



Basic Course Information

Semester:	Spring 2022	Instructor Name:	Robert Wyatt
Course Title & #:	ADS 240 – Ethics & Legal Standards	Email:	Robert.wyatt@imperial.edu
CRN #:	20439	Webpage:	http://www.imperial.edu
Classroom:	2731	Office #:	807-C and Zoom
Class Dates:	02/14/22 – 06/10/22	Office Hours:	Mon. & Wed. (9:30 -11:30am)
Class Days:	Tuesdays	Phone #:	760 – 355 - 6491
Class Times:	11:20pm – 2:30pm	Emergency:	760 – 355 – 6144 (Elvia Camillo)
Units:	3.0	Class Format:	In-Person

Course Description

This course reviews ethical and legal standards required by the industry, state entities, or Federal entities and affecting the practice of addiction prevention and addiction counseling of adults and minors. Course will address specific requirements of the judicial system, Department of Children's Protective Services, the Department of Adult Protective Services, and the Department of Mental Health. (CSU)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Understand legal and ethical responsibilities as they relate to clients, colleagues and agencies. (ILO1, ILO2, ILO3, ILO4, ILO5)
2. Demonstrate the understanding of ethical standards through role play scenarios. (ILO1, ILO2, ILO3, ILO5)
3. Identify personal ethical framework and discuss how it relates to counseling. (ILO1, ILO2, ILO3, ILO5)
4. Demonstrate appropriate interaction with addicted clients in the Addiction Counseling work place. (ILO1, ILO2, ILO3, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Understand ethical responsibilities to clients, colleagues and various agencies.
2. Understand and deal with ethical dilemmas in the therapeutic setting for individuals, groups and families.
3. Reflect on personal ethical framework and ethical issues that arise in a learning environment.
4. Recognize the importance of ethical standards in an addiction counseling work place and the impact on the scope of practice and limitations of an addiction counselor.



5. Restate the confidentiality mandates as related to client treatment, ethical counseling, management of client information in teaching, and conducting research.

6. Identify critical elements of the California Business and Professions Code specific to the scope of practice, competency, licensing, continuing education, and disciplinary actions for Certified ADS Abuse Counselors and Certified Addiction Treatment Specialists.

Textbooks & Other Resources or Links

Nancy Summers 2012. *Fundamentals of Case Management Practice Skills for Human Services* 4th. ISBN: 13:978-0-8400-3369.

Course Requirements and Instructional Methods

Students will be required to read assigned chapters; participate in class discussions, dyads, triads, small and large group activities, practice active and advanced active listening, research and present counseling theories, critique counseling demonstrations.

Instructional methods also include lecture, discussion, film reviews, and group work.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Assignments	Total Amount	Total Points
Group Presentation and Paper	3	300
Tests	7	700
TOTAL	xxxx	1000

GRADE	POINTS	PERCENTAGE
A	900 - 1000	90 - 100
B	800 - 899	80 - 89
C	700 - 799	70 - 79
D	600 - 699	60 - 69
F	0 - 599	0 - 59



Course Policies

A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class.

Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class.

It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

Regular attendance in all classes is expected of all students.

A student whose continuous and unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped.

Students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Other Course Information

Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.

Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit <http://www.imperial.edu/studentresources> or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

Date	Chapter	Topic	Assignments
02/15	Welcome & Ch. 1	What to expect / Definitions & Responsibilities	
02/22	Chapter 2	Ethics for Human Service Workers	
03/01	Chapter 3 & 4	Ecological Model & Cultural Competence	Test 1: Chapters 1 - 4
03/08	Chapter 5 & 6	Attitudes/Boundaries & Clarifying Problems	
03/15	Chapter 7 & 8	Identifying Responses & Listening/Responding	Test 2: Chapters 5 - 8
03/22	Chapter 9 & 10	Asking Questions & Bringing up difficult issues	
03/29	Chapter 11 & 12	Anger & Collaborating with people for change	Test 3: Chapters 9 - 12
04/05	Chapter 13 & 14	Case Management & Documenting Initial Inquiries	
04/12	Chapter 15 & 16	The first interview & Social Histories/Assessment Forms	Test 4: Chapters 13 - 16
04/19	xxxx	No Class – Spring Break	xxxx



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04/26	Chapter 17 & 18	Using the DSM & Mental Status Examination	
05/03	Chapter 19 & 20	Receiving/Releasing Info & Developing Service Plans	Test 5: Chapters 17 - 20
05/10	Chapter 21 & 22	Service Conference & Making Referrals	
05/17	Chapter 23 & 24	Documentation/Recording & Monitoring Treatment	Test 6: Chapters 21 - 24
05/24	Chapter 25 & 26	Developing Goals/Objectives & Terminating the Case	
05/31	xxxx	Group Presentations	
06/07	xxxx	xxxx	Test 7: Chapters 25 - 26

*****Subject to change without prior notice*****