

# Imperial Valley College

## Administration of Justice

### Course Syllabus

**COURSE NO.**  
AJ 110 (CRN 10081)

**COURSE TITLE**  
Police Community Relations

**INSTRUCTOR**  
Edward Wells - Room 211  
Office Room 209 Phone: (760) 355-6279  
Office Hours: TWR 5:30-6:30 & F 11-1:00

**TEXTBOOK**  
Police Community Relations  
and the Administration of Justice, 8<sup>th</sup> Ed.;  
Ronald D. Hunter & Thomas Barker; 2011

[Edward.Wells@Imperial.edu](mailto:Edward.Wells@Imperial.edu)

**TERM**  
Fall 2013

**UNITS**  
3

**CLASS TIMES**  
Tuesday & Thursday 1:30 – 2:55 PM

#### **COURSE DESCRIPTION**

An in-depth study of the development, function and techniques of patrol, including: observation skills, development of intelligence, traffic control and preliminary investigative duties, handling complaints and requests for service, public and community relations and basic crime prevention. The mechanics of: field interviews, search and arrests, note taking and police report essentials. The student will also be given a familiarization with basic police equipment and the handling of community crime incidents.

#### **COURSE OBJECTIVES (SLO's)**

Students will be able to:

1. Explain the American Criminal Justice System; and demonstrate an understanding of Constitutional rights and due process.
3. Explain the Role and Function of Law Enforcement in American Society.
4. Understand the concepts of the Community Oriented Policing philosophy.
5. Recognize the importance of developing intelligence through contacts and resources within the community.
6. Recognize the importance of traffic control and enforcement for good community relations.
7. Recognize the restrictions on public access to investigations and criminal history information on potential suspects.
8. Understand the importance of and how to handle a complaint, as well as requests for service.
9. Understand the importance of good public and community relations.
10. Explain what basic crime prevention is and how it relates to reducing criminal activity.
11. Explain the S.A.R.A. Model and demonstrate its use on a community issue or problem.

## GRADING PROCEDURE:

Total Points: 500

**Tests:** Five tests at 50 points each = 250 points

**Group Project and Presentation:** 10 minute Presentation = 50 points

**Term Paper:** (Topic Approved by Instructor) = 50 Points

**Final Exam** = 100 Points

**Class attendance and participation in discussion, group participation or activities** = 50 Points

**A = 450-500    B = 400-449    C = 350-399    D = 300-349    F = 0-299**

**PLEASE NOTE:** Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Exams will be thirty minutes long and will be given at the start of class. If you are late to class, you will not be given extra time to take the exam. Bring a No. 2 Pencil and Scantron form to class on exam days.

You must communicate to your instructor any problems that you are having with the course.

**ATTENDANCE:** One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. You will be allowed two absences from class before the drop deadline. Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence. *(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.)* Refer to pages 23 – 24 of your General Catalog for “ATTENDANCE AND AUTOMATIC WITHDRAWALS”; **you** are RESPONSIBLE!

**ACADEMIC ETHICS:** Cheating is defined as copying answers from another student on an exam or assignment, allowing another student to copy answers from you, turning in work as your own that someone else did for you, working with another student on an assignment with the instructor’s express consent, or turning in a writing assignment that uses another’s words or ideas without crediting the source of the words or ideas.

**PLAGIRISM will not be tolerated!** If a student uses the words or ideas of another person without giving that person credit, the student is committing an act of plagiarism.

**CHEATING WILL NOT BE TOLERATED!** Anyone caught cheating will get a zero for the assignment or exam and may be dropped from the class with the grade of **“F”**.

**PARTICIPATION:** Every student is expected to participate in class discussion each week. This includes punctuality, contributions, personal opinions, group efforts if assigned and discussion of issues relating to the current assignment of the class. Newspaper article discussions on how local crime impacts our community, state and federal levels.

**CLASSROOM BEHAVIOR:** Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and cell phones ringing during class are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times. **TAKE ADVANTAGE OF THE LEARNING ENVIRONMENT WHILE IN CLASS!**

**NOTICE:** Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP & S) Office as soon as possible. [SDP&S, Health Sciences Building 2100, Phone: (760) 355-6312]

**AJ 110 Police Community Relations**  
(Tuesday & Thursday 1:30 – 2:55 PM)

**Class Schedule:**

Tues	08/20/13	<u>Introduction</u>
Thurs	08/22/13	<u>Chapter 1: The Administration of Justice and the Police</u>
Tues	08/27/13	<u>Chapter 2: Police Role Concept in a Changing Society</u>
Thurs	08/29/13	<b><u>Test #1</u></b>
Tues	09/03/13	<u>Chapter 3: Police-Community Relations: An Overview</u>
Thurs	09/05/13	<u>Chapter 4: Public Relations and Community Relations: A Contrast</u>
Tues	09/10/13	<u>Chapter 5: The Public and the Police: A Consortium of Communities</u>
Thurs	09/12/13	<b><u>Test #2</u></b>
Tues	09/17/13	<u>Chapter 6: Relations within the Police Organization</u>
Thurs	09/19/13	<u>Chapter 7: Coping with the Human Experience of Being a Cop</u>
Tues	09/24/13	<u>Chapter 8: The Communication Process</u>
Thurs	09/26/13	<b><u>Test #3</u></b>
Tues	10/01/13	<u>Chapter 9: Police Discretion and Community Relations</u>
Thurs	10/03/13	<u>Chapter 10: Community-Oriented Policing (C.O.P.P.S.)</u>
Tues	10/08/13	<u>The S.A.R.A. Model and the Application to C.O.P.P.S.</u>
Thurs	10/10/13	<b><u>Test #4</u></b>
Tues	10/15/13	<u>Chapter 11: Police-Community Relations and the Media</u>
Thurs	10/17/13	<u>Chapter 12: Special Populations and the Police</u>
Tues	10/22/13	<u>Chapter 13: Community Relations in the Context of Culture</u>

Thurs	10/24/13	<b>Test #5</b>
Tues	10/29/13	<u>Chapter 14: The Dilemmas of Dissent and Political Response</u>
Thurs	10/31/13	<u>Chapter 15: Conflict Management</u>
Tues	11/05/13	<u>Chapter 16: Community Participation in the New Millennium</u>
Thurs	11/07/13	
Tues	11/12/13	<b>Project Presentation</b>
Thurs	11/14/13	<b>Project Presentation</b>
Tues	11/19/13	<b>Guest Speaker</b>
Thurs	11/21/13	
Tues	11/26/13	<b>Practical Exercise</b>
Thurs	12/28/13	Thanksgiving Holiday – No School
Tues	12/03/13	<b>Final Review / Term Paper Due / Ride-Along Forms Due</b>
Thurs	12/05/13	<b>Final Exam – Term Paper Due</b>