

# Imperial Valley College

## Administration of Justice

### Course Syllabus

**COURSE NO.**  
AJ 121 (CRN 20129)

**COURSE TITLE**  
Law Enforcement Field Operations

**INSTRUCTOR**  
Cory Van Driessche - Room 211

**TEXTBOOKS**  
Pearson Criminal Justice  
Field Operations Today Imperial Valley College  
ISBN: 1-256-61507-2

[cory.vandriessche@imperial.edu](mailto:cory.vandriessche@imperial.edu)

**TERM**  
Spring 2013

**UNITS**  
3

**CLASS TIMES**  
Monday & Wednesday 4:45- 6:10pm

#### **COURSE DESCRIPTION**

An in-depth study of the development, function and techniques of patrol, including: observation skills, development of intelligence, traffic control and preliminary investigative duties, handling complaints and requests for service, public and community relations and basic crime prevention. The mechanics of: field interviews, search and arrests, note taking and police report essentials. The student will also be given a familiarization with basic police equipment and the handling of community crime incidents.

#### **COURSE OBJECTIVES (SLO's)**

Students will be able to:

1. Explain the historical development of United States law enforcement and the concept of patrol and beat responsibility.
2. Explain the American Criminal Justice System; and demonstrate an understanding of Constitutional rights and due process.
3. Explain the function of patrol and the various techniques used to accomplish that task.
4. Understand the importance of developing good observational skills and demonstrate the proper utilization of what they observe.
5. Recognize the importance of developing intelligence on an area or group/individual and how this intelligence is used.
6. Recognize the importance of traffic control and enforcement, along with the techniques used to accomplish this task.
7. Recognize the elements of a preliminary investigation and the duties required of law enforcement personnel a crime and/or critical incident scene.
8. Understand the importance of and how to handle a complaint, as well as requests for service.

9. Understand the importance of good public and community relations.
10. Explain what basic crime prevention is and how it relates to reducing criminal activity.
11. Explain the importance of and elements of a field interview and be able to demonstrate the basic techniques used.
12. Identify and distinguish the requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests.
13. Identify the elements of search and seizure and the laws and/or policies that govern it.
14. Understand the elements of an incident, crime and arrest report and how proper note taking is essential to the accuracy of the information presented in them.
15. Recognize basic law enforcement equipment and its use in modern law enforcement.

### **GRADING PROCEDURE:**

Total Points: 500

**Tests:** Four tests at 50 points each = 200 points

**Homework:** Twelve homework assignments at 10 points each =120 points

**Final Exam** = 100 Points

**Class attendance and participation in discussion, group participation or activities** = 80 Points

**\*Bonus (Law Enforcement Ride-Along)** = 50 Points

**A = 450-500    B = 400-449    C = 350-399    D = 300-349    F = 0-299**

**PLEASE NOTE:** Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor.

You must communicate to your instructor any problems that you are having with the course.

**ATTENDANCE:** One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. You will be allowed two absences from class before the drop deadline. Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence. *(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.)* Refer to pages 16 of your spring 2012 on-line catalogue for “ATTENDANCE AND AUTOMATIC WITHDRAWALS”; **you** are RESPONSIBLE!

**ACADEMIC ETHICS:** Cheating is defined as copying answers from another student on an exam or assignment, allowing another student to copy answers from you, turning in work as your won that someone else did for you, working with another student on an assignment with the instructor’s express consent, or turning in a writing assignment that uses another’s words or ideas without crediting the source of the words or ideas.

**PLAGIRISM will not be tolerated!** If a student uses the words or ideas of another person without giving that person credit, the student is committing an act of plagiarism.

**CHEATING WILL NOT BE TOLERATED!** Anyone caught cheating will get a zero for the assignment or exam and may be dropped from the class with the grade of **"F"**.

**PARTICIPATION:** Every student is expected to participate in class discussion each week. This includes punctuality, contributions, personal opinions, group efforts if assigned and discussion of issues relating to the current assignment of the class. Newspaper article discussions on how local crime impacts our community, state and federal levels.

**CLASSROOM BEHAVIOR:** Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and cell phones ringing during class are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times. **TAKE ADVANTAGE OF THE LEARNING ENVIRONMENT WHILE IN CLASS!**

**NOTICE:** Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP & S) Office as soon as possible. [SDP&S, Health Sciences Building 2100, Phone: (760) 355-6312]

**AJ 121 Police Field Operations**  
(Monday & Wednesday 4:45 to 6:10 pm)

**Class Schedule:**

Mon.	01/14	<b>Introduction</b>
Wed.	01/16	<u>Chapter 1: The History of Police Patrol</u>
Mon.	01/21	<b>Dr. Martin Luther King, Jr. Holiday (No Class)</b>
Wed.	01/23	<u>Chapter 1: The History of Police Patrol</u>
Mon.	01/28	<u>Chapter 2: Field Procedures</u>
Wed.	01/30	<u>Chapter 2: Field Procedures</u>
Mon.	02/04	<u>Chapter 3: Calls for Service</u>
Wed.	02/06	<u>Chapter 3: Calls for Service</u>
Mon.	02/11	<b>Lincoln Birthday Holiday – No Class</b>
Wed.	02/13	<u>Chapter 4: Crime Scene Investigation</u>
Mon.	02/18	<b>Presidents Day Holiday – No Class</b>
Wed.	02/20	<u>Chapter 4: Crime Scene Investigation</u>
Mon.	02/25	<u>Chapter 5: Gangs and Drugs</u>
Wed.	02/27	<u>Chapter 5: Gangs and Drugs</u>
Mon.	03/04	<u>Chapter 6: Interview &amp; Interrogation</u>

Wed.	03/06	<u>Chapter 6: Interview &amp; Interrogation</u>
Mon.	03/11	<u>Chapter 6: Interview &amp; Interrogation</u>
Wed.	03/13	<u>Chapter 6: Interview &amp; Interrogation</u>
Mon.	03/18	<u>Chapter 7: Forensics</u>
Wed.	03/20	<u>Chapter 7: Forensics</u>
Mon.	03/25	<u>Chapter 8: Police Reports</u>
Wed.	03/27	<u>Chapter 8: Police Reports</u>
Mon.	04/01	<b><u>Spring Break – No Class</u></b>
Wed.	04/03	<b><u>Sprint Break – No Class</u></b>
Mon.	04/08	<u>Chapter 9: Legal Constraints</u>
Wed.	04/10	<u>Chapter 9: Legal Constraints</u>
Mon.	04/15	<u>Chapter 10: Diverse Communities</u>
Wed.	04/17	<u>Chapter 10: Diverse Communities</u>
Mon.	04/22	<u>Chapter 11: Community Policing</u>
Wed.	04/24	<u>Chapter 12: Police Ethics</u>
Mon.	04/29	<u>Chapter 12: Police Ethics</u>
Wed.	05/01	<u>Final Review / Term Paper Due</u>
Mon.	05/06	<u>Final Exam</u>
Wed.	05/08	<u>Last Day - Everything Due</u>