



## Basic Course Information

Semester:	<b>Spring 2024</b>	Instructor Name:	<b>Christopher Cardona</b>
Course Title & #:	<b>ESL 014 Speaking &amp; Listening ESL 4</b>	Email:	<b>Christopher.Cardona@imperial.edu</b>
CRN #:	<b>20608</b>	Webpage (optional):	
Class Dates:	<b>Feb 12 – April 13, 2024</b>	Office Hours:	<b>PRONTO/EMAIL</b> Mondays 5:00 - 6:00 pm Wednesdays 5:00 - 6:00 pm Thursdays 7:00 - 8:00 am <b>Please note: I have no office on campus, so please contact me via Pronto or Email, if possible.</b>
Class Days & Room:	<b>Mon &amp; Wed in room 2733</b>	Office Phone #:	<b>760-355-6337 (Please send me an email or Pronto)</b>
Class Times:	<b>6:00 – 8:30 pm</b>	Emergency Contact:	<b>Lency Lucas – Dept Secretary 760-355-6337</b>
Units:	<b>5</b>	Class Format:	<b>Online &amp; On-campus (Hybrid)</b>

## Course Description

ESL 014 is a listening and speaking course for ESL students who want to develop oral language and listening skills at the intermediate level. Students learn to comprehend extended spoken discourse and lectures and learn to give explanations and opinions on a variety of common academic topics. This course may be taken concurrently with other Level 4 ESL courses. Successful completion of this course will prepare students for ESL015. (CEFR B1) (Nontransferable, nondegree applicable)

## Course Prerequisite(s) and/or Corequisite(s)

**PREREQUISITES:** ESL 013 - or appropriate placement

**RECOMMENDED COMPANION COURSE:** ESL 004

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Apply knowledge of English pronunciation rules in oral and/or aural exercises. (ILO 1, ILO 2).
2. Participate in speeches/conversations/presentations utilizing the format and vocabulary of the identified speech act. (ILO 1, ILO 2)



3. Listen to a passage or conversation and identify the main ideas and supporting details, either orally or in writing. (ILO 1, ILO 2).

## Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Follow straightforward talks on familiar topics.
2. Understand the main points in clear, standard language on familiar matters regularly encountered at work, school, leisure, etc., including short narratives.
3. Present on a variety of subjects with clear organization using appropriate signals.
4. Maintain a conversation or discussion.
5. Use generally accurate pronunciation, including intonation and stress.
6. Demonstrate knowledge of sufficient vocabulary to express ideas on most topics pertinent to everyday life such as family, hobbies and interests, work, travel, and current events.

## Textbooks & Other Resources or Links

### Burlington English - Advanced

Website: <https://shop.burlingtonenglish.us/>

Class Code: Given in class

**NOTE:** You must buy **Burlington English** as it is a required part of the course. If you do not do the work in Burlington, you will not pass the class. **If you take ESL 014, you will not need to buy the code again, after purchasing it for this course.**

**Notebooks:** Bring two notebooks. One will be used for class notes and reading notes. The other will be used for vocabulary and must be submitted March 31, 2014.

**Notecards:** Notecards are used for giving speeches, as one should not carry papers for notes while giving presentations during class.

**Writing utensils:** Bring writing utensils (pen, pencil, marker, highlighter) to take notes and complete in-class written assignments.

## Course Requirements and Instructional Methods

This is not a fully online course. We will meet each Monday and Wednesday in room 2733, and online homework will be required. This course is in a short-term format (8 weeks instead of 16) so please come prepared to work, as we must cover the same material in a shorter amount of class time. It is VERY important for you to make sure you do your work each day! Due to the flexibility to complete your work outside of class, deadlines WILL NOT be extended. Late work is not accepted.

**Burlington English.** Burlington English is the program we will be using in our class. It takes the place of a textbook. Burlington English is not optional. Purchase and use of Burlington English is required.



**Manage your time.** Do not try to complete your assignments in one day. It will be too much for you to do and too much for your brain to handle. “Online” does not mean “easy”. If you do not do your work, or you do not submit your work when it is due, you will not pass the class.

**Communicate in English in class.** This course is designed to help you improve your speaking and listening skills in English. If you do not practice using English or do not use English to communicate in class with your teacher and your classmate, your progress will be slower.

You may be expected to speak in English in the following contexts:

- (1) with a partner;
- (2) in a small group;
- (3) in a formal presentation in front of the class;
- (4) with your teacher;
- (5) in recorded, online assignments;
- (6) with strangers in out-of-class assignments.

You will also listen to audio clips and watch videos and will be expected to discuss and write about the content in English. We will do a variety of activities in class. Sometimes there will be lectures and you will need to take notes (and ask questions!). Sometimes you will do individual writings and exercises, and sometimes you will do pair/group writings and exercises. You will also take tests throughout the term.

**Success:** Acquiring another language requires focused effort. Sitting in class is simply not sufficient for you to succeed. You must study, speak, read, and listen to English as much as you possibly can outside of class. College guidelines suggest that you study two hours for every hour of class. Since this is a five-hour class, you are expected to study or participate in another learning activity for at least ten more hours each week.

**Instructional Methodology:** Demonstration Discussion Group Activity Individual Assistance Lecture Distance Learning Audio Visual Computer Assisted Instruction

**Out of Class Assignments:** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

You can do the exercises in Burlington as many times as you want. To receive full credit, you must complete score at least 90% on each exercise AND you must complete 100% (all) of the exercises in each of the lessons.

If you do not complete all the exercises and you do not score at least 90% on the exercises, you will not receive full points.

Burlington English (lessons and vocabulary)	30%
Think and Discuss/Reflections	15%
Grammar	20%
Reading and Writing	15%
Unit Assessments and Final Lesson Papers	20%
<b>TOTAL</b>	<b>100%</b>

## Course Policies

**When do modules open and close?** You have one week to complete each module. Modules open on Monday morning and close at 11:59 pm Sunday night.

**Can I complete online work when I want?** Yes, you can! However, you must complete each module by the deadline. (Sunday night at 11:59 pm).

**Can I complete my work after the module closes?** NO! You must complete each module by the deadline. No late work is accepted.

**What happens if I have a problem?** If something happens, please email me from your school email as soon as possible! I will work to help you! When you email, please include your name, the course name, then CRN, and the question with which I can assist. Send emails from your school email to [Christopher.Cardona@imperial.edu](mailto:Christopher.Cardona@imperial.edu).

### Attendance:

Any student who does not attend class on Monday, February 12, 2024, will be dropped. If you want to add the class, there must be space in the class and you must be present in class on Monday, February 12, 2024. I do not drop students at any other time during the semester.

Regular participation is required. Participation includes:

- Posting and responding in weekly discussions;
- Completing weekly work on Canvas;
- Completing weekly work in Burlington English;
- Reading your chosen book weekly;
- Studying vocabulary daily;
- Submitting your work on time;

If there is a problem with completing your work (such as being in the hospital or being sick), please let me know. I am willing to help you, but you need to make sure you communicate with me.

### Participation:

To ensure your success, plan to participate in all class activities! There are many ways that we can participate, collaborate, and share ideas in an online environment. Here are a few:

- Contribute and share ideas in group discussion boards.
- Attend virtual office hours to ask questions when you do not understand something.
- Reading information from the instructor as well as classmates.
- Be prepared and complete homework before due dates.
- Turning in assignments, quizzes, homework on-time

If you are feeling lost and need a study buddy, then send me an e-mail and I can pair you up with a fellow classmate.

### **What happens if I don't participate?**

You may be dropped if you are no longer actively participating in the course, logging into Canvas, attending class, and engaging in course material. Active participation includes class participation, logging in to Canvas and engaging with course content, completing Burlington English assignments, completing and turning in homework, assignments, and quizzes. If you are unable to log into Canvas for a long period, it is your responsibility to find out everything you missed. If you have a personal problem or issue, please communicate with me and let me know what's going on before too much time has passed.

### **Netiquette and Respectful Use:**

IVC's Respectful Use and Netiquette Policy: IVC's official policy about netiquette is as follows:

What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online. Students are to comply with the following rules of netiquette:

1. identify yourself,
2. include a subject line,
3. avoid sarcasm,
4. respect others' opinions and privacy,
5. acknowledge and return messages promptly,
6. copy with caution,
7. do not spam or junk mail,
8. be concise,
9. use appropriate language,
10. use appropriate emoticons (emotional icons) to help convey meaning, and
11. use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)]

**Our Respectful Use and Netiquette Policy:** For this course, I expect all students to be treated with respect. If someone disagrees with an opinion, it is not an opportunity for name calling or belittling. It is a time to respectfully listen, contemplate, and learn. We do not have to agree in the discussion boards, but we do have to be respectful and kind. Any instances of disrespect in a discussion or group collaboration should be brought



to the instructor's attention and may result in the disrespectful student losing points or being reported to the campus disciplinary officer.

### **Late Work Policy:**

Any student struggling with a deadline should contact the instructor as soon as possible. With prior notice, some deadlines may be adjusted at the instructor's discretion. Without prior notice or contact, assignments may be submitted in the week following the original due date for reduced points. Quizzes and discussion assignments will not be accepted late and must be completed on or before the original due date.

### **Academic Honesty (Artificial Intelligence -AI)**

IVC values critical thinking and communication skills and considers academic integrity essential to learning. Using AI tools as a replacement for your own thinking, writing, or quantitative reasoning goes against both our mission and academic honesty policy and will be considered academic dishonesty, or plagiarism unless you have been instructed to do so by your instructor. In case of any uncertainty regarding the ethical use of AI tools, students are encouraged to reach out to their instructors for clarification.

### **Academic Honesty Policy**

#### **What's Academic Honesty?**

I expect that all students will conduct themselves with integrity. All students in my class are held to the highest academic honesty standards. Please help keep this a positive learning environment for all students by doing your own work. The following are some examples of plagiarism and/or cheating:

- buying, forging, or copying papers
- plagiarizing or copying chunks of text and then claiming them as your own
- getting someone else to write papers or to take quizzes or tests for you
- doing someone else's work for them
- copying others' homework and handing in others' work as your own
- submitting an assignment/journal that was completed for a different course
- memorizing an essay and using it for a timed essay exam
- Sharing information with another person during a test or exam.

\*Summary: You may not copy or use material written by another person unless there is proper citation. Cheating or plagiarizing in any form will result in a "zero" for the assignment and/or referral to the Dean of Language Arts. For a complete description of academic honesty policies, see the Imperial Valley College Catalog ([www.imperial.edu](http://www.imperial.edu))

### **IVC Student Resources**

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

### **Anticipated Class Schedule/Calendar**

Date or Week	Activity, Assignment, and/or Topic	Due Dates/Tests
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Week 1 Feb 12 – Feb 18	Syllabus & Introduction Burlington Lesson 1, Part A: Community	
Week 2 Feb 18 – Feb 25	NO CLASS FEBRUARY 19 <sup>th</sup> : President’s Day Burlington Lesson 1, Part B: Community	DUE: Burlington Exercises and Vocabulary – Lesson 1, Part A  Unit Test 1
Week 3 Feb 25 – Mar 3	Burlington Lesson 2, Part A: Career Trends	Preparation for Presentation
Week 4 Mar 3 – Mar 10	Burlington Lesson 2, Part B: Career Trends	DUE: Burlington Exercises and Vocabulary – Lesson 2  Unit Test 2
Week 5 Mar 10 – Mar 17	Burlington Lesson 3, Part A: Home Sweet Home	Preparation for Presentation
Week 6 Mar 17 – Mar 24	Burlington Lesson 3, Part B: Home Sweet Home	DUE: Burlington Exercises and Vocabulary – Lesson 3  Unit Test 3
Week 7 Mar 24 – Mar 31	Burlington Lesson 4, Part A: New and Improved	Preparation for Presentation
Mar 31 – April 7	NO CLASSES – SPRING BREAK	
Week 8 April 7 – April 14	Burlington Lesson 4, Part B: New and Improved	DUE: Burlington Exercises and Vocabulary – Lesson 4  Unit Test 4

**\*\*\*Subject to change without prior notice\*\***