



## Basic Course Information

Semester:	Fall 2022	Instructor Name:	Esther A. Sanchez-Banda
Course Title & #:	CSI 206: Correctional Interviewing & Counseling	Email:	esther.sanchez@imperial.edu
CRN #:	10363	Webpage (optional):	Imperial.edu
Classroom:	3212	Office #:	760-355-6280
Class Dates:	08/15/2022- 12/10/2022	Office Hours:	By Appointment
Class Days:	Monday	Office Phone #:	760-355-6280
Class Times:	18:00-21:10	Emergency Contact:	Rhonda Ruiz
Units:	3.0	Class Format:	Face to Face

## Course Description

An overview of the techniques available to practitioners in Corrections in counseling and interviewing. Students will learn the use of appropriate techniques and theories in confidence-building which may be used by the correctional employee in client interviews and counseling. A basic course for students planning to enter or already employed within the Correctional Science Field (CSU)

## Course Prerequisite(s) and/or Corequisite(s)

**Prerequisites: None**

## Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Understand the difference between Interviewing and Interrogation. (ILO2, ILO3, ILO4, ILO5)
2. Identify the skills necessary to effectively interview a given individual(s) for a number of reasons. (ILO1, ILO2, ILO3, ILO4)
3. Identify and understand the concepts of counseling. (ILO2, ILO3, ILO4)

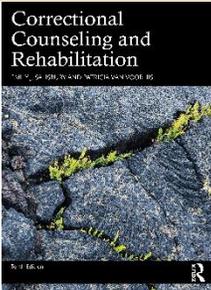
## Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate the ability to interview by recognizing and identifying the components of an effective interview. (ILO1, ILO2, ILO4)
2. Recognize the importance of effective listening skills, information gathering, establishing a rapport, and overcoming communication barriers.
3. Discuss various kinds of intervention/counseling techniques. The student will demonstrate knowledge of the distinctions between juvenile and adult interviews. The student will be aware of ethnic, gender, and special population needs.
4. Demonstrate skills individual and group communication dynamics and be able to assess the counseling techniques most effective in a given interview situation. The student will learn basic theories of interviewing and counseling, treatment plans and file review, and the development of a professional and ethical demeanor.

5. Identify obstacles that complicate the task of conducting objective interviews and counseling. The student will recognize common reactions to counseling and identify disorders.
6. Demonstrate and explain the development of roles and responsibilities of clients and staff.
7. Demonstrate the ability to establish and maintain a safe and secure setting during the counseling and interview process.
8. Observe and record signs of change, and provide feedback and critique during the counseling/interviewing processes.

### Textbooks & Other Resources or Links



#### ***Correctional Counseling and Rehabilitation***

ISBN 9780367406455

Author: Routledge

Publisher: Routledge

Language: English

Published May 18, 2022

Other Resources: PowerPoints, Videos

This is your main textbook for the course. The questions contained in the exams will come from this book. Read and study carefully. This textbook takes an in-depth look at Correctional Counseling and Interviewing.

### Course Requirements and Instructional Methods

Delivery Method: Face to Face

Orientation at the start of the course- Once

Demonstration- Weekly

Discussion- Weekly

Group Activity- Weekly or as needed

Lecture- Weekly

Simulation/Case Study- As needed

Community Service- As needed/As Assigned

Audio Visual- Weekly

Computer Assisted Instruction- As needed

Distance Learning (Canvas)- weekly or as needed

**Out of Class Assignments:** The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over a semester. WASC has adopted a similar requirement.

## Course Grading Based on Course Objectives

Assignment Descriptors	Points
Discussions (11)	110
Class Assignments (9)	90
Quizzes (9)	90
Midterm	110
Final	100
Total	500

Grade	Points Required
A	400-500
B	300-399
C	200-299
D	100-199
F	0-99

**PLEASE NOTE:** Assignments are due on the date stated on the syllabus. No late assignments are accepted. Make every effort to turn in assignments on time or you may receive a zero for that assignment. For class presentations, students who are not present for both days of the assignment preparation will receive half credit for the assignment.



## Attendance

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absence exceeds the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

## Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

## Online Netiquette

"Netiquette" refers to the rules of behaving well online. It can be more difficult to discern meaning in written text than in spoken conversation, so pay particular attention to your words. Keep your language clear and concise; ensure posts are on-topic; use correct spelling, grammar, and capitalization (all caps = yelling); and contribute productively to conversations.

Students are to comply with the following rules of netiquette:

1. Identify yourself,
2. Include a subject line,
3. Avoid sarcasm,
4. Respect others' opinions and privacy,
5. Acknowledge and return messages promptly,
6. Copy with caution,
7. Do not spam or junk mail,
8. Be concise,



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9. Use appropriate language,
10. Use appropriate emoticons (emotional icons) to help convey meaning, and
11. Use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

## Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding intellectual property. There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

## IVC Student Resources

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Any student with a documented disability who may need educational accommodations should notify the



instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provides basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family, and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760- 355-6310 or in building 1536 for appointments or more information.

### Veterans Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students in three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

### Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional CARE information please contact Lourdes Mercado, at 760-355- 6448, [lourdes.mercado@imperial.edu](mailto:lourdes.mercado@imperial.edu).

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students



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To apply for EOPS and additional information on EOPS services, please contact Alexis Ayala, at 760-3555713, [alexis.ayala@imperial.edu](mailto:alexis.ayala@imperial.edu).

## Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College’s success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact on student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct support services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle to meet their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students’ access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC’s Homeless Liaison, which provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

## Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

## Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

## Anticipated Class Schedule/Calendar

WEEK & DATE	ACTIVITY, ASSIGNMENT, AND OR TOPIC	TASKS
Week 1 08/15/22	Syllabus & Introduction Part I: A Professional Framework for Correctional Counseling Chapter 1: The Process of Correctional Counseling and Treatment	Assignments/Discussion on Canvas
Week 2 08/22/22	Chapter 2: Understanding the Special Challenges Faced by the Correctional Counselor	Assignments/Discussion on Canvas
Week 3 08/29/22	Chapter 3: Community Corrections Officers as Change Agents	Assignments/Discussion on Canvas
Week 4 09/05/22	Chapter 4: Correctional Treatment: Accomplishments and Realities	<b>QUIZ 1</b>
Week 5 09/12/22	Part II: Correctional Assessment, Diagnosis, Classification, and Case Planning Chapter 5: Assessment and Diagnosis of Correctional Clients	Assignments/Discussion on Canvas
Week 6 09/19/22	Chapter 6: An Overview of Correctional Classification Systems	Assignments/Discussion on Canvas
Week 7 09/26/22	Chapter 7: Case Planning and Case Management	<b>QUIZ 2</b>
Week 8 10/03/22	Part III: Contemporary Approaches for Correctional Counseling and Treatment Chapter 8: Behavioral Interventions	Assignments/Discussion on Canvas
Week 9 10/10/22	Chapter 9: Cognitive Interventions	Assignments/Discussion on Canvas
Week 10 10/17/22	Chapter 10: Social Learning Interventions	Assignments/Discussion on Canvas
Week 11 10/24/22	Chapter 11: Family Interventions	<b>QUIZ 3</b>
Week 12 10/31/22	Part IV: Effective Correctional Interventions for Special Populations Chapter 12: Treating Clients with Substance Abuse	Assignments/Discussion on Canvas
Week 13 11/07/22	Chapter 13: Treating System-Involved Women	Assignments/Discussion on Canvas
Week 14 11/14/22	Chapter 14: Treating Clients who Commit Sex Offenses	Assignments/Discussion on Canvas
<b>11/21/22</b>	<b>THANKSGIVING BREAK-NO CLASS</b>	EAT LOTS OF TURKEY!
Week 15 11/28/22	Chapter 15: Treating Clients with Severe Antisocial Behavior and Psychopathy	Assignments/Discussion on Canvas
Week 16 12/05/22	<b>FINAL EXAM</b>	<b>FINAL EXAM</b>

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**\*\*\*Subject to change without prior notice\*\*\***