

Imperial Valley College

Administration of Justice

Course Syllabus

COURSE NO.
CSI 104 (CRN 30018)

COURSE TITLE
Concepts of Probation and Parole

INSTRUCTOR
Glenn N. Granish - Room 208

TEXTBOOK
Probation, Parole, and Community Corrections
6th Ed.; Dean John Champion

Email: ggranish@yahoo.com

This is your main textbook for the course. The questions contained in both the exams and the Final will come from this book so read and study it carefully. This textbook takes an in-depth look at the procedures of the justice system of government.

TERM
Summer 2013

UNITS
3

CLASS TIMES
Monday - Friday 3:00 – 5:10 am

COURSE DESCRIPTION

The course will cover the philosophy of Probation and Parole in America and identify its various sub-systems. It will examine the roles and role expectation of the criminal justice agents and their interrelationship in society. The concepts of crime causation, punishment and rehabilitation are introduced. This basic course provides a better understanding of the criminal justice system.

COURSE OBJECTIVES (SLO's)

Course Student Learning Outcomes (SLOs) are written statements that represent faculty and departmental learning goals for students. During this course, students will:

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1. Create a table of court procedure understanding the different phases of the court system when a crime is being charged.
2. Explain the historical development of law and establishment of the American Criminal Justice System and demonstrate an understanding of the Constitutional rights and due process afforded by the U.S. Constitution.
3. Identify and explain the role of a judge, attorneys, and other participants in the trial setting to include the importance court procedure and integrity.

OBJECTIVES FOR THE COURSE

Upon successful completion of this course, students will be able to demonstrate an understanding of the following course objectives:

Objective 1

Identify jurisdiction issues in dealing with parole and probation

Objective 2

Examine changes in state parole, federal probation and county

Objective 3

Conduct investigation and preparation of pre-sentence report

COURSE RESOURCES

This Course is directly related to “Blackboard (online).” The “Resources” link in the AJ 104 folder, will assist you in having the means for obtaining “stuff” for the course material. Instructions for the Ride Along, Instructions for the Term Paper, Instructions for the Group Project, are all on the link as well as the Form for the Ride Along and what the outline sample is to look like, when you submit them to me.

GRADING PROCEDURE:

Total Points: 550

Tests: Four tests at 100 points each = 400 points

Group Project and Presentation: 10 – 15 minute Presentation = 100 points

Term Paper: (Topic Approved by Instructor) = 100 Points

Final Exam = 100 Points

Ride Along = 100 Points

A = 800-720 B = 719-640 C = 639-560 D = 559-480 F = 479-000

EXTRA CREDIT:

There will be 50 extra credit points for an essay paper on the second Ride Along, and 50 extra points for a one page summary of the prison tour at Centinela State Prison. You will receive more information regarding this extra credit assignment later in the semester.

PLEASE NOTE:

Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

TESTS/EXAMS:

There are a total of four (4) tests and one (1) comprehensive Final Examination in this course. Each of these tests will consist of a twenty-five (25) question test worth a total of one hundred (100) points. Each test will have a time limit of 30 minutes, which means that class starts at 3:05 pm, class attendance is taken, then the test is handed out to the students. You will have 30 minutes, no longer. If you show up late to class, you will have what time is left to complete the test. There will be NO makeup test given. Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Bring a No. 2 Pencil and Scantron form to class on exam days for the test. I DO NOT supply a Scantron or a Pencil for any exam.

AS THERE IS NO RETAKES IN REAL LIFE - THERE WILL BE “NO MAKE UP EXAMS” GIVEN FOR THIS COURSE!

You must communicate to your instructor any problems that you are having with the course or anything affecting you in the performance of the course. That means, if you **can not** attend class to take the exams, you will communicate that to the instructor and why with paperwork of why you could not be in class to take the exam. (Doctor’s appointment, Jury Duty, Emergency Room, or Funeral).

ATTENDANCE: One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. In Summer Session, **you will be allowed two absences for the entire course of five weeks before the drop deadline. If you have more absences, it will affect your final grade in this course.** Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence. *(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.)* Refer to pages 23 – 24 of your General Catalog for “ATTENDANCE AND AUTOMATIC WITHDRAWALS”; **YOU** are RESPONSIBLE!

As part of the attendance of this course, will be attending a tour of Centinela State Prison in the latter part of the semester. This tour will be part of the requirements for this course, attending this tour will be the same as if you were to attend class that day.

ACADEMIC ETHICS: Cheating is defined as copying answers from another student on an exam or assignment, allowing another student to copy answers from you, turning in work as your won that someone else did for you, working with another student on an assignment with the instructor’s express consent, or turning in a writing assignment that uses another’s words or ideas without crediting the source of the words or ideas.

PLAGIRISM will not be tolerated! If a student uses the words or ideas of another person without giving that person credit, the student is committing an act of plagiarism.

CHEATING WILL NOT BE TOLERATED! Anyone caught cheating will get a zero for the assignment or exam and may be dropped from the class with the grade of **“F”**.

PARTICIPATION: Every student is expected to participate in class discussions each week. This includes punctuality, contributions, personal opinions, group efforts if assigned and discussion of issues relating to the current assignment of the class.

RIDE-ALONGS ASSIGNMENT:

Another facet of this course will be the “Ride Along” with a Law Enforcement Agency Officer/Agent. You will be arranging this on your own, and will require a written essay of at least one page (hand written or typed (single spaced, 12 font), when you complete the shift with the officer/agent. This written essay will be done on all the events/happenings during the Ride Along, one paragraph WILL NOT be enough to get credit, it’s who you are with, the introduction, the station (what did you see), what happened during the ride along, and what happened at the end of shift, and your overall explanation of how you felt about the experience; was it good or bad.

CLASSROOM PROJECTS: Every student is expected to participate in the presentation of the Group Project. The outline for the group project will be presented to the instructor no later than TWO weeks from the beginning of the semester (5/28/2013). Project Presentations will be on June 17, 2013 and June 18, 2013. The selection of the groups for the presentation will be delegated by the instructor. See handout for more information.

CLASSROOM BEHAVIOR: Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and **CELL PHONES RINGING DURING CLASS** are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times.

Your cell phones:

- Cell phones ringing during class is RUDE, to me as the instructor and the other students in the class.
- Phones WILL BE turned off or placed on vibrate.
- IF your phone rings during class, you’ll be asked to immediately give the class a two (2) minute presentation to the entire class, of the instructor’s choice.

TAKE ADVANTAGE OF THE LEARNING ENVIRONMENT WHILE IN CLASS!

NOTICE: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP & S) Office as soon as possible. [SDP&S, Health Sciences Building 2100, Phone: (760) 355-6312]

CSI 104, Concepts of Parole/Probation
(Monday - Friday 3:00 – 5:10 pm)

Class Schedule:

Mon	05/20/13	Introduction/Syllabus
Tues	05/21/13	Chapter 1: Criminal Justice System Components
Wed	05/22/13	Chapter 2: Theories of Offender Treatment
Thurs	05/23/13	Chapter 3: Overview of Community Corrections/ GROUPS MEET
Fri	05/24/13	<u>Test #1</u>
Mon	05/27/13	Chapter 4: Sentencing/Presentence Investigation Report
Tue	05/28/13	Chapter 5: Probation: History, Philosophy, Goals & Functions ALL GROUPS - TURN IN OUTLINES FOR CLASSROOM PROJECTS

ALL STUDENTS – TURN IN OUTLINES FOR TERM PAPERS

Wed	05/29/13	Chapter 6: Programs and Probationers
Thurs	05/30/13	Chapter 7: Jails and Prisons
Fri	05/31/13	<u>Test #2</u>
Mon	06/03/13	Chapter 8: Parole and Parolees
Tues	06/04/13	Chapter 9: Early Release, Parole Programs, and Parole Revocation
Wed	06/05/13	Chapter 10: Probation/Parole Organization & Operations
Thurs	06/06/13	Chapter 11: Probation and the Parole Professionals
Fri	06/07/13	<u>Test #3</u>
Mon	06/10/13	Prison Tour @ Centinela State Prison 8:00 am
Tue	06/11/13	Chapter 12: Offender Supervision: Types & Special Supervisory Considerations
Wed	06/12/13	Chapter 13: Juvenile Probation and Parole <u>LAST DAY TO DROP CLASS WITH A “W”</u>
Thurs	06/13/13	ALL GROUPS MEET TO FINALIZE PRESENTATIONS
Fri	06/14/13	<u>Test #4</u>
Mon	06/17/13	Project Presentation
Tue	06/18/13	Project Presentation
		<u>DUE AT THE BEGINNING OF CLASS</u>
Wed	06/19/13	Term Papers Ride-Along Papers/Forms Final Review
Thurs	06/20/13	<u>Final Exam</u>

