

ENGLISH 008:
Basic English Composition I (4.0 units)
Fall 2013
COURSE SYLLABUS

Instructor: Diana Ferrell

Class Meeting	Class Location	English 008 Code #
MWF 2:15 p.m.– 3:30 p.m.	Room 2900	10343
MWF 3:40 p.m.– 4:55 p.m.	Room 2900	10344

E-mail: diaferrell@yahoo.com OR diana.ferrell@imperial.edu

*(Please use e-mail to schedule appointments, and do so at least a day in advance. Any scheduled appointments will be held in **Room 809** (directly across from the College Center/Cafeteria).*

Required Texts:

1. Brandon, Lee. (2013). *Sentences, Paragraphs, and Beyond: With Integrated Readings*. 7th edition, Wadsworth Cengage Learning. **ISBN-10:** 1133591922
2. A college dictionary (The dictionary should include around 70,000 entries, word histories, and biographical information. **American Heritage** and **Random House** are good choices.)
3. A folder or binder in which you must save ALL class materials

COURSE DESCRIPTION AND OBJECTIVES

Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, nondegree applicable); **Prerequisites:** ESL 005 with a minimum grade of C or better or Score of 5008 on the English Composition placement test.

Upon satisfactory completion of the course, students will be able to:

1. Develop and use discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
2. Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.
3. Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.
4. Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety of written texts.
5. Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
6. Produce writing in which meaning is unobscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
7. Demonstrate an understanding of the writing process with special attention given to editing and proofreading.
8. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

STUDENT LEARNING OUTCOMES

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
2. Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO4, ILO5)

COURSE REQUIREMENTS

Quizzes (Reading Comprehension & Grammar)

- Quizzes will be based on concepts discussed in class (such as grammar) as well as readings that are assigned. Most quizzes, but not all, will be announced in advance. **You cannot make up an in-class quiz if you are absent or late to class.** At the end of the semester, I will drop your lowest quiz score for just **one** quiz. (*The Cumulative Grammar Quiz at the end of the semester will not be dropped.* Most quizzes will be administered during class, but some quizzes may also be administered over Blackboard. Quizzes assigned through Blackboard will be announced in advance.)

Classwork, Journals, and Homework

- Classwork refers to in-class writings or assignments, peer review worksheets, paragraphs, and practice essays. Homework refers to any assigned work (such as worksheets, paragraph drafts, grammar exercises, etc.) that is to be taken home and completed as well as exercises assigned from the textbook. Journals refers to journal writing prompts that may either be assigned as classwork or as homework.
- You must do your homework if you wish to do well in this class. Doing homework prepares you for the day's class, **so I don't accept late homework.**

Essays 1, 2, 3, 4 & 5:

- Students will be required to write five major essays (reading response, descriptive narration, exemplification, compare/contrast, and an argumentative essay). Bluebooks must be purchased for the in-class essays. Comments will be made on in-class essays. Make sure you do not miss class on these days because there are no make-ups!
- Outside-class essays will require outlines, rough drafts, and a final draft. I will make comments on outlines and rough drafts, but not on final drafts. If you do not turn in a completed final draft on the date that it is due, you will automatically fail that assignment. A copy of the final draft will also need to be submitted to Blackboard's plagiarism checker, Safe Assign.

Final Essay:

- The final will be an in-class essay based on what we have worked on throughout the semester.

GRADING

ASSIGNMENTS	% OF GRADE
Quizzes (Reading Comprehension & Grammar)	20%
Classwork, Journals, & Homework	10%
Essay 1, 2, 3, 4 & 5	50%
Final Essay	20%
Total	100%

GRADING SCALE

Letter		Percent
A	=	90-100 %
B	=	80-89 %
C	=	70-79 %
D	=	60-69 %
F	=	0-59 %

POLICIES

Blackboard:

- Important documents and assignments will be posted regularly on Blackboard (BB). It is also important that you check your email and the Blackboard home page as I often send messages through BB. If you're absent or if you lose a document, go to BB! For certain assignments, you may also be required to submit or turn in your work through BB.

Attendance:

- Students are expected to attend every class session. Any student who misses the first class will be dropped. Students may be dropped at instructor discretion if they miss more than a week of class hours continuously. Please make arrangements with the instructor or a fellow student to keep up with all assignments in case you cannot attend a class session for any reason.
- The only **excused absence** is a medical emergency which must be documented by a doctor's note. Please do not schedule any kind of appointment during class time.
- Students who are late to class or leave before class is dismissed will lose participation points for that day. Students who have extenuating circumstances must speak to the instructor in order to make sure the situation is clearly understood.
- Should you miss any class, you are responsible for any and all assignments which are due upon your return, including any handouts there may have been during class. Also note that **late assignments will not be accepted**. You must make the effort to discuss any questions or concerns in advance of the due dates.

Plagiarism and Academic Dishonesty:

- Academic integrity is expected at all times. Academic dishonesty, such as taking credit for work that is not written by you for this class is a serious academic violation, as is cheating on exams, quizzes, or assignments. IVC expects honesty and integrity from all

students.

- **A student found to have cheated on any assignment or plagiarized will receive a zero for the assignment and sent to Disciplinary Officer Sergio Lopez. A second occurrence of cheating or plagiarism may result in dismissal from class and expulsion from IVC as outlined in the General Catalog.**

Academic Misconduct Policy: *Academic misconduct includes misconduct associated with the classroom, laboratory or clinical learning process. Some examples of academic misconduct are cheating and plagiarism.*

- Cheating includes, but is not limited to, (a) use of any unauthorized assistance in taking quizzes, tests, assessment tests or examinations; (b) dependence upon the aid of sources beyond those authorized by the faculty member in writing papers, preparing reports, solving problems, or carrying out other assignments; or (c) the acquisition, without permission, of tests or other academic material belonging to a member of the college faculty or staff.
- Plagiarism includes, but is not limited to, the use of paraphrased or directly quoted published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. Information gathered from the internet and not properly identified is also considered plagiarism.
- Any student found by a faculty member to have committed academic misconduct may be subject to sanctions as determined by the faculty member. Sanctions MAY include a warning, grade adjustment, and course failure. Consequences for plagiarism include a zero on the assignment and a referral to Sergio Lopez, Dean of Student Development and Campus Events.

Due Dates: PLEASE READ CAREFULLY

- **Work is due *in class* at the beginning of class.**
- **Late or incomplete assignments cannot be made up. In-class work, including in-class essays and quizzes cannot be made up.**
- For whatever reason, if you cannot attend class on the date an assignment is due, you should make arrangements to complete the assignment early, have someone bring it to class for you, and/or email it to me before class.

Classroom Expectations: The following list covers expectations for in-class behavior:

- Turn off all cell phones, iPods, iPhones, etc. Laptops can only be used by students who have registered with disabled student services and who need the laptop to perform in-class work. If your phone rings or you are caught texting, points may be taken off.
- Be courteous, polite, and considerate to all members of the class at all times. Each and every student's voice and opinion is important to class discussions. Furthermore, every comment should be shared and responded to respectfully. Your professional courtesy is expected and appreciated.
- **Disruptive Students:** Most of you are here to learn, but some students are not serious. To preserve a productive learning environment, students who disrupt or

interfere with a class may be sent out of the room and told to meet with Sergio Lopez, Campus Disciplinary officer, before returning to continue with coursework. Mr. Lopez will follow disciplinary procedures as outlined in the General Catalog.

- Arrive on time, be prepared with all readings, and bring all texts under investigation.
- You must bring **your own copy of the text** to EVERY class session.
- Do not bring any food or drinks (except bottled water) into class.
- Please make the effort to use the restrooms or the telephone before class.

Special Needs:

- **Disabled Student Programs and Services:** Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. Visit or call DSP&S, Mel Wendrick Access Center, Room 2117, (760) 355-6312
- The IVC Crisis Intervention Team may be reached by calling (760) 355-6312

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#### **Classmate Contact Info**

If you miss a class, you are responsible for getting the homework for the next class. To do so, call a classmate. Write down the names and phone numbers or emails of two people in the room.

Classmate #1: *Name:* \_\_\_\_\_ *Phone/Email:* \_\_\_\_\_

Classmate #2: *Name:* \_\_\_\_\_ *Phone/Email:* \_\_\_\_\_

Classmate #3: *Name:* \_\_\_\_\_ *Phone/Email:* \_\_\_\_\_

### English 008 Fall 2013 Tentative Calendar

| WEEK | TOPICS                                                                                  | DATE   | CLASS PROJECT                                                                                                | ASSIGNMENT DUE                                                 |
|------|-----------------------------------------------------------------------------------------|--------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| 1    | <b>Introduction</b><br><br><b>The Writing Process, Thesis Statements &amp; Outlines</b> | M 8/19 | Introduction to English 008 – Syllabus<br>Intro to the Writing & Reading Process<br>Reading Techniques Ch. 2 | <b>HW1:</b> Purchase texts & dictionary                        |
|      |                                                                                         | W 8/21 | Ch. 16 Writing Process: Stage 1                                                                              | (10 pts for bringing textbook to class)                        |
|      |                                                                                         | F 8/23 | Ch. 17 Writing Process: Stage 2                                                                              |                                                                |
| 2    | <b>Reading Responses: Summary &amp; Reaction</b>                                        | M 8/26 | Ch. 19 Paragraphs & Essays<br>Ch. 3 Reading Based Writing (Summary/Reaction)                                 |                                                                |
|      |                                                                                         | W 8/28 | Ch. 3 Reading Response cont'd<br>Ch. 4 Parts of Speech                                                       | <b>HW2:</b> Summary Journal                                    |
|      |                                                                                         | F 8/30 | Ch. 3 Reading Response cont'd<br>Ch. 5 Subjects & Verbs                                                      | <b>HW3:</b> Reaction Journal & Ch. 4 Ex. 2                     |
| 3    | <b>No Class!</b><br><br><b>Reading Response</b>                                         | M 9/2  | <i>No class: Labor Day</i>                                                                                   |                                                                |
|      |                                                                                         | W 9/4  | Ch. 3 Reading Response cont'd                                                                                | <b>HW4:</b> Ch. 5 Ex. 2, 4, 6                                  |
|      |                                                                                         | F 9/6  | <b>Essay 1:(in-class) Reading Response</b>                                                                   | <b>HW5: Bring a Bluebook</b>                                   |
| 4    | <b>Intro to Descriptive Narration</b><br><br><b>Quiz</b>                                | M 9/9  | Ch. 20 Intro to Descriptive Narration<br>Ch. 6 Kinds of Sentences                                            |                                                                |
|      |                                                                                         | W 9/11 | Ch. 20 Descriptive Narration cont'd                                                                          | <b>HW6:</b> Ch. 6 Ex. 7 & 8<br><b>HW7:</b> Descriptive Journal |
|      |                                                                                         | F 9/13 | <b>Quiz 1 (Ch. 4-6)</b><br>Ch. 20 cont'd                                                                     | <b>HW8:</b> Narrative outline                                  |
| 5    | <b>Descriptive Narration: Editing &amp; Revising</b>                                    | M 9/16 | <b>Essay 2: Descriptive Narration Rough Draft</b><br>Peer Review                                             | <b>HW9: Bring 3 copies of rough draft</b>                      |
|      |                                                                                         | W 9/18 | Ch. 18 Writing Process: Stage 3<br>Revising/Editing<br>Ch. 7 Combining Sentences                             |                                                                |
|      |                                                                                         | F 9/20 | Ch. 20 cont'd<br>Ch. 8 Fragments, Run-ons, Comma Splices                                                     | <b>HW10:</b> Ch. 7 Ex. 4, 6, 8                                 |
| 6    | <b>Intro to Exemplification</b>                                                         | M 9/23 | Ch. 20 cont'd<br>Revising                                                                                    | <b>HW11:</b> Ch. 8 Ex 4 & 14                                   |
|      |                                                                                         | W 9/25 | <b>Essay 2: Descriptive Narration Final Draft Due</b><br>Ch. 21 Intro to Exemplification                     | <b>HW12: Essay 2 Final Draft Due</b>                           |
|      | <b>Quiz</b>                                                                             | F 9/27 | <b>Quiz 2 (Ch. 7 &amp; 8)</b><br>Ch. 21 Exemplification cont'd                                               |                                                                |

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| 7  | <b>Exemplification cont'd</b>          | M 9/30  | Ch. 21 cont'd<br>Ch. 9 Verbs                                                            | <b>HW13:</b> Exemplification Journal                                                                         |
|    |                                        | W 10/2  | Ch. 21 cont'd<br>In-class exemplification practice                                      | <b>HW14:</b> Ch. 9 Ex 7, 9, 11                                                                               |
|    |                                        | F10/4   | Ch. 21 cont'd<br>Ch. 10 Pronouns                                                        |                                                                                                              |
| 8  | <b>Intro to Compare &amp; Contrast</b> | M 10/7  | <b>Essay 3: (in-class) Exemplification Essay</b>                                        | <b>HW15:</b> Ch. 10 Ex. 3, 5, 11, 13<br><b>HW16: Bring a Bluebook</b>                                        |
|    |                                        | W 10/9  | Ch. 25 Intro to Compare/Contrast                                                        |                                                                                                              |
|    |                                        | F 10/11 | Ch. 25 cont'd                                                                           |                                                                                                              |
| 9  | <b>Compare &amp; Contrast cont'd</b>   | M 10/14 | <b>Quiz 3 (Ch. 9 &amp; 10)</b><br>Ch. 25 cont'd                                         | <b>HW17: Compare/Contrast Journal</b>                                                                        |
|    |                                        | W 10/16 | Ch. 25 cont'd<br>Ch. 11 Adjectives & Adverbs                                            |                                                                                                              |
|    |                                        | F 10/18 | <b>Essay 4: Compare/Contrast Rough Draft Due</b><br>Peer Review                         | <b>HW18:</b> Ch. 11 Ex. 5, 7, 8<br><b>HW19: Bring 3 copies of Compare/Contrast Rough Draft &amp; Outline</b> |
| 10 | <b>Revising/Editing</b>                | M 10/21 | Ch. 25 cont'd<br>Ch. 12 Balancing Sentence Parts                                        |                                                                                                              |
|    |                                        | W 10/23 | Ch. 25 cont'd                                                                           | <b>HW20:</b> Ch. 12 Ex. 4 & 5                                                                                |
|    | <b>Quiz</b>                            | F 10/25 | <b>Quiz 4 (Ch. 11 &amp; 12)</b><br>Ch. 25 cont'd                                        |                                                                                                              |
| 11 | <b>Intro to Argument</b>               | M 10/28 | <b>Essay 4: Compare/Contrast Final Draft Due</b><br>Ch. 13 Punctuation & Capitalization | <b>HW21: Compare/Contrast Final Draft Due</b>                                                                |
|    |                                        | W 10/30 | Ch. 26 Intro to Argument<br>Ch. 13 Punctuation & Capitalization cont'd                  | <b>HW22:</b> Ch. 13 Ex 4 (1-10), Ex 7 (1-10), Ex 10 (1-10)                                                   |
|    |                                        | F 11/1  | Ch. 26 Argument cont'd                                                                  | <b>HW23:</b> Ch. 13 Ex 12 & 14                                                                               |
| 12 | <b>Quiz</b>                            | M 11/4  | <b>Quiz 5 (Ch. 13)</b><br>Ch. 26 cont'd                                                 |                                                                                                              |
|    | <b>Argument Cont'd</b>                 | W11/6   | Ch. 26 cont'd<br>Ch. 14 Spelling                                                        |                                                                                                              |
|    |                                        | F 11/8  | <b>Essay 5: Argument Rough Draft Due</b><br>Peer Review                                 | <b>HW24:</b> Ch. 14 Ex 2 & 3;<br><b>Bring 3 copies of Argument essay &amp; outline for peer review</b>       |

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|----|---------------------------------------------|---------|------------------------------------------------------------------------------|------------------------------------------|
| 13 | <b>No Class</b>                             | M 11/11 | <i>No Class: Veteran's Day</i>                                               |                                          |
|    | <b>Quiz</b>                                 | W 11/13 | <b>Quiz 6 (Ch. 14)</b><br>Ch. 26 Argument cont'd                             |                                          |
|    | <b>Argument cont'd</b>                      | F 11/15 | Ch. 26 cont'd                                                                |                                          |
| 14 | <b>Grammar Review &amp; Cumulative Quiz</b> | M 11/18 | <b>Essay 5: Argument Final Draft Due</b><br>Review Grammar                   | <b>HW25: Argument Final Draft Due</b>    |
|    |                                             | W 11/20 | Review Grammar                                                               | <b>HW26: Study for Grammar Quiz</b>      |
|    |                                             | F 11/22 | <b>Quiz 7 (Cumulative Grammar Quiz)</b>                                      |                                          |
| 15 | <b>Reading &amp; Writing Review</b>         | M 11/25 | Review for Final Essay Exam<br>(in-class timed reading & writing assignment) |                                          |
|    |                                             | W 11/27 | Review for Final Essay Exam<br>(in-class timed reading & writing assignment) | <b>HW 27: Study for Final Essay Exam</b> |
|    |                                             | F 11/29 | <i>No Class: Thanksgiving Holiday</i>                                        |                                          |
| 16 | <b>FINALS WEEK</b>                          | M 12/2  | <b>Final Essay (in-class)</b>                                                | <b>HW 28: Bring a Bluebook</b>           |
|    |                                             | W 12/4  | <b>No class!</b>                                                             |                                          |
|    |                                             | F 12/6  | <b>No class!</b>                                                             |                                          |