

### Basic Course Information

|                   |                                     |                     |                                     |
|-------------------|-------------------------------------|---------------------|-------------------------------------|
| Semester:         | <b>Winter 23</b>                    | Instructor Name:    | <b>Kevin Howell</b>                 |
| Course Title & #: | English 110 Reading and Composition | Email:              | Kevin.howell@imperial.edu           |
| CRN #:            | 15009 & 15070                       | Webpage (optional): |                                     |
| Classroom:        | Online                              | Office #:           | 2781                                |
| Class Dates:      | 1/3/23-2/3/23                       | Office Hours:       | None for Winter term                |
| Class Days:       | Online                              | Office Phone #:     | 760-355-5712                        |
| Class Times:      | Online                              | Emergency Contact:  | 760-355-6224 (Department Secretary) |
| Units:            | 4                                   |                     |                                     |

### Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose college-level essays that contain clear thesis statements, effective support, and unified organization.
2. Synthesize information from multiple sources to produce a research paper that is formatted and documented according to MLA guidelines.
3. Demonstrate an ability to comprehend and interpret a variety of college-level texts, including complex arguments and at least one full-length novel, play, or non-fiction book, without relying on outside sources for assistance.

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Read, analyze, and interpret a variety of written texts, including one single-author text.
2. Identify evidence, tone, purpose, and audience, and fallacies in a variety of written works.
3. Demonstrate a thorough understanding of the writing process, from development and drafting to revising and editing.
4. Demonstrate a command of varying writing patterns, such as comparison and contrast, definition, and argumentation.
5. Demonstrate an understanding of connotative and figurative language while writing for an academic audience.

6. Adapt writing strategies to the requirements of the writing situation (e.g., to essay exam or other timed writing, research writing, reflective writing)
7. Examine and analyze their own writing and that of other students with a view towards improving the effectiveness of the written work.
8. Develop text analysis and interpretation supported by citations, synthesized with the study and application of documentation styles and library skills (including electronic databases) to produce a research paper.
9. Demonstrate an understanding of the writing process by writing at least four essays using a variety of rhetorical modes, along with one research paper, composing a total of **6000 words** of formal writing. Expository and argumentative papers constitute the bulk of student writing.
10. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

### Textbooks & Other Resources or Links

1. English Composition I: Rhetorical Methods-Based. This is an OER book. Students, you will have a link to it in the Canvas course.
2. Free- but if you want to buy it. Angelou, Maya. *I Know Why the Caged Bird Sings*. Any Version.
3. Free- but if you want to buy it. Lee, Harper. *To Kill a Mockingbird*. Any Version.
4. Access to Purdue Online Writing Lab (OWL) @ [Link to Purdue OWL](#)
5. Highly recommend that you buy Reference Guide for Research with MLA formatting

### Course Requirements and Instructional Methods

1. **Individual Compare and Contrast Essay:** 10%
2. **Midterm Essay (Compare and Contrast):** This is worth 20% of your grade.
3. **Research Paper (Argumentative):** Detailed guidelines will be given on the steps to complete the research paper. We will use the essay rubric with a few alterations. This will be worth 20% of your grade.
4. **Final Essay (Argumentative):** This is worth 20% of your grade.
5. **Quizzes and Homework:** These are worth 15% of your grade. We will have quizzes and homework. If they are not completed by midnight (Pacific Time) on Sunday, you will receive a 0%.
6. **Discussion Boards/Journals:** These are worth 15% of your grade. There will be weekly Discussion Board (DB)/Journal assignments. They are important because they will help you with a better comprehension of the readings and material covered in this class and will help you improve your writing. Starting with Week 2, your initial (post) for each DB/Journals will have to be written very formally. Each week you will receive a DB/Journal prompt. Make sure that you answer all questions that are in the prompt. Your answers/replies should be written in a formal manner- grammar, usage, and mechanics will be graded and should contain at least 250 words. Also, if the prompt requires the

use of MLA format, it must be used as you cite resources to support your initial DB/Journal postings. Read the DB/Journal Rubric for a better understanding of the requirements. The DB/Journal posting due dates include the following:

- Make your initial post on Wednesday by midnight (Pacific Time).
  - Reply to two other posts on Friday by midnight (Pacific Time).
  - Respond to two others who responded to your post on Sunday by midnight (Pacific Time).
- \*\*I will also check in to add comments and to answer questions.\*\***

**Out of Class Assignments:** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

| Assignment Descriptors   | Percentage |
|--|------------|
| 1. Individual Compare and Contrast Essay (at least 1000 words/Week 4)  | 10         |
| 2. Compare and Contrast Midterm Essay (at least 1000 words/Week 8)   | 20         |
| 3. Research Paper (at least 2000 words/Due week 15)  | 20         |
| 4. Final Essay Exam/Persuasive (1000 words/Week 16)  | 20         |
| 5. Quizzes/Homework  | 15         |
| 6. Discussion Boards (These will be written in a formal manner. This will be approximately 2000 formal words.) | 15         |

### Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.

- Regular attendance at all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Online Netiquette

#### *[Required Information for web-enhanced, hybrid and online courses:*

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, Netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### **Additional Student Services**

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **[Learning Services](#)**. There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **[Library Services](#)**. There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### **Disabled Student Programs and Services (DSPS)**

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### **Student Counseling and Health Services**

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **[Student Health Center](#)**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- **[Mental Health Counseling Services](#)**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

### **Student Rights and Responsibilities**

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

### **Information Literacy**

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

### **Anticipated Class Schedule/Calendar**

**\*\*\*Tentative, subject to change without prior notice, use Weekly Modules in Canvas for more accuracy\*\*\***

**Refer to the Weekly Canvas Modules. Follow those because they are the most accurate.**