

Bus 010 - Practical Accounting

20155

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Objective: The purpose of this class is to introduce beginning bookkeeping practices and to prepare students for further study in accounting.

Prerequisite: None

Text: College Accounting
By Heintz & Parry 20th Edition

Working Papers/Study Guide

Grading Weight:

Exam Chapters 1-3 (multiple choice)	100
Exam Chapters 4-5 (multiple choice)	100
Exam Chapters 6-7 (multiple choice)	100
Exam Chapters 8-9 (multiple choice)	100
Final Exam Chapters 1-6 (NOT MULT. CHOICE)	100
Mastery Problems	70
Daily Preparation, Classroom Participation, Attendance, and In-Class Assignments	100

Typical Grading Scale:

90% to 100%	= A
80 to 89	= B
70 to 79	= C

Note: For each absence subtract 10 points. For each tardy subtract 5 points. If a student is absent more than three times s/he will be dropped. Three tardies equals one absence.

Note: Please do not leave class early during "lab" time. Students that leave early will be counted as tardy.

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Tentative Schedule

Spring 2013

Jan	14	Introduction
	21	Holiday Martin Luther King
	28	Ch. 2
Feb	4	Ch. 3
	11	Ch. 3
	18	Holiday Presidents Day
	25	Ch. 4 Exam Chapters 1, 2, 3 (multiple choice)
Mar	4	Ch. 4
	11	Ch. 5
	18	Ch. 6 Exam Chapters 4, 5 (multiple choice) Check Mastery Problems 4, 5
	25	Ch. 6
April	1	Holiday Spring Break
	8	Ch. 7
	15	Ch. 8 Exam Chapters 6, 7 (multiple choice) Check Mastery Problems 6, 7
	22	Ch. 9 Check Mastery Problems 8,9
	29	Exam Chapters 8, 9 (multiple choice) Check Mastery Problems 8, 9 Make-up Exam
May	6	Final Exam Chapters 1-6 (NOT MULTIPLE CHOICE)