Basic Course Information

Semester:	FALL 2020	Instructor Name:	DR. JAVIER RANGEL
Course Title & #:	SPAN 220	Email:	Javier.rangel@imperial.edu
CRN #:	10423	Webpage (optional):	SEE CANVAS SITE
Classroom:	ONLINE	Office #:	ONLINE
Cl. D.	AUCAE DECAD	Occ. II	ZOOM: MW 11AM to 12pm/
Class Dates:	AUG 17-DEC 12	Office Hours:	T.TH 3PM to 4pm
Class Days:	ASYNCHRONOUS	Office Phone #:	ONLINE
Class Times:	ASYNCHRONOUS	Emergency Contact:	760.355.6337
Units:	5		

Last Date to Add:

Class Start Date: 17 AUG 2020 Last Date to Add: 29 AUG 2020 Class End Date: 12 DEC 2020 Deadline to drop WITH "W": 07 NOV 2020

CONTACT: My office is located at #1711. The best way to contact your profesor is by email: Javier.rangel@imperial.edu. The second best way is by phone: 760-355-6442. You may also see me during my official office hours, or by appointment. When leaving a message, please identify yourself and the course in which you are enrolled, and provide a brief description of issue of concern. After our initial contact, your professor may ask to meet via Zoom.

NOTE: I will answer your messages within 24 to 48 hours, if messages are sent Monday through Thursday. Messages sent over the weekend (Friday, Saturday, and Sunday) will be answered on Monday morning.

Course Description

DESCRIPCION SEGÚN EL CATALOGO:

Prerequisite: Spanish speaking fluency, native or near-native or 3 years of high school Spanish. The course is designed to develop in the student the four basic language skills of listening, speaking, reading, and writing with a constant comparison between Spanish and English usage. Emphasis will be on the indicative tenses: present, preterit, imperfect, and future. These skills will be explored through reading in the contemporary culture of Spain, Latin America, and the Spanish speaking communities in the United States-Mexican, Cuban, Puerto Rican, and Sephardic (judíos españoles). EL CURSO:

Este curso está diseñado para desarrollar en el estudiante los cuatro componentes básicos en el aprendizaje del idioma: el componente auditivo, el oral, la lectura y la escritura. Lo anterior se logrará con una constante comparación entre el uso del español y el inglés. De igual forma, en nuestro curso analizaremos la diferencia entre el español oficial y el español popular para detectar los distintos registros lingüísticos existentes en nuestra cultura y ambiente fronterizos.

Aprovecharemos la gran riqueza cultural, artística y literaria latinoamericana, española y de las comunidades hispanohablantes de los Estados Unidos para lograr el objetivo del curso; desarrollar su destreza lingüística tanto oral como escrita. Esta clase pondrá énfasis en los tiempos presente, pretérito, imperfecto, futuro y condicional. **Prerequisite:** Spanish speaking fluency, native or near-native or 3 years of high school Spanish.

The course is designed for heritage speakers of Spanish or other linguistically qualified students. The course provides instruction that builds upon the four basic language skills: listening, speaking, reading, and writing; placing emphasis on acquiring proficiency using formal Spanish at the intermediate level. The course also focuses on language challenges particular to Heritage and Native speakers such as orthography, the inappropriate mix of English and Spanish, and contrasts between standard Spanish and regional variations. Emphasis will be on the indicative tenses: present, preterit, imperfect, and future. These skills will be explored through reading in the contemporary culture of Spain, Latin America, and the Spanish speaking communities in the United States - Mexican, Cuban, Puerto Rican, and Central American. (C-ID SPAN 220) (CSU) (UC credit limited. See a counselor.)

Course Prerequisite(s) and/or Corequisite(s)

Prerequisite: Spanish speaking fluency, native or near-native or 3 years of high school Spanish

Student Learning Outcomes

Student Learning Outcomes (SLO)

Como parte de los nuevos requisitos académicos adoptados por la universidad, los estudiantes deben adquirir y demostrar una serie de habilidades académicas al finalizar un determinado curso. En el caso de la clase de Español 220, el estudiante deberá mostrar la capacidad de identificar y diferenciar entre

los distintos tiempos verbales del modo indicativo.

- 1. Differentiate among the indicative and subjunctive moods. (ILO1, ILO2)
- 2. Understand and interpret written and spoken language on a variety of cultural topics and in works of literature and journalism in the target language. (ILO1, ILO2, ILO5)
- 3. Successfully identify and differentiate between verb tenses in the indicative mood. (ILO1, ILO2

Course Objectives

Objetivos del curso

- 1. Al finalizar el curso el estudiante deberá demostrar su conocimiento de términos gramaticales, deberá poder definirlos, describirlos, seleccionarlos, identificarlos y escribir con corrección.
- 2. Deberá poder aplicar conceptos gramaticales a nueva situaciones, por ejemplo las reglas de ortografía acentuación, , tiempos, y modos verbales.
- 3. Deberá mostrar el uso correcto de vocabulario oral y escrito.
- 4. Deberá tener conocimiento de eventos trascendentales en la historia de las comunidades y países de habla hispana.

Textbooks & Other Resources or Links

We will be using Facetas 5e with SupersitePlus Digital Code (12m)



Use link to access our dedicated course store: https://vistahigherlearning.com/school/imperialvalley

Note: What you are purchasing is the digital code which include the virtual text.

Current Package	ISBN	VHL Student Store Price
Facetas 5e SupersitePlus Digital Code(12M)	978-1-54330-513-5	\$125.00

Después de comprar el código, siga las instrucciones para acceder al curso:

SUPERSITE: HOW DO I ENROLL IN MY INSTRUCTOR'S COURSE? CLICK HERE.

ATENCION: SE NECESITA EL CODIGO PARA

HACER LA TAREA

2. TOMAR LOS EXAMENES

3. ESTUDIAR EL CONTENIDO DEL TEXTO VIRTUAL

SI NO COMPRA EL CÓDIGO, NO TENDRÁ ÉXITO EN ESTE CURSO.

Course Requirements and Instructional Methods

Essay
Mid-Term/FinalExam(s)
Oral_Assignments
Problem_Solving_
Exercises Quizzes/Exams
Skill_Demonstration
Written_Assignments

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

What if I need to borrow technology or access to WIFI?

- 1. To request a loaner laptop, MYFI device, or other electronic device, please submit your request here: https://imperial.edu/students/student-equity-and-achievement/
- 2. If you'd like access the WIFI at the IVC campus, you can park in parking lots "I & J". Students must log into the IVC student WIFI by using their IVC email and password. The parking lots will be open Monday through Friday from 8:00 a.m. to 7:00 p.m.

Guidelines for using parking WIFI:

- -Park in every other space (empty space BETWEEN vehicles)
- -Must have facemask available

- -For best reception park near buildings
- -Only park at marked student spaces
- -Only owners of a valid disabled placard may use disabled parking spaces
- -Only members of the same household in each vehicle
- -Occupants **MUST** remain in vehicles
- -Restrooms and other on-campus services not available
- -College campus safety will monitor the parking lot
- -Student code of conduct and all other parking guidelines are in effect
- -Please do not leave any trash behind
- -No parking permit required

If you have any questions about using parking WIFI, please call Student Affairs at 760-355-6455.

Course Grading Based on Course Objectives

- EXÁMENES (6) 15%
- CUENTO ESCRITO (1 CON TRES REVISIONES) 15%
- MIDTERM 10%
- ASIGNATURAS DE ACENTUACION, ORTOGRAFÍA PUNTUACIÓN 10%
- TAREAS (6 EN VHLCENTRAL) 15%
- EXAMEN FINAL 15%
- REFLEXIONES/ DISCUSIONES LOS CUENTOS (6) 10 %
- REFLEXIONES/DISCUSIONES SOBRE LA TEORIA DEL CUENTO (VARIAS)10%

Anticipated Class Schedule/Calendar

WEEK 1				
PREÁMBULO AL CURSO				
MARTES				
	INTRODUCCION AL CURSO TEMARIO			
	VHLCENTRAL.COM			
JUEVEZ				

FONEMA	INTRODUCCIÓN A			
MORFEMA	LA VITÁCORA DE			
SINTAGMA	ACTIVIDADES.			
SINTAXIS				
(BUSCAR EN	DIVISIÓN			
EL	SILÁBICA			
DICCIONARIO)				
	LOS ACENTOS			
	REGLAS			
	ORTOGRÁFICAS			
	EXAMEN DE			
	UBICACIÓN			

WEEK 2 PREÁMBULO AL CURSO				
MARTES	LOS ACENTOS			
JUEVES				
	REGLAS ORTOGRÁFICAS			
	LABORARATORIO (?)			
	Algo sobre la cultura indigena hoy.			

WEEK 3				
LECCIÓN 1 LAS RELACIONES PERSONALES	PRÁCTICA EN CLASE	ESTUDIAR EN EL TEXTO	ASIGNATURAS EN VHLCENTRAL	EXAMEN DE LECCIÓN
LUNES/MARTES				
CONTEXTOS	La personalidad	La personalidad	VER EN VHLCENTRAL.COM	
FOTONOVELA	Comedia: ¡Bienvenida, Mariela!	Comedia: ¡Bienvenida, Mariela!	VER EN VHLCENTRAL.COM	
MIERCOLES/	Enfoque: Los Estados	Enfoque: Los Estados	VER EN	

JUEVES	Unidos	Unidos	VHLCENTRAL.COM	
ENFOQUES	10	10		
	En detalle: Parejas sin	En detalle: Parejas sin		
	Fronteras 10	Fronteras 10		
	Perfil: Isabel y Willie11	Perfil: Isabel y Willie11		
	Flash Cultura: Las relaciones personales	Flash Cultura: Las relaciones personales 13		
	1.1 The present tense14	1.1 The present tense14		
	1.2 Ser and estar18	1.2 Ser and estar18		
	1.3 Progresive forms22	1.3 Progresive forms22		
ESTRUCTURA			VER EN	
			VHLCENTRAL.COM	

WEEK 4				
LECCIÓN 1 LAS RELACIONES PERSONALES LUNES/MARTES	PRÁCTICA EN CLASE	ESTUDIAR EN EL TEXTO	ASIGNATURAS EN LÍNEA EN VHLCENTRAL.COM	EXAMEN DE LECCIÓN. EN EL LABORATORIO
ESTRUCTURA	LABOR DAY		VER EN VHLCENTRAL.COM	

	_	1.1 The present tense14 1.2 Ser and estar18 Progressive forms22		
MIERCOLES/JUEVES CINEMATECA	DI ALGO26	ALGO26	VER EN VHLCENTRAL.COM	
	PRIMERAS REFLEXIONES SOBRE EL CORTOMETRAJE			
MIÉRCOLES/JUEVES	Literatura: Pomema 20 de Pablo Neruda31 Cultura: Sonia Sotomayor: la niña que soñaba35	Literatura: Pomema 20 de Pablo Neruda31 Cultura: Sonia Sotomayor: la niña que soñaba35	VER EN VHLCENTRAL.COM	EXAMEN LECCIÓN 1

WEEK 5			ASIGNATURAS	EXAMEN
Leccion 2	PRÁCTICA	ESTUDIAR	EN LÍNEA	DE
Las diversiones	EN CLASE	DV DV TDVTO	EN	LECCIÓN
LUNES/MARTE			VHLCENTRAL.CO M	

	L - m-ś-i l t t	La mérica a aléméri	
	La música y el teatro 42	La música y el teatro	
	42		
	Los lugares de recreo	Los lugares de recreo	VER EN
CONTEXTOS	42	42	VER EN
			VHLCENTRAL.CO
	Los deportes42	Los deportes42	M
	Las diversiones	Las diversiones	
	43	43	
	Comedia: ¡Tengo los		
	boletos!46	Comedia: ¡Tengo los boletos!46	VER EN
	Apuntes culturales	boletos:40	VEREN
FOTONOVELA	4	Apuntes culturales	VHLCENTRAL.CO
	9	4	M
		9	
	D. C. 347 :	E 6 34/ 1	
	Enfoque: México	Enfoque: México	
	En detalle: El nuevo cine	En detalle: El nuevo cine	
MIED COL EGI			VIED EN
MIERCOLES/ JUEVES	Mexicano50	Mexicano50	VER EN
002,20			VHLCENTRAL.CO
ENFOQUES	Perfil: Gael García	Perfil: Gael García	M
	Bernal51	Bernal51	
		EL LC I	
	Flash Cultura el cine	Flash Cultura el cine	
	mexicano	mexicano	
	2.1 Object		
	pronouns 54		
	2.2 Custon and -!!		VER EN
	2.2 Gustar and similar verbs 58		VHLCENTRAL.CO
ESTRUCTURA			M
	2.3 Reflexive verbs		
	62		

WEEK 6				
SEPT 23-27			ASIGNATURAS	
LECCIÓN 2		ESTUDIAR	EN LÍNEA	EXAMEN
LECCION 2	PRÁCTICA EN	ESTUDIAN	EN LINEA	DE LECCIÓN.
LAS	CLASE	EN EL TEXTO	EN VHL	EN EL
DIVERSIONES			CENTRAL.COM	LABORATORIO
			CENTRAL.COM	

LUNES/MARTES				
ESTRUCTURA	2.1 Object pronouns	2.1 Object pronouns	VER EN VHL CENTRAL.COM	
CINEMATECA	"EL TIPLE" PRIMERAS REFLEXIONES SOBRE EL CORTOMETRAJE.		VER EN VHLCENTRAL.COM	
MIERCOLES/ JUEVES				
LECTURAS	Literatura: Idilio de Mario Benedetti	Literatura: Idilio de Mario Benedetti	VER EN VHL CENTRAL.COM	EXAMEN LECCION 2

WEEK 7				EXAMEN
SEPT 30-OCT 4 Lección 3	PRÁCTICA EN CLASE	STUDIAR N EL TEXTO	EN LÍNEA	DE LECCIÓ N

La vida diaria			EN
La viua uiai ia			VHLCENTRAL.CO M
LUNES/MARTE S			
	En casa82	En casa82	
CONTEXTOS	De compras82	De compras82	VER EN
CONTENTOS	Expresiones82	Expresiones82	VHLCENTRAL.CO
	La vida diaria83	La vida diaria83	M
	Comedia: ¿Alguien desea	Comedia: ¿Alguien desea	VER EN
FOTONOVELA	ayudar?86	ayudar?86	
	Apuntes culturales89	Apuntes culturales	M
ENFOQUES	Enfoque: España	Enfoque: España	VER EN VHLCENTRAL.CO M
	3	Flash Cultura: De compras en Barcelona	
MIERCOLES/			
JUEVES			

WEEK 8 LECCIÓN 3 La vida diaria LUNES/MARTES	PRÁCTICA EN CLASE	ESTUDIAR EN EL TEXTO	ASIGNATURAS EN LÍNEA EN VHLCENTRAL.COM	EXAMEN DE LECCIÓN EN EL LAB.
ESTRUCTURA	3.1 The preterite94 3.2 the imperfect98 3.3. The preterite vs. the imperfect102	3.1 The preterite94 3.2 the imperfect98 3.3. The preterite vs. the imperfect102	VER EN VHLCENTRAL.COM	
	ALGUNAS ACTIVIDADES EN < <spanishspanish>></spanishspanish>			
CINEMATECA	COMENTARIOS PRELIMINARES SOBRE Adiós mamá106	COMENTARIOS PRELIMINARES SOBRE Adiós mamá106	VER EN VHLCENTRAL.COM	
MIERCOLES/				
JUEVES				
LECTURA	Literatura: Útimo brindis de Nicanor Parra 111 Cultua: El arte de la vida115	de Nicanor Parra 111 Cultua: El arte de la	VER EN VHLCENTRAL.COM	EXAMEN LECCION 3

WEEK 9	PRÁCTIC A EN	ESTUDIA R	ASIGNATURAS EN LÍNEA	EXAME N	DISCUSIÓN EN BBOARD	CHECK-IN EN LA	COMPOSICIÓNE S	PRACTIC A EN	PROYECTO ACCIÓN
OCT 14-	CLASE	EN EL	EN LINEA	DE	BASADAS EN	OFICINA	3	CLASE	POÉTICA
18	0	TEXTO	VHLCENTRAL.CO	LECCIÓ	"CINEMATECA	DEL		02.102	. 52.1.5.1
			М	N	"	PROFESO			
ORAL						R #1711			
MIDTER									
M									
TUESDAY									
MARTES	ORAL								
	MIDTER M								
	IVI								
JUEVES	ORAL					SE	ENTREGAR		PROCURAR
	MIDTER					CIERRA EL	REFLEXION DE		MATERIALE
	М					FORO DE	LA SEGUNDA		S
						"ADIOS	PARTE DE		PARA
						MAMÁ"	CARTUCHO:		PINTA.
							"FUSILADOS"		
							PP. 33-89		

WEEK 10 Lección 4 La salud y el bienestar LUNES/MARTES	PRÁCTICA EN CLASE	ESTUDIAR EN EL TEXTO	EN LÍNEA	EXAMEN DE LECCIÓN
CONTEXTOS	Los síntomas y las Enfermedades122	Los síntomas y las Enfermedades122	VER EN VHLCENTRAL.COM	

	La salud y el bienestar122	La salud y el bienestar122	
	Los médicos y el hospital122	Los médicos y el hospital122	
	Las medicina y los tratamientos123	Las medicina y los tratamientos123	
	Comedia: ¿Dulces? No, Gracias126	Comedia: ¿Dulces? No, Gracias126	VER EN
FOTONOVELAS	Apuntes culturales129	Apuntes culturales129	VHLCENTRAL.COM
	Enfoque Colombia130	Enfoque Colombia130	
	En detalle: De abuelos y	En detalle: De abuelos y	
ENFOQUES	Chamanes	Chamanes130	
	Perfil: La ciclovía de Bogotá131	Perfil: La ciclovía de Bogotá131	
	Flash Cultura: Las farmacias133	Flash Cultura: Las farmacias133	
MIERCOLES/			
JUEVES			
	4.1 The subjunctrive in	4.1 The subjunctrive in	
ESTRUCTURA	noun clauses134	noun clauses134	VER EN
ESTRUCTURA	4.2 Commands140	4.2 Commands140	VHLCENTRAL.COM
	4.3 Por and para144	4.3 Por and para144	

WEEK 11		ESTUDIAR	ASIGNATURAS	EXAMEN
LECCIÓN 4	PRÁCTICA EN CLASE	EN EL TEXTO	EN LÍNEA	DE LEGGIÓN
LUNES/MARTES				LECCIÓN

CINEMATECA	Éramos pocos	Éramos pocos	EN VHLCENTRAL.COM VER EN	
MIERCOLES/ JUEVES		Commands140 4.3 Por and para144	VHLCENTRAL.COM	
LECTURAS	Literatura: Mujeres de ojos grandes (Último cuento) de Ángeles Mastreta153 Cultura: Colombia gana la guerra a una vieja enfermedad157	Literatura: Mujeres de ojos grandes (Último cuento) de Ángeles Mastreta153 Cultura: Colombia gana la guerra a una vieja enfermedad157	VER EN VHLCENTRAL.COM	EXAM LECCION 4

WEEK 12 NOV 4-8			ACKONATNIDAG	
Los viajes	PRÁCTICA EN CLASE	EN EL TEXTO	EN LÍNEA	EXAMEN DE LECCIÓN
LUNES/				

MARTES			
	De viaje164	De viaje164	
	El alojamiento164	El alojamiento164	VER EN
CONTEXTOS	La seguridad y	La seguridad y	VHLCENTRAL.COM
	Los accidentes164	Los accidentes164	
	Las excursiones165	Las excursiones165	
FOTONOVELA	Comedia: ¡Buen viaje!168	Comedia: ¡Buen viaje!168	VER EN
FOTONOVELA	Apuntes culturales171	Apuntes culturales171	VHLCENTRAL.COM
	Enfoque: Centroamérica172	Enfoque: Centroamérica172	
	En detalle: La ruta del café172	En detalle: La ruta del café172	VER EN
ENFOQUE	Perfil: El canal de Panamá 173	Perfil: El canal de Panamá 173	VHLCENTRAL.COM
	Flash Cultura: ¡Viajar y gozar! 175	Flash Cultura: ¡Viajar y gozar! 175	
MIERCOLES/			
JUEVES			
	5.1 Comparatives	5.1 Comparatives	
	And superlatives176	And superlatives176	
ESTRUCTURA	5.2 Negative, affirmative, and idefinite expressions180	5.2 Negative, affirmative, and idefinite expressions180	VER EN
ESTRUCTURA	5.3 The subjunctive in adjetive clauses184	5.3 The subjunctive in adjetive clauses184	VHLCENTRAL.COM
	5.4The present Perfect and the past perfect188	5.4The present Perfect and the past perfect188	
CINEMATECA			
	COMENTARIOS PRELIMINARES		

Leccion 5 Los viajes LUNES/MARTES	ESTUDIAR A EN EN EL TEXTO	ASIGNATURAS EN LÍNEA EN VHLCENTRAL.COM	EXAMEN DE LECCIÓN
LUNES/MARTES			

CINEMATECA	Volamos hacia miami192		VER EN	
ESTRUCTURA	5.1 Comparatives And superlatives176 5.2 Negative, affirmative, and idefinite expressions180 5.3 The subjunctive in adjetive clauses184 5.4The present Perfect and the past perfect188		VER EN VHLCENTRAL.COM	
MIERCOLES/ JUEVES				
LECTURAS	Literatura: La luz es como el agua de Gabriel García Márquez201	Literatura: La luz es como el agua de Gabriel García Márquez201	VER EN VHLCENTRAL.COM	
				EXAMEN LECCIÓN 5

WEEK 14	,		ASIGNATU RAS	EXAMEN
NOV. 18-22	PRACTICA EN CLASE	EN EL TEXTO	KAS	DE LECCIÓN

LECCION 6			EN LÍNEA
LA NATURALEZA LUNES/MARTE S			EN VHLCENTR AL.COM
CONTEXTOS	La naturaleza208 Los animales208 Los fenómelos naturales208 El medio ambiente209	La naturaleza208 Los animales208 Los fenómelos naturales208 El medio ambiente209	VER EN VHLCENT RAL.COM
FOTONOVELA	Comedia: Cuidando a Bambi212 Apuntes culturales215	Comedia: Cuidando a Bambi212 Apuntes culturales215	VER EN VHLCENT RAL.COM
ENFOQUES	Enfoque: El Caribe216 En detalle: Los bosques del mar216 Perfil: Parque Nacional Submarino La Caleta	Enfoque: El Caribe216 En detalle: Los bosques del mar216 Perfil: Parque Nacional Submarino La Caleta	VER EN VHLCENT RAL.COM
MIERCOLES/			
JUEVES			
ESTRUCTURA	6.1 The future and the conditional220 6.2 The subjunctive in adverbial clauses224 6.3 The past subjunctive228	6.1 The future and the conditional220 6.2 The subjunctive in adverbial clauses224 6.3 The past subjunctive228	VER EN VHLCENT RAL.COM
	6.4 Si clauses with simple tenses232	6.4 Si clauses with simple tenses232	

WEEK 15 LA NATURALEZA	PRÁCTICA EN CLASE	ESTUDIAR	ASIGNATURAS EN LÍNEA	EXAMEN
LUNES/MARTES		EN EL TEXTO	EN VHLCENTRAL.COM	DE LECCIÓN
CINEMATECA		EL día menos pensado 236	EL día menos pensado 236	VER EN VHLCENTRAL.COM
		6.1 The future and the conditional220	6.1 The future and the conditional220	
ESTRUCTURA		6.2 The subjunctive in adverbial clauses224	6.2 The subjunctive in adverbial clauses224	VER EN VHLCENTRAL.COM
		6.3 The past subjunctive228 6.4 Si clauses with simple tenses232	6.3 The past subjunctive228 6.4 Si clauses with simple tenses232	
		ALGUNAS ACTIVIDADES EN < <spanishspanish>></spanishspanish>		
MIERCOLES/				EXAMEN LECCIÓN
JUEVES				6
LECTURAS				

WEEK 16	PRÁCTICA	ESTUDIAR	ASIGNATURAS	EXAMEN	DISCUSIÓN	CHECK-IN	COMPOSICIÓNES	
DEC 9-14	EN CLASE	EN EL	EN LÍNEA	DE	EN BBOARD	EN LA		ĺ
		TEXTO		LECCIÓN		OFICINA		ı

		EN VHLCENTRAL.COM	BASADAS EN "CINEMATECA"	DEL PROFESOR #1711		
MARTES	EXAMEN FINAL LUNES, 4 DE DICIEMBRE DE 2017					
JUEVES	CONSULTA					
	EN LA OFICINA					
	DEL					
	PROFESOR					

Tentative, subject to change without prior notice

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory
 activity of an online class will be dropped by the instructor as of the first official meeting of that class.
 Should readmission be desired, the student's status will be the same as that of any other student who
 desires to add a class. It is the student's responsibility to drop or officially withdraw from the class.
 See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused
 absences exceed the number of hours the class is scheduled to meet per week may be dropped. For
 online courses, students who fail to complete required activities for two consecutive weeks may be
 considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

What does it mean to "attend" an online class?

Attendance is critical to student success and for IVC to use federal aid funds. Acceptable indications of attendance are:

- Student submission of an academic assignment
- Student submission of an exam
- Student participation in an instructor-led Zoom conference

- Documented student interaction with class postings, such as an interactive tutorial or computerassisted instruction via modules
- A posting by the student showing the student's participation in an assignment created by the instructor
- A posting by the student in a discussion forum showing the student's participation in an online discussion about academic matters
- An email from the student or other documentation showing that the student has initiated contact with a faculty member to ask a question about an academic subject studied in the course.

Logging onto Canvas alone is NOT adequate to demonstrate academic attendance by the student.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

How do I act differently if I have an on-ground class during COVID?

1. DO NOT COME TO CAMPUS OR ATTEND AN OFF-CAMPUS CLASS IF YOU FEEL SICK, HAVE A FEVER, OR HAVE A COUGH

- a. Even if your symptoms are mild, stay home.
- b. Email your instructor to explain why you are missing class.
- c. If you are sick with COVID-19 or think you might have COVID-19, provides CDC guidance.
- d. If you have tested positive for COVID-19, you must self-quarantine for 14 days and then be without symptoms for at least 72 hours. Clearance is required prior to returning to any face-to-face interaction. It is recommended that you undergo a final COVID-19 test to confirm that you are no longer infected.
- e. If you are exposed through direct contact with a person known to be COVID-19 positive, then you must submit negative COVID-19 test results prior to returning to any face-to-face interaction.

2. ARRIVE AT CAMPUS EARLY (at least 15 minutes early is advised).

a. All people entering the IVC campus will need to pass a screening process, which will occur at the gates as your drive onto campus. You will need to take a short questionnaire and get your temperature taken (the screening is completely touchless and will take place while you remain in your car).

3. BRING A MASK TO CLASS (and always wear it).

a. Be sure that your mask covers both your nose and mouth. If your mask is cloth, then wash it each day. If your mask is disposable, then use a new one each day.

4. GO DIRECTLY TO YOUR CLASSROOM.

- a. The IVC campus is mostly closed so you should not visit other areas or seek any face-to-face services. Services are available to students online and can be accessed through www.imperial.edu.
- 5. WASH YOUR HANDS FREQUENTLY (and use the provided sanitation supplies).
 - a. Your classroom is equipped with cleaning supplies. Use them as needed.
- 6. BE SURE TO SOCIAL DISTANCE (stay at least 6 feet from other).
 - a. The number of students in a classroom at any one time is very limited so you have plenty of space to spread and ensure that you stay at least 6 feet from others.
- 7. BRING YOUR OWN FOOD AND DRINKS.
 - a. There is no food service currently offered on campus.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

How am I expected to act in an online "classroom" (especially Zoom)?

Attending a virtual meeting can be a challenge when there are many students on one conference call.

Participating in such meetings may count as class attendance, but disruptive behavior may also result in you not being admitted to future meetings. Follow the tips below for best results:

1) Be RESPECTFUL

a. Your written, verbal, and non-verbal communications should be respectful and focused on the learning topics of the class.

2) Find a QUIET LOCATION & SILENCE YOUR PHONE (if zooming)

a. People walking around and pets barking can be a distraction.

3) EAT AT A DIFFERENT TIME.

- a. Crunching food or chugging drinks is distracting for others.
- b. Synchronous zoom times are set in advance so reserve meals for outside class meetings.

4) ADJUST YOUR LIGHTING SO THAT OTHERS CAN SEE YOU

- a. It is hard to see you in dim lighting so find a location with light.
- b. If your back is to a bright window, you will be what is called "backlit" and not only is it hard on the eyes (glare) but you look like a silhouette.

5) POSITION THE CAMERA SO THAT YOUR FACE AND EYES ARE SHOWING

a. If you are using the camera, show your face; it helps others see your non-verbal cues.

b. You may be at home, but meeting in pajamas or shirtless is not appropriate so dress suitably. Comb your hair, clean your teeth, fix your clothes, etc. before your meeting time to show self-respect and respect for others.

6) Be READY TO LEARN AND PAY ATTENTION

- a. Catch up on other emails or other work later.
- b. If you are Zooming, silence your phone and put it away.
- c. If you are in a room with a TV turn it off.

7) USE YOUR MUTE BUTTON WHEN IN LOUD PLACES OR FOR DISTRACTIONS

a. Pets barking, children crying, sneezing, coughing, etc. can happen unexpectedly. It's best if you conference in a private space, but if you can't find a quiet place, when noises arise **MUTE** your laptop.

8) REMEMBER TO UNMUTE WHEN SPEAKING

- a. Follow your instructor's directions about using the "raise hand" icon or chat function to be recognized and to speak, but make sure you have unmuted your device.
- b. Do not speak when someone else is speaking.

9) REMAIN FOCUSED AND PARTICIPATE IN THE MEETING

- a. Especially when the camera is on YOU, we can all see your actions. Engage in the meeting. Look at the camera. Listen to instruction. Answer questions when asked.
- b. Do not use the Zoom meeting to meet with your peers or put on a "show" for them.

10) PAUSE YOUR VIDEO IF MOVING OR DOING SOMETHING DISTRACTING

a. Emergencies happen. If you need to leave the room or get up and move about, stop your video.

Academic Honesty

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test

information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

How do I show academic honesty and integrity in an online "classroom"?

- KEEP YOUR PASSWORDS CONFIDENTIAL.
 - You have a unique password to access online software like Canvas. Never allow someone else to log-in to your account.
- COMPLETE YOUR OWN COURSEWORK.
 - When you register for an online class and log-in to Canvas, you do so with the understanding that you will produce your own work, take your own exams, and will do so without the assistance of others (unless directed by the instructor).

Examples of Academic Dishonesty that can occur in an online environment:

- Copying from others on a quiz, test, examination, or assignment;
- Allowing someone else to copy your answers on a quiz, test, exam, or assignment;
- Having someone else take an exam or quiz for you;
- Conferring with others during a test or quiz (if the instructor didn't explicitly say it was a group project, then he/she expects you to do the work without conferring with others);
- Buying or using a term paper or research paper from an internet source or other company or taking any work of another, even with permission, and presenting the work as your own;
- Excessive revising or editing by others that substantially alters your final work;
- Sharing information that allows other students an advantage on an exam (such as telling a peer what to expect on a make-up exam or prepping a student for a test in another section of the same class);
- Taking and using the words, work, or ideas of others and presenting any of these as your own
 work is plagiarism. This applies to all work generated by another, whether it be oral, written, or
 artistic work. Plagiarism may either be deliberate or unintentional.

Additional Services for Students

How do I access services now that we are mostly online?

- CANVAS LMS. Canvas is Imperial Valley College's Learning Management System. To log onto Canvas, use this link: Canvas Student Login. The Canvas Student Guides Site provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- <u>Learning Services</u>. In order to accommodate students and maximize student success during the COVID-19 Pandemic, all tutoring support is being provided through one Zoom link (<u>IVC online Tutoring</u>). When campus is open again, there are several learning labs to assist students. Whether you need support using computers, or you need a tutor, please consult your <u>Campus Map</u> for the <u>Math Lab</u>; <u>Reading, Writing & Language Labs</u>; and the <u>Study Skills Center</u>.
- <u>Library Services</u>. Visit the Spencer Library's page on the IVC website for a wealth of valuable resources and online access to databases, e-books and more. Contact us so we can help you with instructional and research development skills (for those conducting research and writing academic

papers). When campus re-opens, students also have access to tutoring services in the Study Skills Center as well as private study rooms for small study groups. There is more to our library than just books!

- <u>Career Services Center</u>. The Career Services Center is dedicated to serve all IVC students and Alumni.
 Services include Career Assessments, Resume and Cover Letter Assistance, Interview Preparation,
 Internship Opportunities and Job Placement.
- <u>Child Development Center</u>. The Preschool and Infant/Toddler Centers are on-campus demonstration lab programs that meet the educational, research, and service needs of the institution and community at large. The Preschool program (children three to five years of age) and the Infant/Toddler program (newborn to three years of age) is in buildings 2200 and 2300. Service is available to families who meet the California Department of Education qualifications for enrollment. <u>The centers are open during COVID</u> from Monday-Friday 7:15-5:30. Breakfast, lunch and snack are provided through the California Adult and Child Food Program. Location: Buildings 2200 and 2300. Phone: (760) 355-6528 or (760) 355-6232. Application: https://forms.imperial.edu/view.php?id=150958

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. When campus is open, the DSP&S office is in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center**. A Student Health Nurse is available on campus, but you must make an appointment. In addition, Pioneers Memorial Healthcare District provides basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6128, or when campus reopens, visit Room 1536 for more information.
- Mental Health Counseling Services. Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 for appointments, or when campus reopens visit Room 1536, for more information.

Veteran's Center

The mission of the IVC Military and Veteran Success Center is to provide a holistic approach to serving military/veteran students in three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie. The Center also serves as a central hub that connects military/veteran students, as well as their families, to campus and community resources. The goal is to ensure a seamless transition from military to civilian life. When campus reopens, the Center is in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, book grants, transportation assistance, individualized counseling, tutoring, and community referrals to eligible students. Our staff is available to assist and support students in navigating personal, psychological, academic, and/or career-related issues through empathy, cultural-competence, and a commitment to equity and social justice. Also under the umbrella of EOPS is the CARE (Cooperative Agency Resources for Education) Program, designed to serve single parents and assist with addressing issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program. For additional information about the EOPS or CARE Programs please contact our Program Office 760.335-6407 and/or visit our Program website www.imperial.edu/students/eops for eligibility criteria and application procedures. We look forward to serving you! - EOPS/CARE Staff

Student Equity Program

The Student Equity & Achievement Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. SEA addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, LGBTQIA+, Veterans, foster youth, homelessness, and formerly incarcerated students. The SEA Program also houses IVC's Homeless Liaison, Foster Youth Liaison, Formerly Incarcerated Liaison, and Military Affiliated Liaison, who provide direct services and referrals to students in need. SEA strives to empower students experiencing insecurities related to food. housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to enrollment, education, degree and certificate completion, and the ability to transfer to a university. SEA also provides outreach at local Imperial County high schools to ensure graduating seniors are successfully matriculated into the college and have a strong support system. Please visit us online for assistance at https://imperial.edu/students/student-equity-and-achievement/ or call us at 760-355-6465 or when campus reopens, visit Building 401.

What if I cannot afford food, books, or need other help?

We have many resources that are available to you. Please tell us what you need by submitting your request(s) here: https://imperial.edu/students/student-equity-and-achievement/

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.