



IMPERIAL VALLEY COLLEGE

## Basic Course Information

Semester: **Fall 2022**

Instructor Name: **Michelle Velovich**

POST 160 Regular Basic

Course Modular Format Level

Course Title & #: **III**

Email: **Michelle.velovich@imperial.edu**

CRN #: **10837**

Webpage (optional):

Classroom: **3201/3211/3212/Range**

Office #: **3207**

: Tuesday and Thursday 5:00 PM

Class Dates: **07/05/2022 – 09/10/2022**

Office Hours: -6:00 PM

Class Days: **MTWR & Saturday**

Office Phone #: **760-355-6240**

18:00 – 22:00 MTWR

Class Times: & 08:00 – 17:00 Saturday

Emergency Contact: **Rhonda Ruiz 760-355-6280**

Units: 8.5

Class Format:	Lecture/Lab
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## Course Description

Designed to satisfy the Regular Basic Course Modular Format Level III training standards as set forth by the Commission on Peace Officer Standards and Training (P.O.S.T.). Includes professionalism and ethics, laws of arrest, search and seizure, vehicle operations, report writing, First Aid/CPR, traffic control, arrest and control tactics and weaponry, use of force, custody, and use and care of firearms. Supply fee may be charged. Designed to prepare students to be hired by a law enforcement agency as a Reserve Officer Level III. (Formerly AJ 142) (CSU)

## Course Prerequisite(s) and/or Corequisite(s)

Regular Basic Course Level III POST 160 (Formerly AJ 160) Regular Basic Course Level III – successful completers that have been appointed by a law enforcement agency may perform specified limited support duties, and other duties that are not likely to result in physical arrests, while supervised in the accessible vicinity by a Level I reserve officer or a full-time regular officer. Additionally, Level III reserve officers may transport prisoners without immediate supervision. See specified requirements in Penal Code sections 830.6(a) (1) and 832.6(a) (2). The student who would like to enroll into POST 160 must meet ALL eligibility requirements listed below.

1. Complete and submit an application with all requested information attached 2 weeks prior to the start of the semester.
2. Department of Justice (DOJ) Clearance Letter. DOJ clearance must be completed prior to the start of the course.
  - a. Students, who do not pass the DOJ clearance process, will not be admitted to the course.



- b. A Department of Justice (DOJ) clearance letter is good for 90 days. i. If the 90 days expires prior to the start of class, the student must obtain a new clearance letter.
- c. Students who change from one POST 160 class to another in the same semester, same school, and within 90 days, do not need a new clearance letter. c.
- d. For further information contact the Administrative Justice/POST Department Office
- e. Valid California driver's license and evidence of current insurance coverage.
3. Ability to successfully participate in physical requirements of course.
4. U.S. citizen or have filed for U.S. citizenship.
5. Must have a valid social security number prior to admission
6. Proof of high school graduation or GED
7. Be at least 18 years of age at the time of admission
8. Highly Recommended – Completion of AJ 141 Arrest and Firearms prior to starting POST 160

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate approved defense and control techniques as established by P.O.S.T. (IL01, IL02, IL04)
2. Demonstrate proficiency with departmentally approved firearm, including: nomenclature, range safety, loading, unloading, aiming, accuracy and trigger manipulation. (IL02, IL03, IL05)
3. Identify the difference between a Felony, Misdemeanor, Infraction, and the elements, or Corpus of the crime in the California Criminal Code. (IL01, IL04)

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Satisfactorily perform weaponless defense exercises; demonstrate knowledge of search, restraint, and transportation techniques; and demonstrate knowledge of the legal use of force.
2. Demonstrate knowledge and safe use of a handgun and satisfactorily pass the POST-mandated practical exam. Student will satisfactorily demonstrate knowledge and use of chemical agents.
3. Satisfactorily meet the standards prescribed by the Emergency Medical Services Authority for the administration of first aid and cardiopulmonary resuscitation (PC13518) and pass the First Aid and CPR examinations.
4. Discuss leadership and professionalism, distinguish between ethical and unethical conduct, identify factors affecting attitudes and influences in the community, and be aware of issues and concerns regarding discrimination and sexual harassment.
5. Satisfactorily demonstrate knowledge of the power and authority of peace officers to make an arrest, the concepts of search and seizure law, and custody procedures.
6. Recognize the components of the criminal justice system and be familiar with the elements of property crimes, crimes against persons, and crimes against the justice system.
7. Demonstrate awareness of the components of a well written investigative report.
8. Be introduced to and have knowledge of vehicle operations and the responsibilities and liabilities associated with driving an emergency vehicle.

9. Satisfactorily demonstrate knowledge of preliminary investigations, chain of custody, and the collection, marking, and preservation of evidence. Student will be introduced to and satisfactorily demonstrate an awareness of the basic concepts of officer safety and tactics involved in handling crimes in progress.
10. Demonstrate the skills required to perform traffic control and parking enforcement functions. Students will become familiar with law enforcement information system inquiries.
11. Pass the POST-constructed learning domain tests.

### Textbooks & Other Resources or Links

Electronic (NO COST) version of all material will be posted to CANVAS.

### Course Requirements and Instructional Methods

Audio  
Visual  
Discussion  
Group Activity  
Lecture  
Simulation/Case Study

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

**Failure of any P.O.S.T. Written and/or Practical Exam will generate a Remediation Exam\*\***

**Failure of the Remediation Exam will cause an immediate failure and removal from the course\*\***

- P.O.S.T. First Aid/CPR/AED Practical Exam = Final calculated grade determined by POST will factor in final class grade.
- P.O.S.T. Arrest & Control Practical Exam = PASS/FAIL
- P.O.S.T. Chemical Agent Practical Exam = PASS/FAIL
- P.O.S.T. Firearms Marksmanship and Safety Exam = PASS/FAIL
- P.O.S.T. End of Course Exam = Final calculated grade determined by POST will factor in final class grade.

\*\*PLEASE NOTE: POST training and testing mandates require a passing score, determined by the POST computerized program, for each examination conducted in the Module 3 presentation/class. Exams will be given following all required training or remediation training for retesting purposes. If you are late to class, you

will not be given extra time to take an exam. You must communicate to your instructor any problems that you are having with the course.

## Course Policies

- **P.O.S.T. classes supersede standard attendance rules at IVC.**
- **P.O.S.T. restricts absences for any reason to less than 5% of the total course, no exceptions.**
- **If you miss more than 5% of the course, you will be dropped.**
- **If you miss any mandatory or State Legislative portions of the course, you will be dropped.**

## CLASSROOM ETIQUETTE

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

## ACADEMIC HONESTY

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.



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Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

**P.O.S.T. exams are also covered under the California Code of Regulations and an act of cheating may be punishable by a \$5,000 fine for each act and immediate disciplinary action.**

**See the Imperial Valley College Peace Officer Regular Basic Course Modular Format Recruit Handbook for further information.**

### Other Course Information

*[Optionally, include other necessary information.]*

### IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

### DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSPS) office as soon as possible. The DSP&S office is located in Building DSPS, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### STUDENT COUNSELING AND HEALTH SERVICES

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.

### STUDENT RIGHTS AND RESPONSIBILITIES



Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

### INFORMATION LITERACY

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

### Anticipated Class Schedule/Calendar

#### WEEK 1

Full	7/4/2022	M				HOLIDAY
Full	7/5/2022	T	18:00	22:00	RA #1	POST Profile / Director Welcome / Recruit Handbook Review
Full	7/6/2022	W	18:00	22:00	RA #2	Recruit Activity / Inspection / Issue Equipment
Full	7/7/2022	R	18:00	22:00	LD-32	Lifetime Fitness - Lecture
Full	7/9/2022	S	7:00	11:00	LD - 32	Physical Ability Training - Practice
			11:00	12:00		LUNCH
	7/9/2022	S	12:00	16:00	LD-42	Cultural Diversity / Discrimination

#### WEEK 2

Full	7/11/2022	M	18:00	22:00	LD-1	Leadership, Professionalism & Ethics
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Full	7/12/2022	T	18:00	22:00	LD-1	Leadership, Professionalism & Ethics
Alpha	7/13/2022	W	18:00	22:00	LD - 18	Investigative Report Writing
Bravo	7/13/2022	W	18:00	22:00	LD - 35	Firearms Safety Lecture
Alpha	7/14/2022	R	18:00	22:00	LD - 18	Investigative Report Writing
Bravo	7/14/2022	R	18:00	22:00	LD - 35	Firearms Safety Classroom Skills
Alpha	7/16/2022	S	8:00	17:00	LD - 33	Arrest & Control - Practice
			11:00	12:00		LUNCH
Bravo	7/16/2022	S	6:00	12:00	LD - 35	Firearms Training - Practice
<b>WEEK 3</b>						
Full	7/18/2022	M	18:00	21:00	LD-3	Principled Policing in the Community
	7/18/2022	M	21:00	22:00	LD-32	Lifetime Fitness
Full	7/19/2022	T	18:00	21:00	LD-3	Principled Policing in the Community
	7/19/2022	T	21:00	22:00	RA#3	Recruit Activity/ Squad Movements Drill
Full	7/20/2022	W	18:00	21:00	LD-2	Criminal Justice Systems
	7/20/2022	W	21:00	22:00	LD-32	Lifetime Fitness



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Full	7/21/2022	R	18:00	21:00	LD-31	Custody
	7/21/2022	R	21:00	22:00	RA#4	Recruit Activity/ Squad Movements Drill
Alpha	7/23/2022	S	8:00	17:00	LD - 33	Arrest & Control - Practice
			11:00	12:00		LUNCH
Bravo	7/23/2022	S	6:00	12:00	LD - 35	Firearms Training - Practice
<b>WEEK 4</b>						
Full	7/25/2022	M	18:00	21:00	LD-28	Traffic Enforcement
	7/25/2022	M	21:00	22:00	LD-32	Lifetime Fitness
Full	7/26/2022	T	18:00	21:00	LD-36	Information Systems
	7/26/2022	T	21:00	22:00	RA#5	Recruit Activity/ Phonetic Alphabet Quiz
Bravo	7/27/2022	W	18:00	22:00	LD - 18	Investigative Report Writing
Alpha	7/27/2022	W	18:00	22:00	LD - 35	Firearms Safety Lecture
Bravo	7/28/2022	R	18:00	22:00	LD - 18	Investigative Report Writing
Alpha	7/28/2022	R	18:00	22:00	LD - 35	Firearms Safety Classroom Skills



Alpha	7/30/2022	S	8:00	17:00	LD - 33	Arrest & Control - TEST
			11:00	12:00		LUNCH
Bravo	7/30/2022	S	6:00	12:00	LD - 35	Firearms Training - TEST
<b>WEEK 5</b>						
Full	8/1/2022	M	18:00	22:00	LD-34	First Aid, CPR, and AED
Full	8/2/2022	T	18:00	22:00	LD-34	First Aid, CPR, and AED
Full	8/3/2022	W	18:00	22:00	LD-34	First Aid, CPR, and AED
Full	8/4/2022	R	7:00	18:00	LD-34	First Aid, CPR, and AED / Skill - TEST
Bravo	8/6/2022	S	8:00	17:00	LD - 33	Arrest & Control - Practice
			11:00	12:00		LUNCH
Alpha	8/6/2022	S	6:00	12:00	LD - 35	Firearms Training - Practice
<b>WEEK 6</b>						
Full	8/8/2022	M	18:00	20:00	RA#6	Recruit Activity/ Recruit Self Review (LD-34)
	8/8/2022	M	20:00	21:00	LD-34	Comprehensive Test
Full	8/9/2022	T				STAFF DAY - NO CLASSES
Alpha	8/10/2022	W	18:00	22:00	LD-17	Presentation of Evidence
Bravo	8/10/2022	W	18:00	22:00	LD-32	Lifetime Fitness
Alpha	8/11/2022	R	18:00	22:00	LD-30	Crime Scenes, Evidence, and Forensics



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<b>Bravo</b>	<b>8/11/2022</b>	<b>R</b>	<b>18:00</b>	<b>22:00</b>	<b>RA#7</b>	<b>Recruit Activity/ Consensual Contacts &amp; Field Interviews</b>
<b>Bravo</b>	<b>8/13/2022</b>	<b>S</b>	<b>8:00</b>	<b>17:00</b>	<b>LD - 33</b>	<b>Arrest &amp; Control - Practice</b>
			<b>11:00</b>	<b>12:00</b>		<b>LUNCH</b>
<b>Alpha</b>	<b>8/13/2022</b>	<b>S</b>	<b>6:00</b>	<b>12:00</b>	<b>LD - 35</b>	<b>Firearms Training - Practice</b>
<b>WEEK 7</b>						
<b>Full</b>	<b>8/15/2022</b>	<b>M</b>	<b>18:00</b>	<b>21:00</b>	<b>LD-5</b>	<b>Introduction to Criminal Law</b>
	<b>8/15/2022</b>	<b>M</b>	<b>21:00</b>	<b>22:00</b>	<b>LD-32</b>	<b>Lifetime Fitness</b>
<b>Full</b>	<b>8/16/2022</b>	<b>T</b>	<b>18:00</b>	<b>21:00</b>	<b>LD-5</b>	<b>Introduction to Criminal Law</b>
	<b>8/16/2022</b>	<b>T</b>	<b>21:00</b>	<b>22:00</b>	<b>RA#8</b>	<b>Recruit Activity/LE 10/11 Code Quiz</b>
<b>Full</b>	<b>8/17/2022</b>	<b>W</b>	<b>18:00</b>	<b>21:00</b>	<b>RA#9</b>	<b>Recruit Activity/Field Interviews</b>
	<b>8/17/2022</b>	<b>W</b>	<b>21:00</b>	<b>22:00</b>	<b>LD-32</b>	<b>Lifetime Fitness</b>
<b>Full</b>	<b>8/18/2022</b>	<b>R</b>	<b>18:00</b>	<b>22:00</b>	<b>LD-35</b>	<b>Chemical Agents</b>
<b>Bravo</b>	<b>8/20/2022</b>	<b>S</b>	<b>8:00</b>	<b>17:00</b>	<b>LD - 33</b>	<b>Arrest &amp; Control - TEST</b>
			<b>11:00</b>	<b>12:00</b>		<b>LUNCH</b>
<b>Alpha</b>	<b>8/20/2022</b>	<b>S</b>	<b>6:00</b>	<b>12:00</b>	<b>LD - 35</b>	<b>Firearms Training - TEST</b>




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**WEEK 8**

Full	8/22/2022	M	18:00	21:00	LD-15	Laws of Arrest
	8/22/2022	M	21:00	22:00	LD-32	Lifetime Fitness
Full	8/23/2022	T	18:00	22:00	LD-15	Laws of Arrest
Full	8/24/2022	W	18:00	21:00	LD-39	Crimes Against the Justice System
	8/24/2022	W	21:00	22:00	LD-32	Lifetime Fitness
Full	8/25/2022	R	18:00	22:00	LD-19	Vehicle Operations
Alpha	8/27/2022	S	7:00	17:00	LD - 19	Vehicle Operations - Practice/TEST
			11:00	12:00		LUNCH
Bravo	8/27/2022	S	7:00	17:00	LD - 20	Use of Force / De-escalation
<b>WEEK 9</b>						
Full	8/29/2022	M	18:00	21:00	LD-16	Search and Seizure
	8/29/2022	M	21:00	22:00	LD-32	Lifetime Fitness
Full	8/30/2022	T	18:00	21:00	LD-16	Search and Seizure
Full	8/31/2022	W	18:00	20:00	RA #10	RA / Vehicle Code Quiz & Enforcement Citations



	<b>8/31/2022</b>	<b>W</b>	<b>20:00</b>	<b>22:00</b>	<b>LD - 32</b>	<b>Lifetime Fitness</b>
<b>Full</b>	<b>9/1/2022</b>	<b>R</b>	<b>18:00</b>	<b>22:00</b>	<b>RA #11</b>	<b>Recruit Activity / Recruit Self Review (Module LDs)</b>
<b>Bravo</b>	<b>9/3/2022</b>	<b>S</b>	<b>7:00</b>	<b>17:00</b>	<b>LD - 19</b>	<b>Vehicle Operations - Practice/TEST</b>
			<b>11:00</b>	<b>12:00</b>		<b>LUNCH</b>
<b>Alpha</b>	<b>9/3/2022</b>	<b>S</b>	<b>7:00</b>	<b>17:00</b>	<b>LD - 20</b>	<b>Use of Force / De-escalation</b>
<b>WEEK 10</b>						
	<b>9/5/2022</b>	<b>M</b>				<b>HOLIDAY</b>
<b>Full</b>	<b>9/6/2022</b>	<b>T</b>	<b>17:00</b>	<b>21:00</b>	<b>TMA S</b>	<b>Comprehensive State Testing (3 hours)</b>
	<b>9/7/2022</b>	<b>W</b>	<b>18:00</b>	<b>22:00</b>	<b>RA#1 2</b>	<b>Recruit Activity/Field Interviews</b>
	<b>9/8/2022</b>	<b>R</b>	<b>18:00</b>	<b>22:00</b>	<b>RA#1 3</b>	<b>Recruit Activity/ Consensual Contacts &amp; Field Interviews</b>
<b>Full</b>	<b>9/10/2022</b>	<b>S</b>	<b>8:00</b>	<b>12:00</b>	<b>LD - 32</b>	<b>Physical Ability Training - Practice</b>
			<b>11:00</b>	<b>12:00</b>		<b>LUNCH</b>



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**9/10/2022**

**S**

**13:00**

**17:00**

**RA**

**Recruit Activity #14 - TBA**

**#14**

**\*\*\*Subject to change without prior notice\*\*\***