

Basic Course Information Winter 2022 Semester: Instructor Name: Vicki Viloria **BUS 124: Introduction to** Course Title & #: Vicki.Viloria@imperial.edu **Business** Email: CRN #: **15184** Webpage (optional): Classroom: Online Office #: Online Class Dates: | January 3 – February 3 Office Hours: **Email, Text, Phone** Class Days: Online Office Phone #: 760 791 1849 Class Times: | Online Emergency Contact: Units: 3 Class Format: Online

Course Description

A basic beginning college course that introduces U.S. business and industry, includes the nature and importance of business, forms of business ownership, organization, management, finance, marketing, government and legal regulations, pricing and taxes. Class activities include participating in team building concepts. (C-ID BUS 110) (CSU, UC)

Course Prerequisite(s) and/or Corequisite(s)

None

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1. Identify the major business and political forces nurturing economic globalization. (ILO1, ILO3, ILO5)
- 2. Explain the concepts of ethics and corporate responsibility. (ILO1, ILO2, ILO5)
- 3. Explain the impact of the Internet on business and on methods of doing business and compare e-business and e-commerce. (ILO1, ILO3, ILO4, ILO5)
- 4. Describe the purpose of a securities market and explain the basic concepts of stock research activities. (ILO1, ILO3, ILO4, ILO5)
- 5. Explain the purpose of money, banking, and accounting, and design a basic business budget as a part of the business planning process. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

- 1. Compare American Capitalism, Socialism, and Communism.
- 2. Identify the various factors (turbulence) that affect business.
- 3. Explain the various forms of legal business ownership and formation.
- 4. Describe the purpose of the securities markets.
- 5. Explain to other students the basic concepts of stock research activities in a team setting.
- 6. Explain the purpose of money and banking.



- 7. Design a basic business budget as a part of the business planning process.
- 8. Explain the function of accounting.
- 9. Describe marketing mix and methods of identifying target markets.
- 10. Explain the role of small business and franchising.
- 11. Explain the purpose of human resources, activities, and labor relations.
- 12. Describe the function of insurance.
- 13. Recognize the impact of government on business.
- 14. Explain the impact of the Internet on business and on methods of doing business; and compare e-business and e-commerce

Textbooks & Other Resources or Links

MyLab Intro to Business with Pearson eText—Instant Access—for Business in Action 9th Edition ISBN-13: 9780135206263





Course Requirements and Instructional Methods

| Activities | Points | Percentage | |
|---------------------------------|--------|------------|--|
| Dynamic Study Module (14 x 100) | 1,400 | 47% | |
| Video Quizzes (13 x 50) Drop 1 | 600 | 20 % | |
| Discussions (10 x 100) | 1,000 | 33 % | |
| Total | 3,000 | 100% | |

Course Grading Based on Course Objectives

| Grade | Percentage | Points | | |
|-------|------------|---------------|--|--|
| Α | 90 – 100% | 2,700 – 3,000 | | |
| В | 80 – 89% | 2,400 – 2,699 | | |
| С | 70 – 79% | 2,100 – 2,399 | | |
| D | 60 – 69% | 1,800 – 2,099 | | |
| F | 0 – 59% | 0 – 1,799 | | |



Course Policies

- Online attendance is not marked by your physical presence in a classroom, but rather by your **participation and engagement** with the course activities and assignments.
- This course is designed to take about 30 **hours per week** (on average). **Please plan to**:
 - Set aside time each week to view all module materials and submit required work
 - o Log in regularly each day to check for announcements, grades, messages, and comments
 - o Participate in online discussions, and respond thoughtfully to your peers

Drop Policy

- **During the first week**: Complete your first Discussion by Tuesday 11:59 p.m. to mark your attendance and secure your spot! (If you do not complete the first mandatory activity, you will be dropped.)
- **Throughout the term**: Submit work regularly to show your active attendance. If you do not submit work for 2 modules in a row, you may be dropped for non-participation!
- It is the student's responsibility to drop or officially withdraw from the class.

IVC Student Resources

IVC wants you to be successful in all aspects of your education. For help, resources, services, and an explanation of policies, visit http://www.imperial.edu/studentresources or click the heart icon in Canvas.

Anticipated Class Schedule/Calendar

| Week | Dates | Module | Chapter #: Topic | Pages | Discus- sions | DSM | Video Quiz |
|------|--------------|----------------------------|----------------------------------|-----------|------------------|-------|---------------|
| 1 J: | Jan. 3 – 8 | 0 | Syllabus / MyLab Introduction | Canvas | Intro | How | |
| | | | | | | Works | |
| | jan. 3 – 0 | 1 | 1: Developing a Business Mindset | 1 – 29 | | Ch 1 | Ch 1 |
| | | The Business | 2: Economics, Money, and Banking | 30 - 63 | Economics | Ch 2 | Ch 2 |
| 2 | Jan. 9 – 15 | of Business | 3: The Global Market Place | 64 – 89 | - 1 . | Ch 3 | Ch 3 |
| | | | 4: Business Ethics and Corporate | 90 - 118 | Ethics | Ch 4 | Ch 4 |
| | | | Social Responsibility | | | | |
| | Jan. 16 - 22 | 2 | 5: Forms of Ownership | 119 - 143 | | Ch 5 | Ch 5 |
| | | Building the | 6: Entrepreneurship and Small- | 144 - 168 | Small- | Ch 6 | Ch 6 |
| 3 | | Framework | Business Ownership | | Business | | |
| | | 3 | 7: Management Roles, Functions, | 169 - 195 | | Ch 7 | Ch 7 |
| | | Guiding the | and Skills | | | | |
| | | Enterprise | 8: Organization and Teamwork | 196 – 226 | Teamwork | Ch 8 | Ch 8 |
| | Jan. 23 - 29 | 4 | 10: Employee Motivation | 249 – 272 | Motivation | Ch 10 | Ch 10 |
| | | Supporting the | 11: Human Resources | 273 – 306 | Diverse | Ch 11 | Ch 11 |
| | | Workforce | Management | | Workplace | | |
| 4 | | 5 | 12: The Art and Science of | 307 - 334 | Marketing | Ch 12 | Ch 12 |
| | | Satisfying the Customer | Marketing | 335 – 363 | Strategy | | |
| | | | 13: Product Management and | | _ , | Ch 13 | Ch 13 |
| | | | Pricing Strategies | | Brands | | |
| | 1 - | | 15: Financial Information and | 401 - 431 | | Ch 15 | Ch 15 |
| 5 | | 6 | Accounting Concepts | | | | |
| | | Managing the Money | Trecounting donecpts | | | | |
| | | | Appendix D: Personal Finance | D1 - 14 | Personal | | |
| | | | Tippettati D. Tersonar i mance | | Finance | | |

^{***}Subject to change without prior notice***