Basic Course Information

Semester:	Spring 2025	Instructor Name:	Christina Shaner
Course Title & #:	ENGL 102 Introduction to Literature	Email:	christina.shaner@imperial.edu
CRN #:	21062	Webpage (optional):	Canvas course
Classroom:	Canvas/online	Office #:	2785
Class Dates:	February 10 to June 6	Office Hours:	7:00 to 8:00 a.m.
Class Days:	n/a	Office Phone #:	760.355.6162
Class Times:	n/a	Emergency Contact:	email
Units:	4	Class Format/Modality:	online / asynchronous

Course Description - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS

Introduction to the study of poetry, fiction and drama, with further practice in writing. (C-ID: ENGL 120) (CSU/UC)

Course Prerequisite(s) and/or Corequisite(s) - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS

ENGL 105 or ENGL 110 or ESL 108 - with a grade of "C" or better.

Student Learning Outcomes - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Analyze character development in fiction.
2. Recognize and explain the relevance and function of common, universal themes found within literature, such as friendship, death, religion, freedom, and deception.
3. Identify symbolism within works of fiction, poetry, and drama.

Course Objectives - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS

Upon satisfactory completion of the course, students will be able to:

1. Identify the characteristics of prose fiction through discussion, quizzes, writing, and group work.
2. Analyze specific works of prose fiction in order to formulate text interpretations, supporting these interpretations with citations from the works studied.
3. Identify the characteristics of drama through discussion, quizzes, writing, short dramatizations, role playing, and other activities.
4. Analyze specific plays in order to formulate text interpretations, supporting these interpretations with citations from the works studied.
5. Identify the characteristics of poetry through discussion, quizzes, writing, and group activities.
6. Analyze specific poems in order to formulate text interpretations, supporting these interpretations with citations from the works studies.
7. Identify methods of criticism and apply knowledge of these methods by writing analyses of literary works.
8. Write a variety of essays, research papers, and other assignments that, together, total at least 5,000 words

Textbooks & Other Resources or Links

Required Reading

English 102 is, as it the label suggests, a general introduction to the study of various literary forms and tools for literary criticism. Technical elements and terms will appear in the Canvas course modules along with assignments and tests. Some literary works (such as the poetry we'll study this term) or support content for specific assignments may be provided via links embedded in Canvas. Finally, I will endeavor to record some audio to help you with readings as we proceed this term.

The books to be acquired are as follows:

• Balzac, Honoré de. *The Girl with the Golden Eyes and Other Stories*. Edited by Peter Collier and Patrick Coleman, Oxford UP, 2013. Oxford World's Classics.
• Kafka, Franz. *The Metamorphosis and Other Stories*. Edited by Ritchie Robertson, translated by Joyce Crick, Oxford UP, 2009. Oxford World's Classics.
• Molière, Jean-Baptiste Poquelin. *Tartuffe, a New Verse Translation.* Edited by Constance Congdon and Virginia Scott, translated by Constance Congdon, Norton, 2008. Norton Critical Editions.
• Shelley, Mary. *Frankenstein: The 1818 Text*. Edited by Charles E. Robinson, Penguin, 2018. Penguin Classics.

The Balzac and Kafka are anthologies. You won't read all the included works in those two. Instead, you'll read one novella from the Balzac text and one short story from the Kafka text. The Molière is a special kind of academic edition that includes pieces of a number of scholarly articles or contemporary responses to the play *Tartuffe*. The Shelley includes an accurate copy of the original novel text - before Shelley was forced to gut the Enlightenment argument to appease Victorian audiences - as well as a useful introduction from Charlotte Gordon. You will use the ancillary materials in these particular editions for assignments, so you can't make do with some other versions.

Wrong editions of works pose other problems: poor translation, altered/bowdlerized text, attempts to conceal plagiarism, and so forth.

In general, an "ebook," such as a Kindle edition, of a text is *not* acceptable since it has no fixed pages and you will be required to cite evidence. Failure to cite fully by page number when dealing with a published text means plagiarism and/or grades in the D/F range. Beyond the issue of citation, ebooks are generally a bad idea for coursework since active reading means taking notes and finding or revisiting content in ways that digital bookmarks can't duplicate.

What about the *MLA Handbook*?

Writing assignments are to employ sound logic (including grammatical logic) and MLA style. I didn't include the *MLA Handbook* in the list of books due to added cost, but I provide significant assistance with MLA in Canvas. For more assistance, you may also wish to:

• schedule time to visit the IVC library to access a copy of the *MLA Handbook* (the current, ninth edition) as you prepare each essay or discussion post;
• refer to the MLA section of a credible open-access source such as the Online Writing Lab at Purdue University ;
• purchase a copy of the current, ninth, edition of the *MLA Handbook* ;
• sign up for a paid subscription to MLA Handbook Plus; and/or,
• contact me for help via email or Zoom meeting.

Book Buying Tips

Updated 6/2023

Visit the bookstore on campus or try the Bookstore link in the Canvas course navigation menu to check IVC bookstore ▬ prices and compare them with those of commercial retailers. If you plan to buy from the campus bookstore, please keep in mind that campus stores don't keep copies of course books all semester. They keep stock on hand only for the first few weeks of a term.

Whatever store you choose, confirm that you have found the correct edition of a book by consulting the international standard book number. That number appears with the publication information just after the title page in a physical copy of a book as well as in listings for books on publisher and bookseller websites. The ISBNs for the paperback editions listed above are as follows:

- Balzac: 9780199571284
- Kafka: 9780199238552
- Molière: 9780393931396
- Shelley: 9780143131847

Books on Reserve

I bought an extra copy of each required book to place on reserve in the library. If you can't yet buy all of the books, you may be able to keep up with readings by making time to read there. To access a reserved book for a class at IVC, go to the counter and give a staffer the name of the course and the instructor/professor.

Note: The copies I ordered haven't yet arrived, but I should be able to drop them off at the library by the first weekend of spring term.

Course Requirements and Instructional Methods

All assignments must be written and submitted by the student according to project instructions. Instructions for the preparation of any required or optional revisions will be provided.

Partially completed essays or projects without all required sources or evidence most often lead to assignment grades in the D or F range.

Late assignments will receive a 5% grade deduction per calendar day. For example, a discussion task completed three days late will receive a 15% deduction from the earned grade.

Feedback and Peer Review
Grading time varies by type of assignment and due to workload.
- The typical turnaround time for essays in a university composition course is two weeks but may take longer if there are ethical/plagiarism issues and due to our double teaching load at IVC. Essay grading includes multiple readings, feedback writing, determining the grade, and self-checking.
- Discussions should be graded within one week but may take longer due to ethical concerns.
- Exams should be graded within one week but may take longer due to ethical concerns.
- Quiz grading is either immediate or within a few days for online multiple-choice and short-answer quizzes.

Peer review projects, when required for an essay, will take place within the grading period. Peer reviews will be completed in the Canvas DocViewer using the software's annotation tools. Instructions will be provided.

Software

Revisions will be prepared using the "**track changes**" features available in **Microsoft Word** or **Apple Pages**. Since Google Docs does not support the exporting of a document with changes marked, you must use Word or Pages to generate essays for this class. Instructions for track changes features will be provided when needed.

An online version of Word is accessible via the Canvas course menu; however, you may have difficulty preserving editing marks with that version of the software. As a student at this institution, you should be eligible to install **Microsoft 365** on your personal device at no added cost. To do so, go to [Microsoft](#) to confirm your IVC student status and follow the instructions provided.

Course Grading Based on Course Objectives

Grades will be determined on a 100-point scale (with the customary letter divisions: 90-100=A; 80-89=B; and, so on). A student begins the semester with zero points and increases their total with each graded assignment.

Assignment point distribution will be as follows:

• mini-essays - 30 points
• discussion posts - 20 points
• peer reviews - 5 points
• MLA quiz - 5 points
• exams - 40 points

Once you receive notice that an assignment has been graded, you must access the rubric for that assignment. To read comments typed on an essay, you must open the document in Canvas's DocViewer. Instructions for both steps will be featured in this unit and included with assignment instructions.

The grades in the rubric will be presented as point totals. To convert a point total to a percentage, divide the number you earned by the total possible for the assignment. For example, if you earn a 12.75 out of 15 possible for an assignment, divide 12.75 by 15 (12.75/15 = .85 or 85%).

Academic Honesty (Artificial Intelligence -AI) - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Accessibility Statement - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS

Imperial Valley College is committed to providing an accessible learning experience for all students, regardless of course modality. Every effort has been made to ensure that this course complies with all state and federal accessibility regulations, including Section 508 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and Title 5 of the California Code of Regulations. However, if you encounter any content that is not accessible, please contact your instructor or the area dean for assistance. If you have specific accommodations through **DSPS**, contact them for additional assistance.

We are here to support you and ensure that you have equal access to all course materials.

Course Policies
Ethics

There are two major concerns in this section. One involves abuse and the other involves cheating.

Updated 6/2023

No student may attempt to use this class or its assignments to advocate discriminatory ideology or implement it as a weapon against other students, the professor, or parties/identities not present/represented. Recognizable, historically determined bigotry creates a toxic environment in the classroom and impedes and discourages sound, nuanced reason; self-critique; and, reality-based assessment of a subject. There is no right to abuse or harass others due to "beliefs" or any other rationalization. Bad faith actors at IVC or other colleges and universities may encourage antisemitism and pretend that Jew hate is anti-racist but that tactic won't work with me.

Plagiarism

Depending on type and severity, an instance of plagiarism may be addressed with a reduced or failing grade for the project or through disciplinary action from an administrator. If the latter, no revision will be accepted.

Your writing and reasoning skills are required in this class. Use of artificial intelligence - whether a dedicated AI product (such as ChatGPT, Grammerly, and the like) or AI generated "suggestions" in your word processing software - constitutes plagiarism.

Types of plagiarism include:

- **False authorship:** False authorship refers to the presenting of someone/something else's ideas and/or words as your own in an assignment presented for a grade. Common attempts to disguise it include inserting minor word changes and translating from text in another language.
- **Unacknowledged collaboration:** Unacknowledged collaboration refers to instances of excessive influence on or re-writing of your work. The cooperation of an another person or the legality of a piece of software in the U.S. is irrelevant.
- **Misrepresentation of source:** Misrepresentation refers to the distorting or altering of meaning in a source text in order to promote an assumption. It may be performed through unconscious bias.
- **Insufficient citation:** Insufficient citation refers to the appearance of someone else's work with faulty, or no, citation. It may appear due to lack of attention to MLA format.
- **Recycling:** Recycling refers to the reuse of text prepared by the student for some other purpose without approval or acknowledgement.

Attendance
According to current school policy, a student may be removed from the roster for consecutive absences in excess of the unit value for that course. In an online, sixteen-week course valued at four units, the student is then eligible for removal after two weeks of missed activities.

Sick days and personal matters count toward the missed days allowed. There is no binary of "good" and "bad" absences in a college environment, and instructors have no authority to determine such. With the exception of special rules related to global pandemic (and the need to report positive test results to contain the spread) an instructor has no legal right to ask why you were absent. Federal privacy laws covering that point still exist in the U.S. at this time.

The only absences that don't count toward the maximum allowed before removal from a college course are ones forced on you due to some obligation you have to IVC. For instance, if you are an athlete on an official IVC team and you must miss some part of instruction to travel to a game/match, it's your responsibility to complete assignments in advance. Given that this is an online course and athletes don't have university-style schedules, sports travel will likely not be a factor.

Updated 6/2023

Personal meetings with IVC staffers/faculty are not required obligations with set times; any appointments with employees of IVC must be rescheduled so that they don't interfere with course obligations/attendance in face-to-face courses.

Email
My IVC email is as follows: christina.shaner@imperial.edu

- **How to email a professor:** Send email through Canvas or from your college email account - not from a personal address. Be sure to include the specific purpose of the message in the subject line. In the message, attempt to communicate with clarity and accuracy in complete sentences. Don't forget to identify yourself and the course.
- **Why you shouldn't use a personal email account:** Personal email accounts provide no reliable sender information. The name/address itself can diminish the student's credibility and/or imply a kind of immaturity or unprofessionalism. Since the sender could be anyone, no confidential business (including grades and projects) may be discussed.
- **How to make emailing quicker and easier:** If you want the convenience of official student email fed straight to your smartphone, consider downloading the Microsoft Outlook app so that you may access IVC communications without mixing your personal life and your professional/student life. Alternatively, you may download the Canvas app to email through Canvas as questions occur to you. If you encounter a technological issue with your IVC email account, notify your instructors and work with IT to resolve it.

Other Course Information
If you experience difficulty with Canvas, use your cursor or trackpad to select the floating question mark or the "Help" icon in the account navigation bar (the dark grey bar with white icons on the left side of the Canvas page).

Alternatively, you may navigate directly to the software developer's student guide.

Financial Aid - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS
Your Grades Matter! In order to continue to receive financial aid, you must meet the Satisfactory Academic Progress (SAP) requirement. Makings SAP means that you are maintaining a 2.0 GPA, you have successfully completed 67% of your coursework, and you will graduate on time. If you do not maintain SAP, you may lose your financial aid. If you have questions, please contact financial aid at finaid@imperial.edu.

IVC Student Resources - NOT WRITTEN/EDITED BY THE PROFESSOR IN THIS CLASS
IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit http://www.imperial.edu/studentresources or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar
The following is a general outline of course topics. Deadlines and assignment specifics appear in relevant Canvas modules. The sequence and details below are subject to change.

UNIT 1: prose
- key terms
- discussions
- essay
- exam

UNIT 2: drama
- key terms
- discussions

Updated 6/2023

- essay
- exam

UNIT 3: poetry
- key terms
- discussions
- essay
- exam

UNIT 4: revision and final

Subject to change without prior notice