

IMPERIAL VALLEY COLLEGE

ADMINISTRATION OF JUSTICE

COURSE SYLLABUS

COURSE NO. <u>AJ 106</u>	COURSE TITLE Principles and Procedures of the Justice System	CRN 20127
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INSTRUCTOR
Pompeyo Tabarez
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TEXTBOOK
Procedures in the Justice System 10th Edition by Cliff Roberson, Harvey Wallace, and Gilbert B. Stuckey: Person Prentice Hall; 2010

TERM Spring 2013	CLASS TIMES Monday and Wednesday 1:30pm-3:00pm	UNITS 3.0
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COURSE DESCRIPTION:

An in-depth study of the role and responsibilities of each segment within the administration of justice system: law enforcement, judicial, corrections. A past, present, and future exposure to each sub-system procedure, from initial entry to final disposition, and the relationship each segment maintains with its system member.

Note taking materials and #2 pencils for quizzes are required by the second meeting of the class.

COURSE OBJECTIVES:

Students will be able to:

1. Explain the historical development of law and establishment of the American Criminal Justice System; and demonstrate and understanding of Constitutional rights and due process.
2. Identify and distinguish the requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests.
3. Recognize the legal requirements associated with the defendant's right to an arraignment, pretrial motions, etc.
4. List the types and appropriate uses of pleas listed in the California Penal Code.
5. Explain the role of the judge, attorneys, and other participants in the trial setting.
6. Describe the trial process from motions to the verdict.
7. Describe the history and role of the jury within the criminal justice system, the jury selection process, case law, and new statutory changes affecting the jury process.
8. Explain sentencing history, philosophy, and procedures used by the courts.
9. Describe post-trial appeal procedures, remedies, and motions made by trial participants.
10. Identify the different components of corrections and discuss the purpose and procedures of each.
11. Describe the juvenile justice system, philosophy, and procedures.
12. Create table of court procedure, understanding the different phases of the court system when a crime is being charged to the adjudication.
13. Identify and explain the role of a judge, attorneys, and other participants in the trial setting to include the importance of court procedure and integrity.

GRADING PROCEDURE:

Total Points: 500

Tests: Four tests at 50 points each = 200 points

Investigative Report on criminal case assigned by Instructor: = 100 points

Final Exam = 200 Points

A = 450-500 B = 400-449 C = 350-399 D = 300-349 F = 0-299

PLEASE NOTE: Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Exams will be thirty minutes long and will be given at the start of class. If you are late to class, you will not be given extra time to take the exam. Bring a No. 2 Pencil and Scantron form to class on exam days.

You must communicate to your instructor any problems that you are having with the course.

ATTENDANCE: One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. You will be allowed two absences from class before the drop deadline. Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence. *(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.)* Refer to page 23 of your General Catalog 2010 - 2011 for “Class Attendance” and page 23-24 for “Dropping Classes”; you are **RESPONSIBLE!**

ACADEMIC ETHICS: Cheating is defined as copying answers from another student on an exam or assignment, allowing another student to copy answers from you, turning in work as your own that someone else did for you, working with another student on an assignment with the instructor’s express consent, or turning in a writing assignment that uses another’s words or ideas without crediting the source of the words or ideas.

PLAGIARISM will not be tolerated! If a student uses the words or ideas of another person without giving that person credit, the student is committing an act of plagiarism.

CHEATING WILL NOT BE TOLERATED! Anyone caught cheating will get a zero for the assignment or exam and may be dropped from the class with the grade of **“F”**.

PARTICIPATION: Every student is expected to participate in class discussion each week. This includes punctuality, contributions, personal opinions, group efforts if assigned and discussion of issues relating to the current assignment of the class. Newspaper article discussions on how local crime impacts our community, state and federal levels.

CLASSROOM BEHAVIOR: Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and cell phones ringing during class are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times. **TAKE ADVANTAGE OF THE LEARNING ENVIRONMENT WHILE IN CLASS!**

NOTICE: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP & S) Office as soon as possible. [SDP&S, Health Sciences Building 2100, Phone: (760) 355-6312]