



**Note to Instructor: Replace the placeholder text beneath the headings with the appropriate information for your course. Please note that all sections, with the exception of "Other Course Information," are required elements.**

### Basic Course Information

Semester:	<b>Spring 2025</b>	Instructor Name:	<b>Ms. Sandra Castro</b>
Course Title & #:	<b>ESL 890 Advanced Beginning ESL 1</b>	Email:	<b>sandra.castro@imperial.edu</b>
CRN #:	<b>22021</b>	Webpage (optional):	<b>N/A</b>
Classroom:	<b>Building 300/ Room 301</b>	Office #:	<b>Part-Timers: Building 3900</b>
Class Dates:	<b>02/10/25 – 06/06/25</b>	Office Hours:	<b>N/A</b>
Class Days:	<b>M &amp; W</b>	Office Phone #:	<b>Lency- (760) 355-6337</b>
Class Times:	<b>06:30 – 9:20 PM</b>	Emergency Contact:	<b>sandra.castro@imperial.edu</b>
Units:	<b>0.00</b>	Class Format/Modality:	<b>Face-To-Face</b>

### Course Description

*[Paste in the course description from the Course Outline of Record (COR), located at*

*ESL 890 is an integrated skills course designated for ESL student to develop language skills at the high -beginning level. Students learn to speak and write about personal and workplace topics, give presentations, and express ideas in paragraph form. Students continue to develop reading skills, knowledge of vocabulary, grammatical competence, and overall language comprehension. The course may be taken concurrently with ESL 891. (CFR A2) Nontransferable, nondegree applicable)*

### Course Prerequisite(s) and/or Corequisite(s)

*[Paste in the course prerequisite(s) and/or corequisite(s) from the COR, located at <https://imperial.curricunet.com/search>*

*ESL 881 - Completion of ESL 881 is encouraged*

### Student Learning Outcomes

*[Paste in the course student learning outcomes from the COR, located at <https://imperial.curricunet.com/Search>]*

*Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:*

- 1.- Speaking: Can make simple statements on very familiar topics.*
- 2.- Listening: Can identify basic factual information in short, simple dialogues or narratives on familiar everyday topics, if spoken slowly and clearly.*



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3.- Writing: Can write short simple notes or messages using simple phrases and sentences with connectors “and”, “but”, “or”.

## Course Objectives

[Paste in the course objectives from the COR, located at <https://imperial.curricunet.com/Search>]

Upon satisfactory completion of the course, students will be able to:

1. Understand simple, everyday conversation when delivered clearly and slowly.
2. Identify a topic of conversation.
3. Ask for and give directions.
4. Identify important information in a simple news article.
5. Write short simple notes and messages.
6. Describe actions which are happening now or will happen in the future.

## Textbooks & Other Resources or Links

[Describe which textbooks and/or other resources are required for the course. Be sure to include ISBN.]

No textbook is required. We will be using the “I-DEA” Curriculum.

## Course Requirements and Instructional Methods

[Describe course activities, assignments, tests, homework, etc.]

*Out of Class Assignments:* The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

## Course Grading Based on Course Objectives

[Provide detailed information related to grading practices and grading scale, including values and totals. Consider adding final grade calculation, rubrics, late assignment policy, and other grading practices.]

PASS / NO PASS Only

-Academic Honesty ( Artificial intelligence – AI )-

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

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## Accessibility Statement

Imperial Valley College is committed to providing an accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through **DSPS**, contact them for additional assistance.

We are here to support you and ensure that you have equal access to all course materials.

## Course Policies

*[Describe other policies such as attendance, academic honesty, netiquette, expected classroom behavior, etc.]*

- *A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. See General Catalog for details.*
- *Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absence exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.*
- *Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.*
- *What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.*
- *Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].*

*Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.*

*There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.*

- *Plagiarism is taking and presenting as one's owned the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.*



- *Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.*

*Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.*

## Other Course Information

*[Optionally, include other necessary information.]*

## Financial Aid

Your Grades Matter! In order to continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Making SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at [finaid@imperial.edu](mailto:finaid@imperial.edu).

## IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

## Anticipated Class Schedule/Calendar

*[Provide a tentative overview of the readings, assignments, tests, and/or other activities for the duration of the course. A table format as in the example below may be used for this purpose.]*

<b>Date or Week</b>	<b>Activity, Assignment, and/or Topic</b>	<b>Pages/ Due Dates/Tests</b>
Week 1 February 9 - 15	Introduction to the course, Syllabus, Canvas review, and Introduction to I-DEA	-How to Use Canvas -Introduce Module 0 -Technology Skills Pre-Assessment
Week 2 February 16 - 22	Introduction to I-DEA	-Introduction to Idea / What is Project Idea -What is CANVAS -Using E-Mail
Week 3 February 23 – March 1	Writing Basics	-Parts of Speech -Writing Numbers Nouns, Pronouns, Adjectives, Adverbs & Prepositions



Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 4 March 2 – 8	The Writing Process	Week 4 -Simple Present Tense Verbs -Parts of Speech -The Writing Process
Week 5 March 9 – 15	Computer Skills	Week 5 -Computer Skills -Parts of the computer
Week 6 March 16 – 22	Computer Skills (continued)	Week 6 -Computer Applications and Files -Tools, troubleshooting & -Searching the Internet
Week 7 March 23 – 29	Internet Basics	Week 7 -Internet Basics -Internet Basics & Access -Internet Privacy & Security
Week 8 March 30-April 5	Searching the Internet	Week 8 -Searching the Internet -Netiquette -Social Media
Week 9 April 13 – 19	Study Skills	Week 9 -Study Skills -Successful Students -Reading Strategies
Week 10 April 20 – 26	Note Taking & Time Management	Week 10 -Note Taking -Time Management -Test Taking Strategies -Graphic Organizers



Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 11 April 21 -25	SPRING BREAK!! SPRING BREAK!! SPRING BREAK!!	Week 11 -SPRING BREAK, Enjoy!!
Week 12 April 26 – May 3	The American Education System	Week 12 -The American Education System -School Years -Subjects
Week 13 May 4 – 10	Grades	Week 13 -Grades -College & Career Pathways -Communicating with a Teacher
Week 14 May 11 – 17	Libraries in the United States	Week 14 -Libraries in the United States -Librarian -Materials in the Library
Week 15 May 18 – 24	Libraries in the United States (continued)	Week 15 -Navigating the Library -Your Library Visit
Week 16 May 25 – 31	End of Quarter Projects	Week 16 -End of Quarter Projects -Discuss: Skills Gained
Week 17 June 1 - 5	Final	Week 17 -Final Paragraph Presentation



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**\*\*\*Subject to change without prior notice\*\*\***