



## Basic Course Information

Semester:	<b>Fall 2022</b>	Instructor Name:	<b>Esther A. Sanchez-Banda</b>
Course Title & #:	<b>Law Enforcement Community Relations</b>	Email:	<b>esther.sanchez@imperial.edu</b>
CRN #:	<b>10645</b>	Webpage (optional):	<b>www.imperial.edu</b>
Classroom:	<b>3212</b>	Office #:	<b>3210</b>
Class Dates:	<b>August 15- December 11, 2022</b>	Office Hours:	<b>13:00-14:00</b>
Class Days:	<b>M/W</b>	Office Phone #:	<b>760-355-6245</b>
Class Times:	<b>11:20am-12:45pm</b>	Emergency Contact:	<b>Rhonda Ruiz- 760-355-6280</b>
Units:	<b>3.0</b>	Class Format:	

## Course Description

This course examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics may include the consensus and conflicting values in Cultural, Religion, and the Law. Through interaction and study, the student will become aware of the relationship and role law enforcement, the courts and corrections have in our multicultural society and how that role is evolving to an ever changing population. Emphasis will be placed upon the development of positive relationships between members in the criminal justice system and the public they serve. Concepts of community-oriented policing as they apply to administration of justice issues, future trends, and training will be discussed. (C-ID: AJ 160) (CSU/UC)

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Explain the history and evolution of multiculturalism in the U.S. and the challenges presented to Law Enforcement by a multicultural society.
2. Identify and explain the key issues that pose potential conflict between diverse communities and the courts, law enforcement and corrections.
3. Identify and describe the strategies that can be used for the administration of justice in a multicultural society, specifically dealing with Law Enforcement, Courts and Corrections and their relationships with the community as a whole.

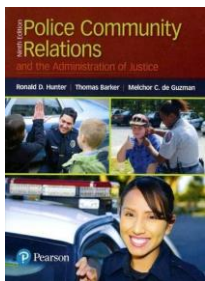
## Course Objectives

**Required language:** Upon satisfactory completion of the course, students will be able to: MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C":

Upon satisfactory completion of the course, students will be able to:

1. Identify the components of the criminal justice system to include Law Enforcement, Court System and the Correctional System.
2. Identify the conflicting roles and expectations an officer faces in a multicultural society/population.
3. Identify what ethics and professionalism mean within the law enforcement community.
4. Identify what multiculturalism is and the how this can influence the community's perception of law enforcement.
5. Experiment with and develop an awareness of their own perceptions, attitudes, beliefs, and values, and demonstrate knowledge of how the self-image of police and the public image of police affect police-community relations. The student will identify and be able to summarize the factors which affect discretionary decisions making.
6. Demonstrate, through oral and written exercises, satisfactory solutions to help meet the needs of groups with particular needs within the community. The student will demonstrate knowledge of the individuals' civil rights.
7. Demonstrate specific knowledge about the communication barriers between the community and the criminal justice system and be able to restate techniques on how to reduce those barriers for more effective policy-community relations.
8. Discuss and analyze current topics, programs and future trends in policing and community relations through study, discussions, role playing, field trips, et cetera.
9. Identify the Demographics of a community/population center and identify how different groups within a community may require different approaches for effective community relations.
10. Demonstrate, through oral and written exercises, how the Court System works within the Community and can affect how the Community sees the Criminal Justice System.
11. Demonstrate, through oral and written exercises, satisfactory awareness of the growing Multicultural populations within the Correctional setting and how to manage those diverse populations in the modern era.

## Textbooks & Other Resources or Links



***Police Community Relations and the Administration of Justice- 9<sup>th</sup> edition***

**ISBN-13:** 9780134548043

**Publisher:** – Pearson

**Author:** – R. D. Hunter, T. Barker, M.C de Guzman

**Language:** English

Other resources: power points, videos.

This is your main textbook for the course. The questions contained in the exams will come from this book. Read and study carefully. This textbook takes an in-depth look at the procedures of community relations with law enforcement.

## Course Requirements and Instructional Methods

Out of Class Assignments: The Department of Education policy states that one (1) credit hours is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement. Course instructional methods will include PowerPoints, discussions, chapter reviews, quizzes, and tests.

**Instructional Methods:**



Delivery Method: Face to Face  
 Orientation at start of course- Once  
 Demonstration- Weekly  
 Discussion- Weekly  
 Group Activity- Weekly or as needed  
 Lecture- Weekly  
 Simulation/Case Study- As needed  
 Community Service- As needed/As assigned  
 Audio Visual- Weekly  
 Computer Assisted Instruction- As needed  
 Distance Learning (Canvas)- Weekly or as needed

## Course Grading Based on Course Objectives

### Course Grading Based on Course Objectives

Assignment Descriptors	Points	Total Points
1. Discussion	10 (15pts)	150
2. Class Assignments	6 (25pts)	150
3. Quiz	5 (20pts)	100
4. Final Exam	100 (1)	100
<b>TOTAL POINTS</b>		<b>500</b>

**A = 90-100%    B = 80-89%    C= 70-79%    D = 60-69%    F = below 60%**

**PLEASE NOTE:** Assignments are due on the date stated on the syllabus. No late assignments accepted. Make every effort to turn in assignments on time or you may receive a zero for that assignment. For class presentations, students who are not present for both days of the assignment preparation will receive half credit for the assignment.

## Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences,



contests, and field trips) will be counted as 'excused' absences.

Attendance is critical to student success and for IVC to use federal aid funds. Acceptable indications of attendance are:

- Student submission of an academic assignment
- Student submission of an exam
- Student participation in an instructor-led Zoom conference
- Documented student interaction with class postings, such as an interactive tutorial or computer-assisted instruction via modules
- A posting by the student showing the student's participation in an assignment created by the instructor
- A posting by the student in a discussion forum showing the student's participation in an online discussion about academic matters
- An email from the student or other documentation showing that the student has initiated contact with a faculty member to ask a question about an academic subject studied in the course.

Logging onto Canvas alone is **NOT** adequate to demonstrate academic attendance by the student.

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

### Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!!)].

#### ***How am I expected to act in an online "classroom" (especially Zoom)?***

Attending a virtual meeting can be a challenge when there are many students on one conference call.

Participating in such meetings may count as class attendance, but disruptive behavior may also result in you



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not being admitted to future meetings. Follow the tips below for best results:

**1) Be RESPECTFUL**

- a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.

**2) Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)**

- a. People walking around and pets barking can be a distraction.

**3) EAT AT A DIFFERENT TIME.**

- a. Crunching food or chugging drinks is distracting for others.
- b. Synchronous zoom times are set in advance so reserve meals for outside class meetings.

**4) ADJUST YOUR LIGHTING SO THAT OTHERS CAN SEE YOU**

- a. It is hard to see you in dim lighting so find a location with light.
- b. If your back is to a bright window, you will be what is called “backlit” and not only is it hard on the eyes (glare) but you look like a silhouette.

**5) POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING**

- a. If you are using the camera, show your face; it helps others see your non-verbal cues.
- b. You may be at home, but meeting in pajamas or shirtless is not appropriate so dress suitably. Comb your hair, clean your teeth, fix your clothes, etc. before your meeting time to show self-respect and respect for others.

**6) Be READY TO LEARN AND PAY ATTENTION**

- a. Catch up on other emails or other work later.
- b. If you are Zooming, silence your phone and put it away.
- c. If you are in a room with a TV – turn it off.

**7) USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS**

- a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It’s best if you conference in a private space, but if you can’t find a quiet place, when noises arise **MUTE** your laptop.

**8) REMEMBER TO UNMUTE WHEN SPEAKING**

- a. Follow your instructor’s directions about using the “raise hand” icon or chat function to be recognized and to speak, but make sure you have unmuted your device.
- b. Do not speak when someone else is speaking.

**9) REMAIN FOCUSED AND PARTICIPATE IN THE MEETING**

- a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instruction. Answer questions when asked.
- b. Do not use the Zoom meeting to meet with your peers or put on a “show” for them.

**10) PAUSE YOUR VIDEO IF MOVING OR DOING SOMETHING DISTRACTING**

- a. Emergencies happen. If you need to leave the room or get up and move about, stop your video.



## Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### ***How do I show academic honesty and integrity in an online "classroom"?***

- **KEEP YOUR PASSWORDS CONFIDENTIAL.**
  - You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.
- **COMPLETE YOUR OWN COURSEWORK.**
  - When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).

### ***Examples of Academic Dishonesty that can occur in an online environment:***

- Copying from others on a quiz, test, examination, or assignment;
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment;
- Having someone else take an exam or quiz for you;
- Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;
- Excessive revising or editing by others that substantially alters your final work;



- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);
- Taking and using the words, work, or ideas of others and presenting any of these as your own work is plagiarism. This applies to all work generated by another, whether it be oral, written, or artistic work. Plagiarism may either be deliberate or unintentional.

## Additional Services for Students

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

### *How do I access services now that we are mostly online?*

- **CANVAS LMS.** Canvas is Imperial Valley College's Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **[Learning Services](#).** In order to accommodate students and maximize student success during the COVID-19 Pandemic, all tutoring support is being provided through one Zoom link ([IVC online Tutoring](#)). When campus is open again, there are several learning labs to assist students. Whether you need support using computers, or you need a tutor, please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **[Library Services](#).** Visit the Spencer Library's page on the IVC website for a wealth of valuable resources and online access to databases, e-books and more. Contact us so we can help you with instructional and research development skills (for those conducting research and writing academic papers). When campus re-opens, students also have access to tutoring services in the Study Skills Center as well as private study rooms for small study groups. There is more to our library than just books!
- **[Career Services Center](#).** The Career Services Center is dedicated to serve all IVC students and Alumni. Services include Career Assessments, Resume and Cover Letter Assistance, Interview Preparation, Internship Opportunities and Job Placement.
- **[Child Development Center](#).** The Preschool and Infant/Toddler Centers are on-campus demonstration lab programs that meet the educational, research, and service needs of the institution and community at large. The Preschool program (children three to five years of age) and the Infant/Toddler program (newborn to three years of age) is in buildings 2200 and 2300. Service is available to families who meet the California Department of Education qualifications for enrollment. The centers are open during COVID from Monday-Friday 7:15-5:30. Breakfast, lunch and snack are provided through the California Adult and Child Food Program. Location: Buildings 2200 and 2300. Phone: (760) 355-6528 or (760) 355-6232. Application: <https://forms.imperial.edu/view.php?id=150958>





IMPERIAL VALLEY COLLEGE

## Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. When campus is open, the DSP&S office is in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

## Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus, but you must make an appointment. In addition, Pioneers Memorial Healthcare District provides basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128, or when campus reopens, visit Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 for appointments, or when campus reopens visit Room 1536, for more information.

## Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students in three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie. The Center also serves as a central hub that connects military/veteran students, as well as their families, to campus and community resources. The goal is to ensure a seamless transition from military to civilian life. When campus reopens, the Center is in Building 600 (Office 624), telephone 760-355-6141.

## Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, book grants, transportation assistance, individualized counseling, tutoring, and community referrals to eligible students. Our staff is available to assist and support students in navigating personal, psychological, academic, and/or career-related issues through empathy, cultural-competence, and a commitment to equity and social justice. Also, under the umbrella of EOPS is the CARE (Cooperative Agency Resources for Education) Program, designed to serve single parents and assist with addressing issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program. For additional information about the EOPS or CARE Programs please contact our Program Office 760.335-6407 and/or visit our Program website [www.imperial.edu/students/eops](http://www.imperial.edu/students/eops) for eligibility criteria and application procedures. We look forward to serving you! - EOPS/CARE Staff

## Student Equity Program

The Student Equity & Achievement Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations





who historically, are not fully represented. SEA addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, LGBTQIA+, Veterans, foster youth, homelessness, and formerly incarcerated students. The SEA Program also houses IVC's Homeless Liaison, Foster Youth Liaison, Formerly Incarcerated Liaison, and Military Affiliated Liaison, who provide direct services and referrals to students in need. SEA strives to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to enrollment, education, degree and certificate completion, and the ability to transfer to a university. SEA also provides outreach at local Imperial County high schools to ensure graduating seniors are successfully matriculated into the college and have a strong support system. Please visit us online for assistance at <https://imperial.edu/students/student-equity-and-achievement/> or call us at 760-355-6465 or when campus reopens, visit Building 401.

### ***What if I cannot afford food, books, or need other help?***

We have many resources that are available to you. Please tell us what you need by submitting your request(s) here: <https://imperial.edu/students/student-equity-and-achievement/>

## **Student Rights and Responsibilities**

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

## **Information Literacy**

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

## **IVC Student Resources**

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

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## Anticipated Class Schedule/Calendar

**PLEASE NOTE: Assignments are due on the date stated on the syllabus. No late assignments accepted. Make every effort to turn in assignments on time or you may receive a zero for that assignment.**

Week & Date	Topic, Activity, Assignment, and/or	Tasks/Tests
Week 1 Aug. 15 -21	Syllabus & Introduction Chapter 1: The Administration of Justice and the Police- Pg. 1	Lecture
Week 2 Aug. 22 -28	Chapter 2: Police Role Concept in a Changing Society- Pg. 30	Assignments and/or discussions.
Week 3 Aug. 29 -Sept. 04	Chapter 3: Police Community Relations: An Overview Pg. 52	Assignments and/or discussions.
Week 4 Sept. 05 - 11	Chapter 4: Public Relations and Community Relations: A Contrast- Pg. 69 <b>QUIZ CH 1, 2, 3, 4</b>	Assignments and/or discussions. <b>QUIZ</b>
Week 5 Sept. 12 - 18	Chapter 5: The Public and the Police: A Consortium of Communities- Pg. 92	Assignments and/or discussions.
Week 6 Sept. 19- 25	Chapter 6: Relations within the Police Organization- Pg. 106	Assignments and/or discussions.
Week 7 Sept. 26 –Oct. 02	Chapter 7: Coping with the Human Experience of Being a Cop- Pg. 122	Assignments and/or discussions.
Week 8 Oct. 03 - 09	Chapter 8: The Communication Process- Pg. 142 <b>QUIZ CH 5, 6, 7, 8</b>	Assignments and/or discussions. <b>QUIZ</b>
Week 9 Oct. 10 - 16	Chapter 9: Police Discretion and Community Relations- Pg. 165	Assignments and/or discussions.
Week 10 Oct. 17 - 23	Chapter 10: Community-Oriented Policing Pg. 187	Assignments and/or discussions.
Week 11 Oct. 24 – 30	Chapter 11:Police-Community Relations and the Media Pg. 209 <b>QUIZ CH 7, 8, 9</b>	Assignments and/or discussions. <b>QUIZ</b>
Week 12 Oct. 31 - 06	Chapter 12: Special Population and the Police- Pg. 233	Assignments and/or discussions.
Week 13 Nov. 07 - 13	Chapter 13: Community Relations in the Context of Culture- Pg. 255	Assignments and/or discussions.
Week 14 Nov. 14 - 20	Chapter 14: Maintaining Order: Dissent and Conflict - Pg. 281 <b>EXAM CH 10, 11, 12</b>	Assignments and/or discussions. <b>QUIZ</b>
Nov. 21 - 27	<b>WINTER BREAK-NO CLASS</b>	<b>HAPPY THANKSGIVING</b>
Week 15 Nov. 28 – Dec. 04	Chapter15: Community Participation in the New Millennium- Pg. 312	Assignments and/or discussions.
Week 16 Dec. 05 - 11	Review for exam <b>FINAL EXAM</b>	Assignments and/or discussions. <b>FINAL EXAM</b>

\*\*\*Tentative, subject to change without prior notice\*\*\*