burns' America: The Congress	Quiz 10 <i>Due 11/10 @11:45pm</i>
▶ Last day to withdraw from the course with a "W" is 11/09/13 ◀		
Week 13: 11/11 – 11/13	The Presidency Readings: Harrison: Chapter 12 Giventer: Chapter 5 No Class on Monday, 11/11: Veterans Day	Quiz 11 <i>Due 11/17 @11:45pm</i>
Week 14: 11/18 – 11/20	The Bureaucracy Readings: Harrison: Chapter 13 Giventer: Chapter 8 Guest Speaker: Commanding Officer -- NAF El Centro	Quiz 12 <i>Due 11/24 @11:45pm</i>
Week 15: 11/25 – 11/27	The Judiciary Readings: Harrison: Chapter 14 Giventer: Chapter 6 Guest Speaker: Warden – Centinela State Prison Assignment 3: Due Wednesday, November 27 th	Quiz 13 <i>Due 12/01 @11:45pm</i>
Week 16: 12/02 – 12/04	Final Exam Review: Monday, 12/02/13 SLO1— Post-Survey	Final Exam Student Survey: Evaluation of Course <i>Due 12/05 @11:45pm</i>
Final Exam: (Week 12-16)	▶ ONLINE: Wednesday, 12/04/13 @8am through Thursday, 12/05/13 @11:45pm ◀	

IMPERIAL VALLEY COLLEGE

Instructor's Schedule of Classes & Office Hours
Fall 2013

Instructor's Name: GAYLLA FINNELL

Phone Number: 760-355-6511

Office: Room 808

Email: gaylla.finnell@imperial.edu

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY		FRIDAY	SATURDAY
7:00-8:25							
					8:15-		
8:35-10:00	POLS 102 Rm 2734 CRN #10763		POLS 102 Rm 2734 CRN #10763				
					11:25		
10:15-11:40	10:15-11:15am Office Hour Rm 808		10:15-11:15am Office Hour Rm 808				
11:50-13:15		Campus Hour		Campus Hour		11:35-	
13:30-14:55		POLS 102 Rm 412 CRN #10769		POLS 102 Rm 412 CRN #10769		14:45	
15:05-16:30		POLS 102 Rm 412 CRN #10772		POLS 102 Rm 412 CRN #10772		14:55-	
		4:30-5:30pm		4:30-5:30pm			
16:45-18:10		Office Hour Rm 808		Office Hour Rm 808		18:05	
18:30-							
21:40						18:15-	
						21:25	

