

Basic Course Information

Semester:	Fall 2025	Instructor Name:	Virginia Gallardo Reyes
Course Title & #:	ESL 820 - Literacy in English as a Second Language 1	Email:	virginia.reyes@imperial.edu
CRN #:	12005	Webpage (optional):	N/A
Classroom:	Building 3100 – Room 3111	Office #:	Room 806
Class Dates:	August 18th – October 1st	Office Hours:	R 10:05am – 11:05am
Class Days:	MW	Office Phone #:	N/A
Class Times:	9:40am – 11:55am	Emergency Contact:	Lency Lucas: (760) 355-6337
Units:	0.00 Non-credit course	Class Format/Modality:	Face-to-Face

Course Description

ESL 820 is a course for speakers with little or no oral or written competency and limited L1 literacy. Students will learn literacy skills that will build a foundation for further ESL training or to form a foundation for their ability to operate within the U.S. culture. Literacy skills include the development of fine motor skills, the ability to follow a line of print from left to right, and the identification of alphabetic, numeric, and time symbols. Included will be instruction in culturally appropriate non-verbal communication, greetings and farewells, basic social skills, school conduct, courtesies, etc. This course will provide basic literacy foundation for L2 learners so they may operate in their home and their immediate environment. (Nontransferable, nondegree applicable).

Course Prerequisite(s) and/or Corequisite(s)

None

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. *Provide basic personal information such as name and address.*
2. *Identify, in English, parts of the body.*

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. *Pronounce, write, and recognize numbers.*
2. *Write and recite the alphabet.*
3. *Use culturally appropriate social gestures such as waving, shaking hands, direct eye contact, nodding "yes" or "no", shrugging "I don't know".*
4. *Write one's name and address and phone number.*
5. *Understand the basics of personal hygiene.*
6. *Use and respond to simple greetings, farewells, and courtesies.*
7. *Conduct themselves appropriately in the classroom, including raising one's hand, waiting for one's turn, being non-disruptive, responding to simple classroom commands.*
8. *Point to common parts of body, express one's state of health/being in one or two words, answer simple questions about oneself.*



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Textbooks & Other Resources or Links

Material(s) will be provided by the instructor.

Course Requirements and Instructional Methods

Audio Visual

Demonstration

Discussion

Group Activity

Lecture

Distance Learning

Course Grading Based on Course Objectives

Pass/No Pass Only. You must complete at least 70% of the course to pass.

*In-class Activities **80%***

*Final Presentation **20%***

*Total **100%***

Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Accessibility Statement

*Imperial Valley College is committed to providing an accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through **DSPS**, contact them for additional assistance.*

We are here to support you and ensure that you have equal access to all course materials.

Course Policies

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class.

Online Rules and Policies

- *What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.*
- *Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].*

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- *Plagiarism is taking and presenting as one's own writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.*
- *Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.*

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 August 18 - 20	Syllabus & Introduction Canvas and ELLII Review Alphabet Capital/Uppercase Letters, Lowercase Letters, Spelling	
Week 2 August 25 - 27	Numbers/Time Numbers (Cardinal and Ordinal), times of day, time (both analog and digital), greetings for the times of day, days of the week, months, year, and date	
Week 3 September 1 - 3 (Labor Day)	Personal Information (Name, gender, age, marital status, address, phone number, etc.)	



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Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
	-Possessive Adjectives & Pronouns -Simple Present - Be	
Week 4 September 8 - 10	Simple Greetings, Farewells, and Courtesies Social Gestures (waving, shaking hands, direct eye contact, nodding "yes" or "no", shrugging "I don't know")	
Week 5 September 15 - 17	Classroom Conduct The Classroom -Imperatives (Raising one's hand, waiting one's turn, being non-disruptive, responding to simple classroom commands) -Prepositions of Place Overview	
Week 6 September 22 - 24	Health Body Parts, Personal Hygiene, State of Health/Being	ELLII Assignments
Week 7 September 29 – October 1	Review Session and Final Presentation	Final

Subject to change without prior notice