



Basic Course Information

Semester:	Spring 2022	Instructor Name:	Garza, Alex
Course Title & #:	Basic ESL/Civics – ESL 811	Email:	alex.garza@imperial.edu
CRN #:	22077	Webpage (optional):	
Classroom:	2735	Office #:	Zoom/Pronto/Classroom
Class Dates:	February 22nd - April 12th	Office Hours:	M 11:45 – 12:15, 4:05 – 4:35 T 4:45 -5:15 W 11:45 – 12:15 Th 12 – 2 Or by Appointment
Class Days:	Tuesdays	Office Phone #:	(760) 355-6229
Class Times:	5:30 – 9:20pm	Emergency Contact:	
Units:	Noncredit class	Class Format:	In Person

Course Description

This course is designed to prepare student with the language skills in reading, writing and comprehension to pass the USCIS (United States Citizenship and Immigration Services) naturalization exam. Students will be provided with English grammar pronunciation, vocabulary development and basic reading skills. The focus of the instruction will be on the concepts of democracy and the rights and responsibilities of citizenship. (Nontransferable, AA/AS degree only)

Course Prerequisite(s) and/or Corequisite(s)

N/A

Student Learning Outcomes

N/A

Course Objectives

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C":

Upon satisfactory completion of the course, students will be able to:

1. Learn about U.S. history and government by using the USCIS study guide and self-test
2. Fill out simple forms requesting personal information
3. Read sentences targeting difficult words from the USCIS study guide and vocabulary list for the reading test
4. Write a dictated sentence using the sample sentence provided by USCIS
5. Focus on the concepts of democracy and the rights of and responsibilities of citizenship



Textbooks & Other Resources or Links

N/A

Course Requirements and Instructional Methods

CORE CONTENT TO BE COVERED IN ALL SECTIONS

The self-test, study guide, flash cards, and other material provided by the United States Citizenship and Immigration Services are designed to prepare the student to pass the citizenship test

Filling out simple forms requesting personal information and becoming familiar with the contents of the citizenship application

Develop ability to read and write but most important listening and speaking

Develop ability to write sentences using the vocabulary list for naturalization as well as the USCIS sample sentences

The new Questions and Answers for the new naturalization test focuses on the concepts of democracy and the rights and responsibilities of citizenship

Course Grading Based on Course Objectives

PASS/NO PASS

Course Policies

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class.

Online Rules and Policies

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.



There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one’s own writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to “cite a source” correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Week 1

Introductions/Learn about US history and government

Week 2

Learn about US history and government study guide and self-test

Week 3

Fill out simple forms requesting personal information

Week 4

Read sentences targeting difficult words from the USCIS study guide and vocabulary list for the reading test

Week 5

Read sentences targeting difficult words from the USCIS study guide and vocabulary list for the reading test (cont.)

Week 6

Write a dictated sentence using the vocabulary list for naturalization as well as the USCIS sample sentences

Week 7



Democracy and the rights of and responsibilities of citizenship

Week 8

Democracy and the rights of and responsibilities of citizenship (cont.)

*****Subject to change without prior notice*****