

Basic Course Information

Semester:	Winter 2020	Instructor Name:	Jesus J. Serrano
Course Title & #:	AJ 141 Arrest and Firearms	Email:	Jesus.serrano@imperial.edu
CRN #:		Webpage (optional):	
Classroom:	Room 3201	Office #:	3207 B
Class Dates:	January 4, 2019 to February 7, 2020	Office Hours:	Tuesday Thru Thursday 5:30 pm-6:30 pm Saturday 5:00 pm to 6:00 pm by appointment only
Class Days:	Friday, Saturday, and Sunday	Office Phone #:	(760) 355-6340
Class Times:	Friday 8:00 am- 5:00 pm Saturday 8:00 am- 7:00 pm Sunday 08:00 am- 5:00 pm	Emergency Contact:	
Units:	3.5		

Course Description

Designed to satisfy training standards set forth by the Commission on Peace Officers Standards and Training (P.O.S.T.) as required by Penal Code § 832 for Peace Officers, including laws of arrest, search and seizure, methods of arrest, discretionary decision making, and, where applicable, use and care of firearms.

Course Prerequisite(s) and/or Requisite(s)

1. No felony or domestic violence convictions.
2. Able to successfully participate in physical requirements of class.
3. U.S. citizen or have filed for U.S. citizenship.
4. Department of Justice fingerprint clearance.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the Objectives of the Justice System and the Role of Criminal Justice Personnel. (ILO4, ILO5).
2. Identify and distinguish facts, information and statements into a logical and understandable format that fulfills the legal requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests. (ILO1, ILO2, ILO3, ILO4, ILO5).
3. Describe the basic aspects of a criminal investigation. (ILO4, ILO5)
4. Identify sources of information and methods for obtaining information from these sources. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

1. Identify the components of the criminal justice system, discuss the goals and discretion within the system, and distinguish between ethical and unethical conduct.
2. Explain the basic definitions and concepts of criminal law, including crime elements, defenses, probable cause, laws of arrest, and constitutional rights.
3. Explain the basic concepts and rules of evidence and search and seizure concepts.
4. Satisfactorily demonstrate or explain effective preliminary investigative practices, including crime scene protection, collection and preservation of evidence, and chain of custody.
5. Demonstrate knowledge and safe use of handgun and satisfactorily pass P.O.S.T. mandated exam.
6. Identify factors affecting attitudes and influences in the community.
7. Demonstrate effective written and oral communication skills (reports, interviewing, field notes).
8. Satisfactorily perform weaponless defense exercise and demonstrate knowledge of search, restraint, and transportation techniques.

Textbooks & Other Resources or Links

1. California Commission on Peace Officer Standards and Training Basic Course Workbook Series Course
2. Materials. (Provided)
3. AJ 141 Arrest and Firearms student workbook. (Provided)
4. California Legal Source Book (Classroom)
5. California Penal Code (Classroom)

Course Requirements and Instructional Methods

1. Students are expected to do the week's reading prior to class and complete the blanks on the Student Workbook.
2. A brief discussion over the assignment given and open forum questions from students.
3. Student are broken up in groups and given questions based on their homework. Students can use their workbook, or any material provided to help in the understanding of the assignment.
4. Students provide their answers to the classroom and answer questions other students might have.
5. Students are given a test on the assignment.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

In order to pass the course, students must pass the P.O.S.T. written exam, Arrest & Control practical exam, and Firearms practical exam. The Arrest & Control and Firearms practical exams will be graded on a pass/fail basis.

The letter grade will be based on the percentage on the P.O.S.T. Written Exam

F = failure of P.O.S.T. written exam, Arrest & Control practical exam, OR Firearms practical exam.

You must communicate to your instructor any problems that you are having with the course.

Attendance

P.O.S.T. regulations require that you attend **95% of the course hours**. Therefore, you will be allowed to have **one three-hour absence from class**. **On the second absence, you will be dropped from the class**. Attendance will be taken at the start of class and after breaks. If you come in late, it is your responsibility to let the instructor know that you came in, or you may be marked absent for all or part of the class. **You must attend every single hour of the unarmed self-defense and firearms portions of this course**. There will be no exceptions to this policy.

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

Online Netiquette

What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

Students are to comply with the following rules of netiquette:

- (1) identify yourself,
- (2) include a subject line,

- (3) avoid sarcasm,
- (4) respect others' opinions and privacy,
- (5) acknowledge and return messages promptly,
- (6) copy with caution,
- (7) do not spam or junk mail,
- (8) be concise,
- (9) use appropriate language,
- (10) use appropriate emoticons (emotional icons) to help convey meaning,
- (11) Use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].
- (12)

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- CANVAS LMS. Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.

- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information.

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify

for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College’s success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students’ access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

DATE	DAY	TIME	LD	TOPIC
1/4/2020	Saturday	0800-1200	35	Firearms -Safety Lecture/ Equipment
1/4/2020	Saturday	1200-1300		Lunch
1/4/2020	Saturday	1300 - 1700	35	Firearms - Drill and Simulator
1/5/2020	Sunday	0800 - 1200	35	Firearms - Range Practice
1/5/2020	Sunday	1200-1300		Lunch
1/5/2020	Sunday	1300-1700	35	Firearms - Range Practice
1/10/2020	Friday	0800-1000	1	Leadership, Professionalism & Ethics
1/10/2020	Friday	1000-1200	2	Criminal Justice System
1/10/2020	Friday	1200-1300		Lunch
1/10/2020	Friday	1300-1500	3	Policing in the Community
1/10/2020	Friday	1500-1700	17	Presentation of Evidence
1/11/2020	Saturday	0800-1000	35	Firearms- Range Practice
1/11/2020	Saturday	1000-1200	35	Firearms Testing
1/11/2020	Saturday	1200-1300		Lunch
1/11/2020	Saturday	1300-1700	35	Firearms- Remedial Training
1/17/2020	Friday	0800 - 1100	5	Introduction to Criminal Law
1/17/2020	Friday	1100-1200	39	Crimes Against the Justice System
1/17/2020	Friday	1200-1300		Lunch
1/17/2020	Friday	1300-1600	18	Investigative Report Writing
1/17/2020	Friday	1600-1700	42	Cultural Diversity / Discrimination
1/18/2020	Saturday	0800 - 1200	35	Firearms Re-test
1/18/2020	Saturday	1200-1300		Lunch
1/18/2020	Saturday	1300-1700	15	Laws of Arrest
1/24/2020	Friday	0800 - 1000	15	Laws of Arrest
1/24/2020	Friday	1000-1200	16	Search and Seizure
1/24/2020	Friday	1200-1300		Lunch
1/24/2020	Friday	1300-1700	16	Search and Seizure
1/25/2020	Saturday	0800-1200	33	Arrest And Control
1/25/2020	Saturday	1200-1300		Lunch
1/25/2020	Saturday	1300-1900	33	Arrest And Control
1/31/2020	Friday	0800 - 1200	20	Use of Force
1/31/2020	Friday	1200-1300		Lunch
1/31/2020	Friday	1300-1500	20	Use of Force
1/31/2020	Friday	1500-1700	30	Crime Scene, Evidence and Forensics
1/31/2020	Friday	1700-1900		POST Constructed PC 832 Arrest & Control Test

Imperial Valley College Course Syllabus – AJ 141 Arrest and Firearms

2/1/2020	Saturday	0800-1200	33	Arrest And Control
2/1/2020	Saturday	1200-1300		Lunch
2/1/2020	Saturday	1300-1500	33	Arrest And Control Testing
2/1/2020	Saturday	1500-1700	33	Arrest And Control Remediation
2/7/2020	Friday	0800-1000	33	Arrest And Control Re-testing
2/7/2020	Friday	1000-1300		POST Constructed PC 832 Arrest & Control Test Re-test

*****Tentative, subject to change without prior notice*****