

Basic Course Information

Semester:	Fall 2023	Instructor Name:	María Elena Cloud
Course Title & #:	Elementary Spanish 100	Email:	mariaelena.cloud@imperial.edu
CRN #:	10178	Webpage (optional):	
Classroom:		Office #:	Online
Class Dates:	Aug 14 to Dec 9	Office Hours:	Wed 8:00 A.M.-9:00 A.M. (TechConnect Zoom, Pronto, Email). (By appointment).
Class Days:		Office Phone #:	
Class Times:		Emergency Contact:	760 355-6337 Lency Lucas
Units:	5.00	Class Format:	Traditional Online

Course Description

Elementary Spanish Course is based on a contrastive analysis between Spanish and English and is designed to develop in the English-speaking student rudimentary abilities in the four basic language skills: hearing, speaking, reading, and writing. The main emphasis is on the present tense of both regular and irregular verbs. The student will be familiarized with those features of Hispanic culture, which reflect the different frame of reference from which the native speaker of Spanish views the world. The class is conducted in Spanish. (CSU, UC).

Course Prerequisite(s) and/or Corequisite(s)

Prerequisite: The student must be able to speak and read English. Not open to students with native ability in Spanish or those who have studied in a Spanish speaking country (See SPAN 220). For additional oral practice, concurrent enrollment in SPAN 113 is recommended.

Student Learning Outcomes

1. Organize information about a historical or cultural aspect of a Spanish-Speaking country for a written or oral assignment. [ILO1, ILO3, ILO5]
2. Successfully communicate at the novice/elementary level a personal event in the present tense. (ILO1, ILO2)
3. Describe basic daily life situations using correct grammatical structures, vocabulary, and idiomatic expressions (ILO1)

Course Objectives

1. Demonstrate knowledge of the Spanish sound system.
2. Use the Spanish writing/spelling system with its diacritical marks, especially the accent.
3. Practice receptive skills through coordinated written and spoken material.
4. Practice productive skills, by repetition, use of cognates, and real-life situations appropriate to the university level.
5. Demonstrate knowledge of grammar to allow communication from controlled use of language forms to open-ended communicative activities.
6. Demonstrate knowledge of the language skills in speaking, listening, writing, and comprehension according to the American Council on the Teaching of Foreign Language Proficiency Guidelines.
7. Identify the varieties of Spanish and its speakers through recordings, maps, and videos.



Required Textbooks & Other Resources or Links

Title of Book: ¡Anda! Curso Elemental with **My Spanish Lab code**

Author: Cowell/Heining-Boynton

Edition: 3rd Edition

13 Digit ISBN Number: 9780134434001

Course Requirements and Instructional Methods

Traditional Online- In an online class, all course activity occurs online; there are no required real-time or on-campus meetings. All content is delivered in Canvas. Coursework does have due dates as set by the instructor but can be completed at any time before the due date according to an individual student's schedule. Quizzes or tests may have a shortened period (usually a week's time) during which students will need to complete them.

The Student Activities in MyLab and Mastering online (Capítulos Preliminar A, 1-5): should be kept up to date by every student. **They are due on Sundays.** Plan to study 1-2 hours or more a day on your own. It is important when learning a foreign language to practice listening, speaking, reading, and writing skills as much as you can outside of the class.

MODULES: Weeks are broken down in modules:

1. Vocabulary
2. Culture
3. Grammar
4. Discussion
5. My Spanish Lab or MyLab and Mastering

*Except week 1, all weeks include these 5 modules. In weeks 1, is intended to help you understand how the class works, how is it organized, and how to do certain activities. You will find a module called **Syllabus, Información importante, and How to....**

HOMEWORK: Submit homework on time. The homework will be assigned every class. No late homework, assignments, or quizzes will be accepted unless a valid medical excuse, within two days of your return. You are responsible for the work missed during your absence. Remember, **MyLab and Mastering activities are due on Sundays.** There is also a **Discussion** every week on topics related to the material covered during the week. You must also make one comment to two classmates by Sunday before 11:59 P.M. Other activities will be assigned to evaluate material comprehension.

WRITTEN COMPOSITIONS: You will write short compositions weekly. These activities are under the culture module. The topics for these compositions will be assigned by the instructor every week. You will also do discussions. Writing will help you put into practice what you learn in the grammar section.

ORAL INTERVIEW/PRESENTATION: You will prepare oral interviews or presentations. These presentations will be through video. The topics will be assigned by the instructor, and they will be related to the culture of any Spanish speaking country studied in class or the material covered in class. Interview will be graded on content, preparation, creativity, vocabulary, fluency, pronunciation, and ability to communicate in the target language. Not speaking enough Spanish in presentation lowers your grade. There will be a total of two presentations during the semester.

MIDTERM EXAM: The midterm will be on Chapters Preliminary A, 1, and 2. This exam will be taken at My Spanish Lab.

FINAL EXAM: The final exam will be on Chapters 3, 4, and 5. More information regarding this exam will be given by the instructor. This exam will be taken at My Spanish Lab.

CHAPTER EXAMS (EXÁMENES): There will be six-chapter exams, one midterm and a final exam; all of these exams will be taken at My Spanish Lab. (I will drop the lowest score from tests). If for any reason you miss a test or a quiz (illness, death in the family, etc., consider this your lowest grade and I will drop it). In addition, expect quizzes (written or oral) on spelling, grammar, homework assignments, and discussions on history, vocabulary, and culture. Quizzes will be announced and unannounced. There will be NO MAKE- UP TESTS OR QUIZZES -Except in cases of documented emergencies, at the discretion of the professor. For reasons of fairness and the integrity of the class, there are NO EXCEPTIONS. Last examinations will be held during the second week of December.

Course Grading Based on Course Objectives

GRADING:

A 100-90 B 89-80 C 79-70 D 69-60 F 59 or below

MyLab and Mastering Assignments	20%
Chapter Exams	20%
Interview/presentation.....	15%
Midterm	15%
Final Exam	15%
Written Compositions/Discussions	15%

Course Policies

What does it mean to “attend” a class?

Attendance is critical to student success and for IVC to use federal aid funds. Acceptable indications of attendance are:

- Student submission of an academic assignment
- Student submission of an exam
- Student participation in an instructor-on campus conference
- Documented student interaction with class postings, such as an interactive tutorial or computer-assisted instruction via modules
 - A posting by the student showing the student's participation in an assignment created by the instructor
 - A posting by the student in a discussion forum showing the student's participation in an online discussion about academic matters.
- An email from the student or other documentation showing that the student has initiated contact with a faculty member to ask a question about an academic subject studied in the course.
- Logging onto Canvas alone is **NOT** adequate to demonstrate academic attendance by the student.

A student who fails to keep actively participating in the assigned activities in our weekly schedule will be asked to drop of that class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details. For this course and for Week 1, this means that any student who does not SUBMIT the Quiz for the Syllabus by Sunday, August 20, 2023 before 11:59 P.M., will be dropped.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

How am I expected to act in an online “classroom” (especially Zoom or Canvas)?

Attending a virtual meeting can be a challenge when there are many students on one conference call. Participating in such meetings may be needed to attend, but disruptive behavior will not be tolerated. Follow the tips below for best results:

1. **Be RESPECTFUL**
 - a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.
2. **Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)**
 - a. People walking around and pets barking can be a distraction.
3. **POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING**
 - a. If you are using the camera, show your face; it helps others see your non-verbal cues.
4. **Be READY TO LEARN AND PAY ATTENTION**
 - a. Catch up on other emails or other work later.
 - b. If you are Zooming, silence your phone and put it away.
5. **USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS**
 - a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It’s best if you conference in a private space, but if you can’t find a quiet place, when noises arise **MUTE** your laptop.
6. **REMAIN FOCUSED AND PARTICIPATE IN THE MEETING**
 - a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instruction. Answer questions when asked.
 - b. Do not use the Zoom meeting to meet with your peers or put on a “show” for them.

Academic Honesty

How do I show academic honesty and integrity when the course activities require to participate in an online “classroom”?

- **COMPLETE YOUR OWN COURSEWORK.**
 - When you register for this class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).

Examples of Academic Dishonesty that can occur in an online environment:

- Copying from others on a quiz, test, examination, or assignments.
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment.
- Having someone else take an exam or quiz for you.
- Conferring with others during a test or quiz (if the instructor didn’t explicitly say it was a group project, then he/she expects you to do the work without conferring with others);

- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own.
- Excessive revising or editing by others that substantially alters your final work.
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class).
- Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism; this applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1	Course information, Course Video, Syllabus, Syllabus Quiz, Información importante, How to...	Sunday 11:59 pm
Week 2	Cap. A Saludos y presentaciones, Expresiones útiles para la clase, Adjetivos de nacionalidad, Saludos, Nota cultural: Tú o usted, Video: Club cultura, Pronombres personales, El verbo ser, My Spanish Lab, Discusión	Sunday 11:59 pm
Week 3	Cap. A Los números, La hora, Los días de la semana y las estaciones, El tiempo, Nota Cultural: Los hispanos, Video: Guinea Ecuatorial, Gustar, My Spanish Lab, Discusión, Examen del capítulo A.	Sunday 11:59 pm
Week 4	Cap. 1: La familia, Nota Cultural: Los apellidos en mundo hispano, Video: Estados Unidos, Sustantivos singulares y plurales, masculinos, femeninos, Artículos definidos e indefinidos, My Spanish Lab y discusión.	Sunday 11:59 pm
Week 5	Cap. 1 Gente, Nota cultural: El español, lengua diversa, Video, Estados Unidos: la vida de los hispanos, adjetivos posesivos y descriptivos, discusión, Examen del capítulo 1.	Sunday 11:59 pm
Week 6	Cap. 2, Las materias y las especialidades, Los números, la sala de clases, Nota cultural: Las universidades hispanas, Video: México, presente de indicativo verbos regulares, formación de preguntas, My Spanish Lab, discusión.	Sunday 11:59 pm
Week 7	Cap. 2 En la universidad y la residencia, Las emociones y los estados, Los deportes y los pasatiempos, Nota cultural: Los deportes en el mundo hispano, Video: México: La vida de los universitarios, El verbo estar, discusión, Examen del capítulo 2.	Sunday 11:59 pm
Week 8	Midterm practice exam Midterm Exam Video (Oral Evaluation)	



Week 9	Cap. 3 La casa, Los muebles y los objetos de la casa, Nota cultural: Dónde viven los españoles, Video: España, Algunos verbos irregulares, El mejoramiento de la casa, My Spanish Lab, discusión.	Sunday 11:59 pm
Week 10	Cap. 3 Los quehaceres de la casa, Los colores, 1,000-100, 000,000, Nota: Las casa verdes, Video: Se come bien en España , Expresiones con tener, el verbo gustar, discusión, Examen del capítulo 3.	Sunday 11:59 pm
Week 11	Cap. 4 Los lugares, Actividades y acciones cotidianas, Nota: Dónde viven los españoles, Video: Honduras, verbos con cambios de raíz, El verbo estar, Ir+a+infinitivo, discusión.	Sunday 11:59 pm
Week 12	Cap. 4 Servicios a la comunidad, Nota: La conciencia social, Video: La comunidad Garifuna, Expresiones afirmativas y negativas, Repaso de ser y estar discusión. Examen del capítulo 4.	Sunday 11:59 pm
Week 13	Cap. 5 El mundo de la música, Nota: La música latina en los Estados Unidos, Video: Costa Rica, Los adjetivos y pronombres demostrativos, discusión.	Sunday 11:59 pm
Week 14	Cap. 5 Tecnología e informática, subjuntivo con antecedentes indefinidos, las acciones relacionadas con la tecnología, Perfiles: Viajando hacia el futuro, Video: Costa Rica, un país con conciencia ecológica, discusión. Examen del capítulo 5.	Sunday 11:59 pm
Week 15	Semana de Acción de Gracias, no hay clases. Thanksgiving Break	
Week 16	Oral Evaluation II. Repaso para el examen final.	Sunday 11:59 pm
Week 17	Final Exam Video	

Important Dates:

Class Start Date: 14 AUG 2023

Class End Date: 9 DEC 2023

Last Date to Add: 27 AUG 2023

Deadline to drop WITH "W": 04 NOV 2023