

### Basic Course Information

Semester:	<b>Fall 2019</b>	Instructor Name:	<b>Pompeyo R. Tabarez</b>
Course Title & #:	<b>Criminal Investigation AJ 222</b>	Email:	<b>pompeyotabarez@imperial.edu</b>
CRN #:	<b>10700</b>	Webpage (optional):	<b>N/A</b>
Classroom:	<b>3112</b>	Office #:	<b>N/A</b>
Class Dates:	<b>08/19/2019 to 12/14/2019</b>	Office Hours:	<b>N/A</b>
Class Days:	<b>Tuesday</b>	Office Phone #:	<b>(760)355-6280</b>
Class Times:	0630 to 0940 pm.	Emergency Contact:	<b>Rhonda Ruiz</b>
Units:	3.00		

### Course Description

The course addresses the techniques, procedures, and ethical issues in the investigative process, crime scene searches, interviewing and interrogating, surveillance, source of information, utility of evidence, scientific analysis of evidence and the role of the investigator in the trial process. (Formerly AJ 122) (CSU)

### Course Prerequisite(s) and/or Corequisite(s)

N/A

### Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the basic elements of a criminal investigation. (ILO4, ILO5)
2. Identify the legal requirements necessary in a criminal investigation. (ILO1, ILO2, ILO3, ILO4, ILO5)
3. Identify sources of information and methods for obtaining information from these sources. (ILO1, ILO2, ILO3, ILO4, ILO5)

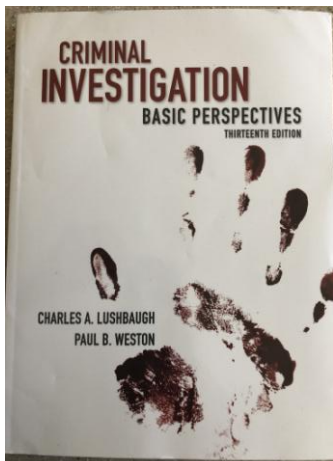
### Course Objectives

*Upon satisfactory completion of the course, students will be able to:*

1. Explain the evolution of criminal investigation and criminalistics.
2. Demonstrate knowledge, and evaluate applicability of new current technological advances to the field of criminal investigations.
3. Assess crime scene, and demonstrate appropriate crime scene procedure.

4. Through case studies and role play, practice taking field notes, and drawing rough and smooth crime scene sketches to the satisfaction of the instructor. The student will demonstrate an understanding of the importance of accurate field notes.
5. Correctly assess and apply the proper method of evidence examination, collection, and marking. The student will demonstrate an understanding for evidential potential of crime scene material.
6. Define and describe effective uses and application of forensic science and criminalistics to criminal investigation. The student will demonstrate an understanding of the relationship between the scientific community and the criminal justice system.
7. Through oral and written exercises, be able to distinguish and apply correct interview and interrogation procedures and identify critical ethical issues relating to criminal investigation.
8. Identify sources of information.
9. Demonstrate a working knowledge of the basic rules of evidence.
10. Summarize the basic investigative procedures common to major crimes.
11. Identify and apply different investigative techniques appropriate to the given crime.
12. Satisfactorily demonstrate knowledge of or prepare a case investigation and explain the role of the investigator in the judicial process.
13. Demonstrate knowledge of the uses of the behavioral sciences in criminal investigations (psychological profiling, NCAVC, etc.).

#### Textbooks & Other Resources or Links



***Criminal Investigation Basic Perspectives THIRTEEN EDITION*** ISBN#9780133514407

Authors: CHARLES A. LUSHBAUGH

PAUL B. WESTON

Publisher: SAGE

#### Course Requirements and Instructional Methods

Instructional Methods will include:

Class Demonstration, Discussion, Group Activities, Lectures, and Simulation/Case Studies presented through selected Audio and/or Visual aids to include Computer Assisted Instruction. Student learning progress will be measured through four quizzes, one midterm, one investigative/presentation report, homework, and a final examination.

Students are expected to read and follow the schedule in the course syllabus. Students are expected to read assigned text chapters, lecture notes, and to seek and read additional suggested resources as provided by the textbook and Instructor. In addition, students are expected to be alert and attentive with note taking in class and have a demonstrated desire to participate in every discussion.

All assignments are due on the date stated by the instructor. Late assignments will be subject to reduction of points. Make every effort to turn in your assignments on time or you may receive a zero for that assignment. Failure to take a test will result in a zero for that test unless prior approval is given by the instructor. Tests will be 30 minutes long unless otherwise stated by the instructor.

If you are late to class, you will not be given extra time to take the test. Bring a No. 2 pencil on test days. You must communicate to your instructor any problems that you are having with the course.

All special instructions for the investigative report and/or writing assignment(s) are to be followed precisely. The Instructor will announce all deadlines and instructions as well as provide reminders about the pace or flow of the course.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

<b>Course Grading Based on Course Objectives</b>		
<b>POSSIBLE POINTS</b>		<b>FINAL GRADES</b>
Four quizzes, 50 points each	200 points	A = 630-700 90 to 100 %
Midterm Exam	100 points	B = 560-629 80 to 89 %
Research /Presentation Report	100 points	C = 490-559 70 to 79 %
Class participation/attendance	100 points	D = 420-489 60 to 69 %
Final Exam	200 points	F = 0-419 Less than 60%
Total	700 points	

Extra credit upon instructor's approval 50 points

### Attendance

*The below information is the IVC attendance policy. Use this information in addition to any specific attendance policies you have for your course.]*

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

### Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### **Additional Student Services**

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### **Disabled Student Programs and Services (DSPS)**

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### **Student Counseling and Health Services**

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information..

### **Veteran's Center**

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

### **Extended Opportunity Program and Services (EOPS)**

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, [lourdes.mercado@imperial.edu](mailto:lourdes.mercado@imperial.edu).

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives

- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, [alexis.ayala@imperial.edu](mailto:alexis.ayala@imperial.edu).

### Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

### Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

### Anticipated Class Schedule/Calendar

**[Required Information – Discretionary Language and Formatting:** *The instructor will provide a tentative, provisional overview of the readings, assignments, tests, and/or other activities for the duration of the course. A table format may be useful for this purpose.]*

<b>Date or Week</b>	<b>Activity, Assignment, and/or Topic</b>	<b>Pages/ Due Dates/Tests</b>
Week 1 August 20	<b>Syllabus &amp; Introduction</b> Chapter 1: Evolution of Policing and Investigation Chapter 2: Rules of Evidence and Arrest	Read Chapters 1 and 2 by August 20, before class.
Week 2 August 27	Chapter 3: The Crime Scene Chapter 4: Physical Evidence	Read Chapters 3 and 4 by August 27, before class.
Week 3 September 3	<b>Quiz # 1</b> Chapters 1,2,3,4. Investigative report in class development	Quiz #1
Week 4 September 10	Chapter 5: laboratory and Technical Services Chapter 6: Basic Investigative Leads and Informants	Read Chapters 5 and 6 by September 10, before class.
Week 5 September 17	Chapter 7: Interviewing and Interrogation Chapter 8: Crimes of Violence	Read Chapters 7 and 8 by September 17, before class.
Week 6 September 24	<b>Quiz #2</b> Chapters 5,6,7,8. Investigative Report in class development	Quiz #2
Week 7 October 1	Chapter 9: Sexual Assaults Chapter 10: Missing and Exploited Persons	Read Chapters 9 and 10 by October 1, before class.
Week 8 October 8	Chapter 11: Robbery Chapter 12: Arson, Bombing, and Hate Crimes	Read Chapters 11 and 12 by October 8, before class.
Week 9 October 15	<b>Quiz #3</b> Chapters 9, 10, 11, 12. Investigative Report First Draft Due.	Quiz #3
Week 10 October 22	<b>Midterm Review Chapters 1 to 12</b> Investigative Report Presentations	Review Chapters 11 to 12 by October 22, before class.
Week 11 October 29	<b>Midterm exam Chapters 1 to 12</b> Investigative Report Presentations	Midterm exam Chapters 1 to 12
Week 12 November 5	Chapter 13: Property Crimes Chapter 14: CyberCrime	Read Chapters 13 and 14 by November 5, before class.
Week 13 November 12	Chapter 15: Dangerous Drugs Chapter 16: Special Investigations	Read Chapters 15 and 16 by November 12, before class.
Week 14	<b>Quiz #4</b>	Quiz # 4



<b>Date or Week</b>	<b>Activity, Assignment, and/or Topic</b>	<b>Pages/ Due Dates/Tests</b>
November 19	Chapters 13, 14 15, 16. Investigative Report Final Draft	
Week 15 November 26	Chapter 17: Terrorism Chapter 18: the Investigator as a Witness and Ethical Awareness	Read Chapters 17 and 18 by November 26, before class.
Week 16 December 3	<b>Final Exam Review</b> Chapters 1 to 18	Final Review
Week 17 December 10	<b>Final Exam</b>  Chapters 1 to 18	Final Exam

**\*\*\*Tentative, subject to change without prior notice\*\*\***