

**Welcome to ESL 015**

WELCOME

I am really looking forward to being your instructor this semester! First things first, feel free to call me Kemp. It's short, easy, and I'll know you're talking to me. To help you get to know me, here's my background: I am from El Centro, I have been teaching at IVC for about seven years now, and I really enjoy helping students learn and achieve their goals.

I think that my job as a teacher is to help students learn the skills that they need to achieve their future goals. That means we'll be talking about what you want to learn or get better at so that I can help you. It also means that I am going to try my best to focus on things that I think are useful. I expect a lot from my students, but I know that you can do all the assignments, practice your English, and really improve your understanding of verb tenses this semester!

I LOVE to hear and answer your questions because I know that you will be getting the information you need. Please ask me anything and tell me if you have any confusion, problems, or issues. Again, my goal is to make sure you learn what you need to learn in order to be successful and meet your goals. We can do it together!

**Basic Course Information**

**THE CLASS**

**Semester:** Spring 2020

**Course Title & #:** ESL 015: Speaking and Listening for ESL 5

**CRN #:** 11353

**Classroom:** ONLINE ON CANVAS

**Class Dates:** Aug. 17-Dec. 12, 2020

**Class Days:** Online – meet due dates posted on Canvas

**Units:** 5

**Emergency Contact:** If you have an emergency, call the ESL receptionist at 760-355-6337

**WHERE TO FIND ME**

**Instructor Name:** Elizabeth Kemp

**Email me:** elizabeth.kemp@imperial.edu

**Find our Canvas class:** Imperial.instructure.com

**Zoom Office Hours:** Tuesdays and Thursdays from 10am-12pm (tentative; may change according to student availability)



**Course Description – What is this class?**

**What IVC says:** ESL 015 is a grammar-based speaking class in an English-only Environment, for the advanced ESL student. Students will further develop listening comprehension and the ability to speak with greater fluency, accuracy, and confidence in oral production. (Nontransferable, nondegree applicable)

**What that means:** We're going to get really serious about speaking English clearly, fluently, and confidently. Get ready for a lot of practice!

**Course Prerequisite(s) and/or Corequisite(s) – What preparation do students need?**

ESL 014 or appropriate placement

**Student Learning Outcomes – What are our main learning goals?**

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Apply knowledge of English pronunciation rules in oral and/or aural exercises. (ILO 1, ILO 2)
2. Participate in speeches/ conversations/ presentations utilizing the format and vocabulary of the identified speech act. (ILO 1, ILO 2)
3. Listen to a passage or conversation and identify the main ideas and supporting details, either orally or in writing. (ILO 1, ILO2)



**Course Objectives – What should students be able to do before the end of the class?**

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate mastery in using and recognizing the past progressive, future, present perfect, real and unreal conditionals including the past, and using wish.
2. Demonstrate mastery in using, producing, and recognizing gerunds and infinitives in aural and oral exercises.
3. Demonstrate mastery in using and recognizing the modal auxiliary verbs for ability, permission, requests, advice, suggestions, preferences, necessity, expectations, possibility, and deductions in the present and past tense forms oral and aural exercises.
4. Demonstrate mastery in using, producing, and recognizing comparative, superlative, and equative forms; demonstrate competency in using, producing, and recognizing adverbial, adjectival, and relative clauses.
5. Demonstrate mastery in using nouns clauses, tag questions, and reported speech in oral and aural exercises.
6. Demonstrate mastery in using, producing, and recognizing object pronouns and two-word (phrasal) verbs in oral and aural exercises.
7. Demonstrate competency in recognizing and producing vowel and consonant contrasts in minimal pairs, /t/ and /th/, /b/ and /v/, /j/ and /y/, /ch/ and /sh/, long and short vowel sounds, the third person singular, possessive, and plural (/s/, /z/, /iz/), the past tense (/tid/, /did/ /d/, or /t/), and /s/+ consonant combinations.
8. Create and participate in a variety of speech acts including short dialogs, oral reports, and role plays, both scripted and unscripted
9. Demonstrate ability to take accurate notes on information presented in academic lectures, movies, and other audio material in order to show understanding; use academic listening skills and strategies including inferring meaning from context clues, listening for comparisons and contrasts, identifying pronoun reference, and the ability to paraphrase.

10. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises [with specific focus on vocabulary used in academic content areas (life science, earth science, health, art, business, psychology, history, etc.)]

### Textbooks & Other Resources or Links – What tools do students need to be successful?

We'll be learning some grammar and improving our English with the help of some tools:



1. **The internet.** Make sure you can either use the internet at home or schedule time for yourself to use the computer labs at school. You can use computers in the library, language lab, or tutoring center.
2. **A computer.** Online learning is much easier when you're using a computer. You'll need to upload documents and take quizzes online in this class. It's hard to do those things on a cell phone.
3. **Paper and a pen or pencil.** We're going to learn a lot. You probably should write some things down
4. **Each other!** We're going to be doing a lot of practicing. Be brave, kind, and respectful as we practice writing and learning a new language together

\*notice there's no textbook listed? That's because you don't need one! I'm going to try my best to keep this class low cost by using online materials. Again, make sure you can access the internet to do your homework!

### Course Requirements and Instructional Methods – How are students going to learn?

This course will be fully online and will consist of video presentations, quizzes, video discussions, video conversation groups, and online assignments. There will be grammar, vocabulary, pronunciation activities online. We will watch videos and lectures or different subject, practice note-taking, study grammar, and work on our presentation and communication skills. There will be a midterm and final oral exam.

Videos, readings, pronunciation practice, and various assignments will be posted and submitted online.



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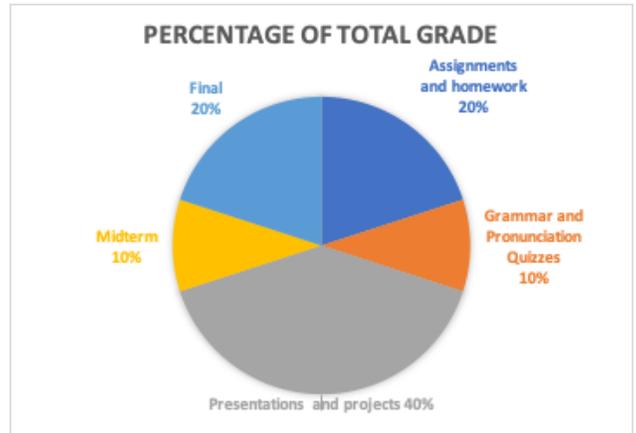
Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

\*for this class, that means you may be doing up to 8 hours of homework a week. Plan time in your schedule

### Course Grading Based on Course Objectives – What are the grading and late work rules?

This class uses a weighted grading system. The points for each assignment count toward a category. The weights are as follows:

Group	Percentage of Total Grade
Assignments and homework	20%
Grammar and Pronunciation Quizzes	10%
Presentations and projects	40%
Midterm	10%
Final	20%
<b>Total</b>	<b>100%</b>



- Grades for assignments will be posted in Canvas.
- Quizzes and discussion assignments will not be accepted late and must be completed on **or before** the original due date to get points.
- Student must earn 70% of higher as a final grade to pass the class

**Attendance – How often should students come to class?**

**My attendance rule:** This class is online. Attendance in an online class is similar to participation. You will show me that you have attended by submitting an assignment on the first day of class.

Since practice is so important when learning a language, it's important that you log in regularly to practice and to help your classmates practice. I understand that you may need to miss due to an emergency. If that happens, you are responsible for turning assignments in on time or early. Missing class doesn't mean you have to miss assignments. **The internet is always open!**

I do not drop students after the first week. If at any time you decide you would not like to continue in the course, you are responsible for dropping the class or receiving a grade that reflects the amount and quality of work you have or have not done at the end of the course.

**IVC's attendance rules:** A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.

Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

**Classroom Etiquette – What are the rules and expectations for this class?**

- All students are expected to practice English (when writing and speaking) for the entire class
- All students are expected to be online and prepared for class

- All students should be respectful to each other and the instructor. Remember that we are all here to learn, and learning requires practice. Nobody is perfect, and nobody in the class should feel scared or embarrassed about making mistakes. They are a part of learning!
- Students should ask questions if they are confused or need something repeated. Asking questions does not mean a person is stupid. Asking questions means that a student wants to learn and is paying attention.
- Written work should be neat and turned in on time.
- Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

### **Online Netiquette – What are the rules and expectations for online work?**

Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

- Remember that you do need to work online regularly in this class. Pay attention to grammar and tone

### **Academic Honesty – What are the rules for student work?**

**My rule:** Do your own work. All the work in class and for homework is designed to help you practice and get better. As with any skill that you learn, you have to practice. If someone else (or the internet) is doing the work for you, they are getting the practice, and they will get better. That's your job as a student. Please do your own work.

**IVC's rule:** Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### **Additional Student Services – What kind of help does IVC provide its students?**

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### **Disabled Student Programs and Services (DSPS) – Where do students who learn differently get help?**

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### **Student Counseling and Health Services – Where do students go if they need to talk?**

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information.

### **Veteran's Center – Where do students who are veterans go for help?**

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

**Extended Opportunity Program and Services (EOPS) – Where do students struggling financially go?**

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, [lourdes.mercado@imperial.edu](mailto:lourdes.mercado@imperial.edu).

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, [alexis.ayala@imperial.edu](mailto:alexis.ayala@imperial.edu).

**Student Equity Program – How does IVC help underrepresented students?**

The Student Equity Program strives to improve Imperial Valley College’s success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students’ access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.

The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

**Student Rights and Responsibilities – What are your rights as a student?**

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

**Information Literacy – Where do students go to find information and do research?**

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

**Anticipated Class Schedule/Calendar – What is going on in class and online this semester?**

Due dates may change throughout the semester. Pay attention to in-class and online announcements

Week	Module
Week 1	Orientation and Names
Week 2	Names Speech due
Week 3	Purpose
Week 4	Goals
Week 5	Goals Speech due
Week 6	Mindsets
Week 7	Success
Week 8	Reflect and Plan and Midterms
Week 9	Success Presentations Due
Week 10	Culture
Week 11	Culture Presentations Due
Week 12	Personal Responsibility
Week 13	Time Management
Week 14	Time Management Video Due
Week 15	Self Awareness and Strengths and Weaknesses
Week 16	Finals

**\*\*\*Tentative, subject to change without prior notice\*\*\***