



IMPERIAL VALLEY COLLEGE

Basic Course Information

Semester:	Spring 2024	Instructor Name:	Olivia Garcia
Course Title & #:	English 110: Composition and Reading	Email:	olivia.garcia@imperial.edu
CRN #:	20617	Office Hours:	Monday: 12:00 pm-1:00 pm Tuesday: 9:00 am-10:00 am Wednesday: 12:00 pm-1:00 pm Thursday: 9:00 am-10:00 am
Class Dates:	Feb. 12-June 7, 2024		
Units:	4		
Class Format:	IN PERSON: Rm 2751 TR: 10:15 am-12:20 pm	Office & Phone #:	2791; (760) 355-6518

Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. Limitation on Enrollment: Course not open to students with a C or higher in English 105. (CSU/UC)

Course Prerequisite(s) and/or Corequisite(s)

ENGL 009 or
ENGL 010 with a grade of "C" or better or appropriate placement.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization. (ILO1, ILO2, ILO4)
2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines. (ILO1, ILO2, ILO4, ILO5)
3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance (ILO1, ILO2, ILO3, ILO4)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Write multiple essays—including one research paper and one final exam—that, together, add up to 6,000 words of formal writing
2. Demonstrate a command of the writing process, which may include pre-writing, drafting, revising, self-editing, peer group editing, and proofreading
3. Compose error-free essays that avoid sentence-level and grammar problems
4. Compose unified essays that include support for the thesis statement, clear development, and effective transitions
5. Demonstrate a command of writing patterns by effectively integrating various rhetorical modes, such as compare/contrast, definition, cause/effect, and argumentation together to produce sophisticated, college-level essays as appropriate
6. Demonstrate an ability to adapt writing strategies to the requirements of the writing situation (e.g. in-class writing, research writing, reflective writing) or to tailor a written assignment to address specific audiences (both general and academic)
7. Demonstrate a thorough understanding of research strategies and library skills (including electronic databases) to identify and evaluate resources for a research paper
8. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines



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9. Demonstrate a command of rules regarding plagiarism and academic ethics
10. Read actively, using metacognitive strategies to monitor comprehension, build vocabulary, and improve analysis of college-level texts
11. Analyze the rhetorical context when reading by identifying genre, medium, purpose, audience and tone
12. Analyze and evaluate the strategies an author uses to make and support a claim, including the use of fallacies
13. Synthesize knowledge by relating texts to personal experience, to past and present events, and to other texts

Textbooks & Other Resources or Links

REQUIRED TEXTS:

- [Fahrenheit 451 -- 60th Anniversary Edition](#) by Ray Bradbury
- Other readings will be provided through Canvas, either in PDF document or website link
- MLA style handbook (those listed below are the books and website I use):
 - [MLA Handbook 9th Edition](#) **OR**
 - [Pocket Style Manual \(9th edition\)](#) by Diane Hacker and Nancy Sommers **OR**
 - [The OWL: Purdue Online Writing Lab](#) (scroll down to find the "MLA Guide" link)
- Good college level dictionary; updated within last few years; contains around 70-75,000 entries, biographical info, word histories, and grammar assistance (print, online, phone app)

Course Requirements and Instructional Methods

The semester begins on Monday, February 12, 2024 and will end on Friday, June 7, 2024. **WEEK 1** assignments start Monday, February 12, 2024.

- I use a **modified work week**: each new week begins on Tuesday mornings at 12:00 am and ends the following Monday night at 11:59 pm.
 - **WEEK 1 starts on Monday, February 12, 2024 (first day of ALL classes) and ends on Monday, February 19, 2024, 11:59 pm;**
 - **WEEK 2 starts TUESDAY, February 20, 2024, 12:00 am and ends Monday, February 26, 2024, 11:59 pm;**
 - **WEEK 3 starts TUESDAY, February 27, 2024, 12:00 am and ends Monday, March 4, 2024, 11:59 pm;**
 - And so on--the rest of the semester will follow this pattern.

What this means for your class that meets on Tuesdays and Thursdays is that the classes will be used to work on the assignment to be submitted by the following Monday night, which will be the end of our work week. Mondays—which are NOT a class day—will be the last day of the work week; you can meet with me during office hours, with your tutor if there are any review sessions, or another IVC tutor and can submit your work by the end of that day to be ready for class on Tuesday.

- Assignments will open on Tuesdays at 12:00 am
 - All assignments will be reviewed in class on Tuesday, so you don't need to do anything with these assignments when they open.
- Assignments will usually be due by the next Monday at 11:59 pm, after we have worked on them in class the previous Tuesday and Thursday.
 - **You do not have to wait to submit your assignments on Monday night at exactly 11:59 pm;** this is just the end of the work week for the class.
 - You can submit your work any time after the Thursday class.
- If there is any modification to the due date and time, these instructions will be *clearly* explained IN CLASS and the written instructions online will be modified.

CLASS SET UP

Again, this is an **IN PERSON CLASS**. You are **REQUIRED** to show up to class each week, and while attendance is not necessarily a grade component, choosing to be absent from class too frequently can result in being dropped from the class as you will miss the explanations, updates, and a plethora of other information. There are multiple **UNITS** with **weekly assignments which are due each week** and we work week by week. Assignments are explained in class, work is started, continued, or finished in class.

There are six **UNITS** throughout the 16 weeks of the semester (Spring Break does not count as a school week); each unit is broken down into 1-4 weeks, depending on the focus of the UNIT. Each week typically has one focused **writing assignment** that builds a piece of the semester Final Draft project; these assignments with specific writing exercises and practices will be conducted in class. Additionally, there are **tutoring reviews** required

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every two weeks. Most of the writing **assignments** will be available *for a certain amount of time* beyond their prospective due dates, and **tutoring reviews** will close at the end of each two-week period.

UNITs Assignments

- The **PROJECT PREPARATION UNIT** covers the first two weeks of school, **Weeks 1-2**: you will be required to read the entire novel *Fahrenheit 451* by Ray Bradbury and **pass a reading quiz on the novel** in order to begin **UNIT 1**.
- **UNIT 1: PREWRITING** covers **Wks 3-5**: you will complete assignments that focus on brainstorming and outlining. At the end of the unit, you will submit a **Portfolio**.
- **UNIT 2: DRAFTING** covers **Wks 6-9**: you will complete assignments that build to the first rough draft; these assignments focus on the parts of the essay: the Body Section, the Introduction and Conclusion paragraphs, and the Works Cited and MLA format. At the end of the unit, you will submit **Rough Draft 1**.
- **UNIT 3: REVISING** covers **Wks 10-13**: you will complete assignments that *revise* the first rough draft; these assignments also focus on the same three parts as the drafting unit: the Intro and Conclusion, Body, and WC and MLA format. At the end of the unit, you will submit **Rough Draft 2**.
- **UNIT 4: EDITING** covers **Wk 14**: you will complete an assignment that *edits* the second rough draft into the Final Draft. At the end of the unit, you will submit the **Final Draft**.
- **UNIT 5: EVALUATION** covers the last two weeks of the semester, **Wks 15-16**: you will complete a *self-evaluation* of your Final Draft. At the end of the unit, you will submit the **self-evaluation rubric and explanation of the Final Draft**. **This self-evaluation assignment is your class final.**

Surveys/quizzes

- Scattered throughout the semester are a few surveys and/or quizzes.
 - There is a **required reading quiz in Week 2** to ensure that you are ready to begin the project. This quiz requires a 70% pass rate and can be taken multiple times until passed; but, it must be submitted before moving on to **UNIT 1**.
 - There are a few other surveys through the semester that are just to gauge understanding of the setup of the course.

Tutoring Review Sessions

- These are continuous, on-going reviews, beginning in Week 2 and ending in Week 15. Every two weeks, you are required to show *proof* of having attended **ONE** review (every 14 days, you have to show that you did a review on ONE of those days), for a total of 7 reviews by the end of the semester. Week 1 and Week 16 are not included.
 - There are multiple tutoring options and all can be completed online.
 - More than one review per two weeks can be completed, but a review cannot be used for another two-week time period.
 - **TRS must be submitted within the two-week period and cannot be made up.**

Course Grading Based on Course Objectives

Grade Breakdown with Percentages: Standard A-F (100%-0%) grading scale

Surveys	5%	UNIT 4: EDITING	5%
Tutoring Reviews	15%	UNIT 5: EVALUATION	25%
UNIT 1: PREWRITING	10%	TOTAL	100%
UNIT 2: DRAFTING	20%		
UNIT 3: REVISING	20%		

LATE WORK:

- **UNIT Assignments:** There are *built-in* extended deadlines for all assignments; this means that if an extra day or two is needed, or some catch-up time from falling behind, there is some "wiggle room" to complete the work. There are **no immediate grade penalties** for late submissions, such as points taken off for late work; as long as the requirements of the assignment are met, the work remains *eligible* for full credit (if the assignment DOES NOT MEET THE REQUIREMENTS, then points are taken off whether the work is submitted on time or late.) **HOWEVER**, the last assignment for each **UNIT** (which is *clearly* labeled) **MUST** be submitted before moving on to the next **UNIT**; so, while there is no penalty for late submissions, there may be an effect on the timeliness of future assignments and discussions.
 - **Also, since we are an IN PERSON class, if you are unprepared to work, you may not be able to work during the class itself.**

- **If an assignment is submitted on time** and there is a problem with the work, I may offer the option to redo and resubmit; the resubmitted assignment is not considered late, but if it fails to meet requirements the second time, *it will not be given another option to redo.*
 - **For a late submission, a redo may not be offered.**
- **Tutoring Review Sessions:** Also as stated above, these are on-going reviews; there are no make-ups if a submission is not made in time.

Academic Honesty (Artificial Intelligence--AI)

ARTIFICIAL INTELLIGENCE (AI)

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

ACADEMIC HONESTY

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

How do I show academic honesty and integrity in an online "classroom"?

- **KEEP YOUR PASSWORDS CONFIDENTIAL.**
 - You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.
- **COMPLETE YOUR OWN COURSEWORK.**
 - When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and *will do so without the assistance of others* (unless directed by the instructor).

Examples of Academic Dishonesty that can occur in an online environment:

- Copying from others on a quiz, test, examination, or assignment;
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment;
- Having someone else take an exam or quiz for you;
- Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;
- Excessive revising or editing by others that substantially alters your final work;
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);
- Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.



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IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Week/Date Tues.-Mon.	Assignment	Due Date
WEEK 1 (Mon.) Feb. 12-19	Tuesday 2/13: Introduction to class, review syllabus Thursday 2/15: Review <i>Fahrenheit 451</i>	2/13/2024 2/15/2024
WK 2 Feb. 20-Feb. 26	Tuesday 2/20: Cont. Review <i>F451</i> ; ***can begin Tutoring Review Sessions 1 (TRS1)** Thursday 2/23: Cont. Review <i>F451</i> F451 Reading Quiz ONLINE (Must be completed to move to UNIT 1)	2/20/2024 2/23/2024 2/26/2024, 11:59 pm
WK 3 Feb. 27-Mar. 4	Tuesday 2/27: Begin A1: "Brainstorm" Thursday 2/29: Cont. Brainstorm (submit by 3/4/2024) Tutoring Review Sessions 1 (TRS1) submission	2/27/2024 2/29/2024 & 3/4/2024, 11:59 pm 3/4/2024, 11:59 pm
WK 4 Mar. 5-Mar. 11	Tuesday 3/5: Begin A2: Outline; **Begin TRS2** Thursday 3/7: Cont. Outline (submit by 3/11/2024)	3/5/2024, 11:59 pm 3/7/2024 & 3/11/2024, 11:59 pm
WK 5 Mar. 12-Mar. 18	Tuesday 3/12: Begin A3: "Portfolio" Thursday 3/14: Cont. A3: "Portfolio" (submit by 3/18/2024 to move to UNIT 2) TRS2 submission due by 11:59 pm	3/13/2024 3/14/2024 3/18/2024, 11:59 pm 3/18/2024, 11:59 pm
WK 6 Mar. 19-Mar. 25	Tuesday 3/19: Begin A4: Body Section Draft; **Begin TRS3** Thursday 3/21: Cont. A4: Body Section Draft (submit by 3/25/2024) Prep UNIT and UNIT 1 Survey ONLINE	3/25/2024 3/21/2024 3/25/2024, 11:59 pm 3/25/2024, 11:59 pm
WK 7 Mar. 26- Apr. 8 (due date after Spring Break)	Tuesday 3/26: Begin A5: Intro/Conc. Draft Thursday 3/28: Cont. A5: Intro/Conc. Draft (submit by 4/8/2024) Monday 4/8: TRS3 submission due by 11:59 pm	3/27/2024 3/28/2024 4/8/2024 11:59 pm 4/8/2024, 11:59 pm
SPRING BREAK APRIL 1-6, 2024		
WK 8 Apr. 9-Apr. 15	Tuesday 4/9: Begin A6: Works Cited Draft; **Begin TRS4** Thursday 4/11: Cont. A6: Works Cited Draft (submit by 4/15/2024)	4/9/2024 4/11/2024 4/15/2024, 11:59 pm
WK 9 Apr. 16-Apr. 22	Tuesday 4/16: Begin A7: Rough Draft 1 Thursday 4/18: A7: Rough Draft 1 (submit by 4/22/2024 to move to UNIT 3) TRS4 submission due by 11:59 pm	4/17/2024 4/18/2024 4/22/2024, 11:59 pm 4/22/2024, 11:59 pm
WK 10 Apr. 23-Apr. 29	Tuesday 4/23: Begin A8: Intro/Conc. Revisions; **Begin TRS5**	4/23/2024

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Week/Date Tues.-Mon.	Assignment	Due Date
	Thursday 4/25: Cont. A8: Intro/Conc. Revisions (submit by 4/29/2024)	4/25/2024 4/29/2024, 11:59 pm
WK 11 Apr. 30-May 6	Tuesday 4/30: Begin A9: Body Section Revisions Thursday 5/2: Cont. A9: Body Section Revisions (submit by 5/6/2024) TRS5 submission due by 11:59 pm	4/30/2024 5/2/2024 5/6/2024, 11:59 pm 5/6/2024, 11:59 pm
WK 12 May 7-May 13	Tuesday 5/7: Begin A10: Works Cited Revisions; **Begin TRS6** Thursday 5/9: Cont. A10: Works Cited Revisions (submit by 5/13/2024)	5/7/2024 5/9/2024 5/13/2024, 11:59 pm
WK 13 May 14-May 20	Tuesday 5/14: Begin A11: Rough Draft 2 Thursday 5/16: Cont. A11: Rough Draft 2 (submit by 5/20/2024 to move to UNIT 4) TRS6 submission due by 11:59 pm	5/14/2024 5/16/2024 5/20/2024, 11:59 pm 5/20/2024, 11:59 pm
WK 14 May 21-May 27 (HOLIDAY)	Tuesday 5/21: Begin A12: Rough Draft 3; **Begin TRS7** Thursday 5/23: Cont. A12: Rough Draft 3 (submit by 5/27/2024 to move to UNIT 5)	5/21/2024 5/27/2024, 11:59 pm
WK 15 May 28-June 3	Tuesday 5/28: Cont. A12: Rough Draft 3 (Must be completed to move to UNIT 5) Thursday 5/30: Review Final Draft and Self-Evaluation process TRS7 submission due by 11:59 pm	5/29/2024 5/30/2024 6/3/2024
WK 16 FINALS WEEK June 4-June 7 (THURSDAY)	SUBMIT A13: FINAL DRAFT Tuesday 6/4: IN CLASS FINAL: A14: Final Draft: Self-Evaluation (Must be completed to receive class grade);	6/3/2024, 11:59 pm 6/4/2024 IN CLASS Last day to submit online FD: Thursday, 6/7/2024, 11:59 PM

Subject to change: changes will be made known ASAP