Basic Course Information

Semester:	**Summer 2024**	Instructor Name:	**Kevin Howell**
Course Title & #:	English 110 Reading and Composition	Email:	Kevin.howell@imperial.edu
CRN #:	30049 and 30050	Webpage (optional):	
Classroom:	Online	Office #:	2781
Class Dates:	6/17- 7/25	Office Hours:	None for summer.
Class Days:	Online	Office Phone #:	760-355-5712
Class Times:	Online	Emergency Contact:	760-355-6224 (Department Secretary
Units:	4		

Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization.
2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines.
3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write multiple essays—including one research paper and one final exam—that, together, add up to 6,000 words of formal writing
2. Demonstrate a command of the writing process, which may include pre-writing, drafting, revising, self-editing, peer group editing, and proofreading
3. Compose error-free essays that avoid sentence-level and grammar problems

4. Compose unified essays that include support for the thesis statement, clear development, and effective transitions
5. Demonstrate a command of writing patterns by effectively integrating various rhetorical modes, such as compare/contrast, definition, cause/effect, and argumentation together to produce sophisticated, college-level essays as appropriate
6. Demonstrate an ability to adapt writing strategies to the requirements of the writing situation (e.g. in-class writing, research writing, reflective writing) or to tailor a written assignment to address specific audiences (both general and academic)
7. Demonstrate a thorough understanding of research strategies and library skills (including electronic databases) to identify and evaluate resources for a research paper
8. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines
9. Demonstrate a command of rules regarding plagiarism and academic ethics
10. Read actively, using metacognitive strategies to monitor comprehension, build vocabulary, and improve analysis of college-level texts
11. Analyze the rhetorical context when reading by identifying genre, medium, purpose, audience and tone
12. Analyze and evaluate the strategies an author uses to make and support a claim, including the use of fallacies
13. Synthesize knowledge by relating texts to personal experience, to past and present events, and to other texts

Textbooks & Other Resources or Links

1. English Composition I: Rhetorical Methods-Based. This is an OER book. Students, you will have a link to it in the Canvas course.

2. Free- but if you want to but it. Angelou, Maya. *I Know Why the Caged Bird Sings*. Any Version.

3. Access to Purdue Online Writing Lab (OWL) @ Link to Purdue OWLhttps://owl.english.purdue.edu/owl/
4. Highly recommend that you buy Reference Guide for Research with MLA formatting

Course Requirements and Instructional Methods

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Assignments and Percentage of Grade:
*   **Townsend Press (T/P) Learning Component:**
    o   This is worth 20% of your grade.
    o   There is a Direct link to purchase an online code in the Week 1 Module. Cost- 15.00

- o Weekly due dates will be given. I will not reopen any of these assignments. Be sure to complete them by the deadline.
  - o T/P will give automatic feedback on all assignments, including Mastery Tests and Alternate Mastery Tests. This feedback is a good learning tool.
- **First Essay (Compare and Contrast):**
  - o This is worth 10% of your grade.
  - o If late, there is a -10-point penalty per day the essay is late.
  - o Any essay over four days late will not be accepted.
  - o I try to have essays graded within two to three days. I should never take more than a week, though. I try to grade these quickly so that you have my feedback to use before completing your next essay.
  - o 1000 formal words
- **Research Paper (Argumentative):**
  - o This is worth 20% of your grade.
  - o If late, there is a -10-point penalty per day the essay is late.
  - o Any essay over four days late will not be accepted.
  - o I try to have essays graded within two to three days. I should never take more than a week, though. I try to grade these quickly so that you have my feedback to use before completing your next essay.
  - o 2500 formal words
- **Final Essay (Argumentative):**
  - o This is worth 15% of your grade.
  - o If late, there is a -10-point penalty per day the essay is late.
  - o Any essay over four days late will not be accepted.
  - o I try to have essays graded within two to three days. I should never take more than a week, though. I try to grade these quickly so that you have my feedback to use before completing your next essay.
  - o 1000 formal words
- **Reading/Grammar Quizzes:**
  - o These are worth 10% of your grade.
  - o If they are not completed by midnight (Pacific Time) on Sunday deadlines, you will receive a 0%.
- **Discussion Boards/Journals:**
  - o These are worth 15% of your grade.
  - o There will be weekly Discussion Board (DB)/Journal assignments.
  - o Initial Posts are worth 100 points.
  - o Your answers/replies for the initial posts should be written in a formal manner- grammar, usage, and mechanics will be graded and should contain at least 250 words.
  - o Also, if the prompt requires the use of MLA format, it must be used as you cite resources to support your initial DB/Journal postings.
  - o 1500 formal words
  - o Read the DB/Journal Rubric for a better understanding of the requirements. The DB/Journal posting due dates include the following:
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    - ▪ Make your initial post on Wednesday by midnight (Pacific Time).

- ▪ Reply to two other posts on Friday by midnight (Pacific Time).
- ▪ Respond to two others who responded to your post on Sunday by midnight (Pacific Time).
- ▪ There are four responses to be made in total. Any missing or incomplete responses will have points deducted from up to 100 points earned on the initial post. Refer to DB Rubric.
- ▪ I will also check in/monitor the threads to add comments and answer questions.
- **Final Exam**:
  - o This is worth 10% of your grade.
  - o There will be questions from T/P that cover the reading and writing connection, grammar. and MLA.

Course Grading Based on Course Objectives	
Assignment Descriptors	Percentage
1. Townsend Press Assignments	20
2. First Essay- Compare and Contrast Essay (at least 1000 words)	10
3. Research Paper (at least 2500 words)	20
4. Final Essay Exam/Persuasive (1000 words)	15
5. Reading/Grammar Quizzes (If not completed, you will receive a 0%.)	10
6. Final Exam	10
7. Discussion Boards (These will be written in a formal manner. This will be approximately 1500 formal words.)	15

Academic Honesty (Artificial Intelligence -AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any

uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance at all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Online Netiquette

[Required Information for web-enhanced, hybrid and online courses:

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, Netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.

- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit http://www.imperial.edu/studentresources or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Refer to the Canvas Course for the most up-to-date schedule.