

Basic Course Information

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| Semester: | Fall 2019 | Instructor Name: | Ascencion Felix |
| Course Title & #: | Arrest and Firearms AJ-141 | Email: | Ascencion.felix@imperial.edu |
| CRN #: | 10697 | Webpage (optional): | |
| Classroom: | 3201 | Office #: | Part- Timers room #809 |
| Class Dates: | 08-19-19 to 12-14-19 | Office Hours: | Appointment only |
| Class Days: | Thursdays | Office Phone #: | (760) 355-6280 |
| Class Times: | 6:30 to 9:10 pm | Emergency Contact: | Dept. Secretary Rhonda Ruiz |
| Units: | 3.5 | | |

Course Description

Designed to satisfy training standards set forth by the Commission on Peace Officers Standards and Training (P.O.S.T.) as required by Penal Code § 832 for Peace Officers, including laws of arrest, search and seizure, methods of arrest, discretionary decision making, and, where applicable, use and care of firearms.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the Objectives of the Justice System and the Role of Criminal Justice Personnel. (ILO4, ILO5).
2. Identify and distinguish facts, information and statements into a logical and understandable format that fulfills the legal requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests. (ILO1, ILO2, ILO3, ILO4, ILO5).
3. Describe the basic aspects of a criminal investigation. (ILO4, ILO5)

Identify sources of information and methods for obtaining information from these sources. (ILO1, ILO2, ILO3, ILO4, ILO5).

Course Objectives

1. Identify the components of the criminal justice system, discuss the goals and discretion within the system, and distinguish between ethical and unethical conduct.
2. Explain the basic definitions and concepts of criminal law, including crime elements, defenses, probable cause, laws of arrest, and constitutional rights.
3. Explain the basic concepts and rules of evidence and search and seizure concepts.
4. Satisfactorily demonstrate or explain effective preliminary investigative practices, including crime scene protection, collection and preservation of evidence, and chain of custody.
5. Demonstrate knowledge and safe use of handgun and satisfactorily pass P.O.S.T. mandated exam.
6. Identify factors affecting attitudes and influences in the community.
7. Demonstrate effective written and oral communication skills (reports, interviewing, field notes).
8. Satisfactorily perform weaponless defense exercise and demonstrate knowledge of search, restraint, and transportation techniques.

Textbooks & Other Resources or Links

1. California Commission on Peace Officer Standards and Training Basic Course Workbook Series Course Materials. (Provided)
2. AJ 141 Arrest and Firearms student workbook. (Provided)
3. California Legal Source Book (Classroom)
4. California Penal Code (Classroom)

Course Requirements and Instructional Methods

Students are expected to do the week's reading prior to class and complete the blanks on the Student Workbook.

A brief discussion over the assignment given and open forum questions from students.

Students are broken up in groups and given questions based on their homework. Students can use their workbook, or any material provided to help in the understanding of the assignment.

Students provide their answers to the classroom and answer questions other students might have.

Students are given a test on the assignment.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

In order to pass the course, students must pass the P.O.S.T. written exam, Arrest & Control practical exam, and Firearms practical exam. The Arrest & Control and Firearms practical exams will be graded on a pass/fail basis.

The letter grade will be based on a total of 500 points, as follows:

Quizzes: varying points per quiz = 160

P.O.S.T. Written Exam = 340 (85 actual points x 4)

A = 450-500 C = 350-399

B = 400-449 D = 0-349

F = failure of P.O.S.T. written exam, Arrest & Control practical exam, OR Firearms practical exam.

Quizzes will be given at the start of class or at the end and will last no more than 30 minutes. Students coming late will not be given extra time. **Failure to take a quiz or exam will result in a zero for that quiz or exam unless prior approval is given by the instructor. Bring a No. 2 pencil to class on exam days.**

You must communicate to your instructor any problems that you are having with the course.

Attendance

- **P.O.S.T.** regulations require that you attend **95% of the course hours**. Therefore, you will be allowed to have **one three-hour absence from class**. On **the second absence, you will be dropped from the class**. Attendance will be taken at the start of class and after breaks. If you come in late, it is your responsibility to let the instructor know that you came in, or you may be marked absent for all or part of the class. **You must attend every single hour of the unarmed self-defense and firearms portions of this course.** There will be no exceptions to this policy.
- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
- **Classroom Behavior:** Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and cell phones ringing during class are examples of disruptive behavior because such conduct is disrespectful and distracting to the instructor and to other students.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- CANVAS LMS. Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- Learning Services. There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- Library Services. There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

The instructor will provide a tentative, provisional overview of the readings, assignments, tests, and/or other activities for the duration of the course. A table format may be useful for this purpose.]

*****Tentative, subject to change without prior notice*****