

Basic Course Information

Semester	Spring 2020	Instructor Name	Juanita Reyes
Course Title & #	Span 200 Intermediate	Email	juanita.reyes@imperial.edu
CRN #	20414	Webpage (optional)	
Room	ONLINE	Office	809 Part Time Office
Class Dates	From February 18 to June 12	Office Hours	Online W 12:00-1:00pm
Class Days	7/24	Class Times	ONLINE
Units	5		
Office Phone #	760 355 6337 Lency Lucas (Secretary)		
Office contact if student will be out or if an emergency	Department Secretary is an option		

Course Description

The student can be successful in SPAN 200 only after having achieved all of the minimal performance objectives specified for both SPAN 100 and SPAN 110. Either a recent course in SPAN 110 or a recent 3 year high school Spanish course with good retention should enable the student to succeed in SPAN 200. A continuation of SPAN 110 covering the uses of all Spanish tenses with special emphasis on the subjunctive and imperative modes. (CSU) (UC credit limited. See a counselor.)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1 Organize and effectively communicate personal information in Spanish through writing. [ILO1, ILO4, ILO5]
- 2 Summarize and interpret cultural readings from the textbook. (ILO1, ILO2, ILO3, ILO5)
- 3 Create and respond to questions in Spanish at the Intermediate level. (ILO1)
- 4 Apply rules of grammar to create meaningful sentences in the indicative mood. (ILO1, ILO2)
- 5 Analyze short literary readings from Spanish-Speaking countries. (ILO1, ILO2, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Distinguish and appropriately use formal and casual language.
2. Demonstrate good command of verb forms and tenses according to the American Council on the Teaching of Foreign Language Proficiency Guidelines.
3. Demonstrate more advanced grammar forms to allow practical use of language skills when visiting in a Spanish speaking country.

4. Demonstrate knowledge of appropriate cultural behavior.

Textbooks & Other Resources or Links

Required Textbook:

Anda! Curso Intermedio, Vol. 1, Third 3th Edition, Heining-Boynton, et al., 2017 compatible with Canvas.

How to register and buying the textbook:

Please, watch the video in How to register and buy MySpanishlab via Canvas or read the instructions in Steps to follow to buy MySpanishlab here in Canvas in Module Orientación.

Warning! Do not buy Anda! Curso intermedio Second Edition and do not buy it somewhere else because they are not compatible with Canvas.

After registering in MySpanishlab, you must complete steps 1-4 for the tune-up for any update on the software that the system may need. More details in Module Orientación.

Course Requirements and Instructional Methods

How to contact me:

The easy way to reach me is by email: juanita.reyes@imperial.edu

If you email me, please put "Spanish 200 online" in the subject line of the email. Don't forget to put your name inside the email, especially since many of your email addresses do not identify who you are. If you would like to talk with me over the phone, please make sure to speak slowly, loudly, and clearly when you leave a message, and make sure you give me your name and phone number so I can call you back.

Online and In-Class Requirements:

Students must...

- Possess reliable access to computing resources. Have the minimum hardware, software, and browse;
- Understand basic personal computer operations. Students should be familiar with Microsoft Word and Canvas.
- Be familiar with the Internet. Know how to browse, search, and download;
- Read for information effectively and follow instructions.
- Actively and persistently communicate with the instructor.
- Be willing and able to make weekly progress on the course work.
- Be prepared to spend an adequate amount of time to complete the work for the term.
- Your computer must have an integrated microphone in order for you to complete all the oral tasks.
- Reading assignments in the Lecture Materials list, including links to other resources.
- Participation in the online discussions and collaborative project on a regular basis. If you do not participate for two consecutive weeks and I do not hear from you or you do not attend class for two weeks, I will assume you are not an active student and you will be dropped.

- Completing all homework and projects by the due dates (usually by Saturday midnight for the week in which task was assigned). Late work is not accepted.
- Using the class web pages will be the equivalent of attending class. You will be expected to view the pages on a regular basis (at least several times per week). You will be responsible to post in the discussion area at least twice a week. It is a good idea to post once at the beginning of the week and again after the middle of the week to allow interaction between all students from the class.
- Because this is a 15 weeks course for five units, you should plan on doing approximately 8-11 hours of work weekly. You must read grammar content in your e-book, watch the week video overview every week, watch the videos related to the grammar in the Modules and take the practice activities/quizzes in Modules. Complete all content above before you complete all the assignments related in MySpanishlab.
- **Important information for a Online course:**
 - **This is an Online course**, therefore all the assignments will be online.
 - All the assignments such as quizzes, MySpanishlab activities, recording assignments, Chapter tests, Escrituras are due on Sunday before 11:50 p.m. Do not wait until Sunday to complete the activities because if you have any issues with Internet or other issues, you won't be able to submit late assignments
 - When you are taking a quiz or exam online, open just one browser. This is very important because if you open different browsers and accidentally close the one that has your quiz/exam, you will lose it. The system only allows you one attempt and it is timed. I have no control over this issue. You will not be able to retake the quiz/exam.
 - Use Google Chrome or Fire Fox browser. Do not use Explorer browser
 - There is a midterm and a final exam here in Canvas as well as practice midterm and final exam.
 - You must complete the discussion every week on your own time. Read and follow the instructions in order for you to complete your task. You are also required to comment on one of your classmates' posts every week in order for you to receive full credit for participation. Please make sure that you read the topic for the discussion and the rubric that I will provide at the beginning of the week.
 - You will find the discussion topic at the bottom of the Modules or click on the tool Forums.
 - You will have homework that must be completed in MySpanishLab every week.

Course Format:

Modules

Go to Repaso semanal (weekly review) read the instructions and homework that is due next class. In Canvas you will have the modules for each chapter that we will cover for the semester. In each module you will have different activities such as practice quizzes (Those practice quizzes/activities are not part of your final grade.), complete all the activities assigned in each the modules every week. Then, go to MySpanishlab and complete the tasks related to the modules.

Repaso and MySpanishlab Activities and Extra Activities:

It's important that you complete the Module called Repaso since the material covered in these Modules are reviews of grammar from the previous week, these are components that are essential for a better understanding of material presented in this course Spanish 200. Also, complete the extra activities in MySpanishlab.

NOTE: MySpanishlab Activities and Extra Activities are part of your overall grade, but you do not need to get a 100% score on every single activity as long you pass them and complete them as stated in the instructions.

Written assignments:

You will be assigned several written (Escrituras) tasks throughout the course, at the end of every chapter. The instructor will assign the topics for these written tasks in MySpanishlab. It's important to pay attention to the grammar (including accent marks). These tasks will be assigned at the end of some of the chapters. Be careful these written activities will be grade based in their content such as style, use of the vocabulary and grammar. For these assignments, don't open them, if you are not ready to complete them since Escrituras are timed.

Voice Recording assignments:

Those activities are in MySpanishlab and most of them, you will listen, read and answer questions based on the conversations or dialogues. Some of the sections are combined with reading, listening and recording.

NOTE: be sure after recording your activity, to play it before submitting it. No late recording activities will be accepted.

Quizzes & Tests:

There are quizzes in MySpanishlab/Canvas every week and at the end of each chapter there is an exam in MySpanishlab. For the online quizzes and tests, please know that I realize that in life there are many situations that occur, such as; submitting incomplete assignments, the browser accidentally shutting down while you are taking a quiz, being sick or having an illness or a death in the family. Taking in consideration these situations, I will drop the lowest score but be careful since I won't reset any quizzes. Also, there are exams, the midterm and final exam here in Canvas (MidtermExamPrácticaMidterm).

Midterm/Final Exam:

A study guide for the midterm and final exams will be provided the week before the exams, but you can go over every "Module: Gramática..." to review the material we covered in every chapter. There is a practice for the Midterm and final exam, and they will be available in Canvas. Both prácticas won't be part of your overall grade. Midterm due date is between March and April 2020 and the final exam due date is from June 8-12, 2020. Both the Midterm and Final will be available in Canvas. Be aware of the due dates because if you miss the midterm or final exam or both, you will receive a zero on those tasks.

Discussions:

There is a discussion every week. The due date for the discussion every is every Sunday. You will find the discussion topic at the bottom of the Modules or click on the tool Forums. Click where it says discussion, you won't see anything until you click on, create thread which will take you to discussions, follow the model or read and follow the instructions, after you write your discussion click submit. Do not forget that you will also have to comment on two of your classmates' activity by the due date on Sunday. These discussions will be worth 10-15 points each.

If any student uses inappropriate language or is disrespectful to another student, that student will lose points and need to have a personal conversation with the instructor. Remember, this is a college class and the discussion should be academic in nature, so don't get off topic or you will also lose points. In addition, if you choose to upload a picture into your profile, make sure it is an appropriate photo and that it is sized properly, or I will have to ask you to remove it. For example, too much skin exposure, even on a baby is inappropriate. Thank you for your cooperation in this matter.

Late assignments:

Late assignments won't be accepted.

Grading Criteria:

For grading refer to the final grading scale. For the due dates for all the activities in MySpanishlab and, please refer to the calendar of assignments due in the syllabus. Your overall grade will be posted in Canvas, not in MySpanishlab.

ACADEMIC INTEGRITY

Cheating and plagiarism can result in any one of a variety of sanctions. Such penalties may range from an adjusted grade on the particular exam, project, or assignment to a failing grade in the course at the discretion of the instructor subject to certain conditions. The instructor may also summarily suspend the student for the class meeting when the infraction occurred as well as the following class meeting; extreme cases can result in extended suspension or expulsion as stipulated by the college's Disruptive Student Behavior Policy.

Students will treat each other and the professor with verbal and nonverbal dignity and respect. Do not use profanity under any circumstances.

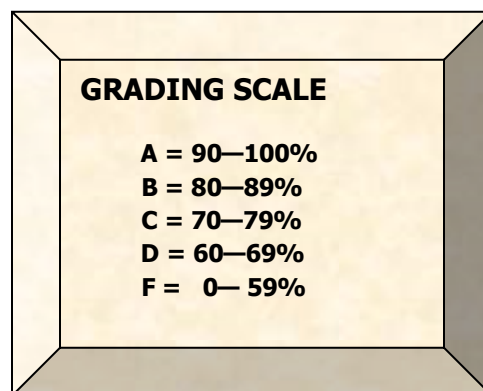
Grading Criteria:

For grading refer to the final grading scale. For the due dates for all the activities in MySpanishlab and, please refer to the calendar of assignments due in the syllabus. Your overall grade will be posted in Canvas, not in MySpanishlab.

Course Grading Based on Course Objectives

Here is the scale for your overall grade.

<input type="checkbox"/> Online Quizzes in MySpanish/Canvas	10 %
<input type="checkbox"/> Tests in MySpanishlab	17%
<input type="checkbox"/> Audio Recording	5 %
<input type="checkbox"/> MySpanishLab Activities	10%
<input type="checkbox"/> Discussions	10%
<input type="checkbox"/> Midterm Exam	20%
<input type="checkbox"/> Escrituras MySpanishlab	8 %
<input type="checkbox"/> Final Exam:	20%



GRADING SCALE
A = 90—100%
B = 80—89%
C = 70—79%
D = 60—69%
F = 0—59%

Any students with a documented disability who may need additional accommodations should notify the instructor or the Disabled Student Program and Services (DSP&S) office as soon as possible.

Attendance

- There is a fully only course. If you do not log in Canvas in the first week I will drop you from the course. See the [IVC General Catalog](#) for details.
- If you are adding the course, you must use the add authorization number I gave you and add immediately in order to have access to Canvas. It should take no more than 24 hours for you to be able to log on to Canvas. You cannot afford to get behind in this class on the modules, so the sooner the better. No adds accepted after T.B.A. If you are adding the course, you must use the add authorization number I gave you and add immediately in order to have access to Canvas. It should take no more than 24 hours for you to be able to log on to Canvas. You cannot afford to get behind in this class on the modules, so the sooner the better. No adds accepted after T.B.A.
- Students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

Online Classroom “Netiquette”

- Netiquette, as you probably know, is a combination of the words "network" and "etiquette." Basically, it describes things you should and shouldn't do while communicating with other people online. This is especially important in an online classroom environment. Here are some examples:
- Identify yourself. Include a subject line. Be careful when using humor or sarcasm every person interpret things differently. Be respectful of diverse opinions. Acknowledge and return messages promptly. Use appropriate language. Use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].
- Please, follow the examples of Netiquette and be friendly and courteous with your classmates. If you posting that are inappropriate, please send me an email and I will deal with the problem.

Academic Honesty

- **Plagiarism** is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly cite a source, you should ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.
Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [IVC General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism, (b) copying or attempting to copy from others during an examination or on an assignment, (c) communicating test information with another person during an examination, (d) allowing others to do an assignment or portion of an assignment, and (e) use of a commercial term paper service.
- "Materials used in connection with this course might be subject to copyright protection. Learn more about copyright at the U.S. Copyright Office web site at <http://lcweb.loc.gov/copyright>."

Additional Help

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- CANVAS LMS. Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.

- [Learning Labs](#): There are several learning labs on campus to assist you through the use of computers and tutors. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Contact the instructor for information about labs unique to your specific program.
- [Library Services](#): The IVC Library has many resources. In addition to books, you can access tutors in the learning center, reserve study rooms for small groups, and access a wealth of resources online.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact DSP&S if you feel you need to be evaluated for educational accommodations.

If you are a disabled student and need special accommodations, please let me know. I have made every effort to ensure that this course is accessible to all students, including students with disabilities. If you encounter a problem accessing any portion of this course, please contact me immediately.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. The [IVC Student Health Center](#) is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the [IVC General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access helpful “How-To” Library tutorials by accessing the [Information Literacy Tutorials](#) online.

Anticipated Class Schedule / Calendar

Required Information –Discretionary Language and Formatting:

The instructor will provide a tentative, provisional overview of the reading, assignments, tests, or other activity for the duration of the course. The faculty may find a table format useful for this purpose.

IMPORTANT DATES:

Deadline to drop without a “W”

Withdrawal deadline

June 10 Final Exam

Your instructor reserves the right to amend any aspects of this outline

It is your responsibility to keep track of changes announced in class

Any necessary changes to the course syllabus will be posted on Canvas in section Week overview

Semana 1: Del 18 al 23 de febrero

Due Date for this activities is Sunday February 23

- Presentaciones
- MySpanishlab activities for Preliminary chapter
- **Pruebas** in MySpanishlab
- Syllabus prueba in canvas
- Discusión in Canvas

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 2: Del 26 de febrero al 1 de marzo

Here you have the activities. The due date for this week is Sunday March 1

- Discusión en Canvas completar primera participación
- MySpanishlab activities for Preliminary chapter
- **Pruebas** in MySpanishlab
- **Prueba** in Canvas el 1 de septiembre
- Voice Recording **01-09 “Un sábado típico”**
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 3: Del 2 al 8 de marzo

Here you have the activities and. The due date for this week is March 8

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 1

- **Pruebas** in MySpanishlab
- Voice Recording 01-05 “Descripciones personales”
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 4: Del 9 al 15 de marzo

Here you have the activities. The due date for this week is March 15

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 1
- Chapter test in MySpanishlab
- Voice Recording 02-09 “Ser mandón/mandona”
- Escritura 1 in MySpanishlab
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 5 :Del 16 al 22 de marzo

Here you have the activities. The due date for this week is March 22

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 2
- Los pronombres indirectos **Pruebas** in MySpanishlab
- Los verbos reflexivos **Prueba** in MySpanishlab
- Voice Recording 02-07 “Una excursión”
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 6: Del 23 al 29 de marzo

Here you have the activities. The due date for this week is March 29

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 2
- El verbo gustar y similares **Prueba** in MySpanishlab
- Los pronombres directos e indirectos **Pruebas** in MySpanishlab y en Canvas
- Voice Recording **02-10 “Tus planes”**
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade.

Semana 7: Del 30 de marzo al 5 de abril

Here you have the activities. The due date for this week is April 5

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 2
- Examen Capítulo 2 in MySpanishlab
- Escritura 2 in MySpanishlab
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 8: Del 6 al 12 de abril

- Práctica para el examen de medio semestre disponible aquí en Canvas

Here you have the activities. The due date for this week is April 12

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 3
- Pruebas Capítulo 3 in MySpanishlab
- Voice Recording 03-11 “Mucho que hacer en esta semana”
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 9: Del 13 al 19 de abril

Here you have the activities. The due date for this week is April 19

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 3
- Pruebas Capítulo 3 in MySpanishlab
- Audio 3-30, “Descubre más”
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 10: Del 20 al 26 de abril

Here you have the activities. The due date for this week is April 26

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 3
- Chapter test Capítulo 3 in MySpanishlab
- Discusión in Canvas
- Escritura 3 in MySpanishlab

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 11: Del 27 de abril al 3 de mayo

Here you have the activities. The due date for this week is May 3

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 4
- Pruebas Capítulo 4 in MySpanishlab
- Voice Recording 04-07 “Una experiencia inolvidable”
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 12: Del 4 al 10 de mayo

Here you have the activities. The due date for this week is May 10

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 4
- Pruebas Capítulo 4 in MySpanishlab
- Voice Recording 04-16 “Los ingredientes”
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 13: Del 11 al 17 de mayo

Here you have the activities. The due date for this week is May 17

- **Práctica para el examen final disponible aquí en Canvas**
- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 4
- Chapter test capítulo 4 in MySpanishlab
- Escritura 4 in MySpanishlab
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 14: Del 18 al 24 de mayo

Here you have the activities. The due date for this week is May 24

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 5
- Pruebas Capítulo 5 in MySpanishlab
- Voice Recording 5-30 “¿Quién te interesa más?”
- Discusión en Canvas comentar sobre la actividad de dos compañeros

Note: The practice quizzes/activities in the Modules are not part of your grade

Semana 15: Del 25 al 31 de mayo

Semana 16: Del 1 al 7 de junio

Here you have the activities and the due dates for this week

- Discusión en Canvas completar primera participación
- MySpanishlab activities for chapter 5
- Chapter test Capítulo 5 in MySpanishlab
- Discusión in Canvas comentar sobre la actividad de dos compañeros
- **Note: The practice quizzes/activities in the Modules are not part of your grade**

Semana 17: Del 8 al 12 de junio

Examen final