

Basic Course Information

Semester:	Fall 2019	Instructor Name:	Rosa Contreras
Course Title & #:	Eng. 009 Basic English Composition II	Email:	rosa.contreras@imperial.edu
CRN #:	10223	Webpage (optional):	See CANVAS
Classroom:	Rm. 2726	Office #:	N/A
Class Dates:	Aug. 19th – Dec. 14th	Office Hours:	N/A
Class Days:	Mondays/Wednesdays	Office Phone #:	(760) 587-3740
Class Times:	12:15pm – 2:20pm	Emergency Contact:	Email or Text
Units:	4		

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Develop an essay that contains a thesis statement, provides adequate support, and employs a clear organization structure. (ILO1, ILO2, ILO4)
2. Develop an essay that avoids sentence-level and grammatical errors. (ILO1, ILO2, ILO3, ILO4)
3. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO 3, ILO4, ILO5)
4. Demonstrates an ability to comprehend and interpret college-level texts, including arguments, without relying on outside sources for assistance. (ILO1, ILO2, ILO3, ILO4).

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with ***five or more multi-paragraph essays, including a mini research paper.***
2. Design an **essay plan** based on concrete data in pre-writing exercises that produces a controlling idea or ***thesis statement.***
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on ***comparison/contrast, definition, cause/effect, and argumentation.***
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, ***focusing on academic audiences.***

5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by ***citations from the reading***.
6. Practice a ***variety of sentence types*** and demonstrate principles of ***effective sentence construction and punctuation***, including correct use of the comma, semicolon, quotation mark, apostrophe, and parenthesis.

Textbooks & Other Resources or Links

- Brandon & Brandon 20F17. ***Paragraphs and Essays with Integrated Readings*** 13th. Cengage ISBN: 978-1-305-65418-1.
- Grande, Reyna. ***The Distance Between Us*** ISBN: 978-1-4516-6178-1

Course Requirements and Instructional Methods

Instructor Expectations:

- ♥ Students who do not participate during week one are automatically dropped.
- ♥ If you stop attending class, make sure to drop yourself from the class.
- ♥ Work is to be turned in on the due date – ***NO late work is accepted***.
- ♥ You are responsible for knowing and observing due dates for all assignments.

Late Work:

- ♥ NO late work will be accepted under any circumstances.
- ♥ Incomplete assignments automatically receive a zero.

Essay Grading Policy:

- ♥ Essays are graded on a scale of ***100 points***.
- ♥ Essays MUST be ***typed, double-spaced, use font size 12***.
- ♥ Grade reflects the overall quality of the work turned in, how complete the work is and whether the instructions from the assignment were properly followed.
- ♥ A rubric will be used to grade each essay.
- ♥ Missing or unsatisfactory work will be scored “no credit.” This is a 0 (F) and averaged into your grade.
- ♥ **Late assignments are not accepted.**

Essays & Plagiarism

- ♥ You will be writing a total of 4 essays.
- ♥ Recycling essays (self-plagiarism) is not acceptable. For more information on this, read the section below: “Academic Honesty”
- ♥ Any essay that is suspected of plagiarism will receive a zero.

The Distance Between Us Quizzes

- ♥ Quizzes will be given in class on a weekly basis (usually on Wednesdays).
- ♥ Make sure to read the novel chapters prior to the quiz date.
- ♥ **No Make-Ups!**

Journals

- ♥ Journal entries will be written using Canvas. Make sure to observe deadlines.
- ♥ Each journal entry must be a minimum of 300 words.
- ♥ Make sure to answer all questions asked of you in your journal entry.
- ♥ Journal entries MUST be double-spaced.
- ♥ Journals are designed for you to practice your writing skills.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Your final grade will be composed of the accumulated points on the following:

ASSIGNMENT	POINTS
Reading Quizzes 15 @10pts. each	150
Journals 10 @10pts. each	100
Essay 1 Cause/Effect Draft & Peer Review	25
Essay 1: CAUSE/EFFECT ESSAY	100
Essay 2: Comparison/Contrast Draft & Peer Review	25
Essay 2: COMPARISON/CONTRAST ESSAY	100
Essay 3: Definition DRAFT & Peer Review	25
Essay 3: DEFINITION ESSAY	100
Essay 4: Argumentation Draft & Peer Review	25
Essay 4: ARGUMENT ESSAY	100
Participation/Class Assignments 5pts./Class Meeting	150
Final Essay (In Class on The Distance Between Us)	100
TOTAL	1,000

Attendance

- A student who fails to attend the first meeting of a class will be dropped by the instructor. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absence exceed the number of hours the class is scheduled to meet per week may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.

- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College’s main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information.

Veteran’s Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College’s success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students’ access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Date/Week	Activity, Assignment, and/or Topic	Important Dates
Week 1 Aug. 19, 21	<ul style="list-style-type: none"> ▪ Syllabus & Introduction ▪ <u>Paragraphs</u> Ch.1, <i>The Writing Process: Stage One</i> p3 	
Week 2 Aug. 26, 28	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 2, <i>The Writing Process: Stage Two</i> p13 3, <i>The Writing Process: Stage Three</i> p25 ▪ <u>The Distance Between Us (TDBU) Part 1, Prologue Quiz1</u> 	Journal 1 Due 8/26
Week 3 Sept. 2, 4	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 4, <i>Writing the Paragraph</i> p57 5, <i>Writing the ESSAY</i> p69 ▪ <u>TDBU Part 1, Chapters 1-4 Quiz2</u> 	Journal 2 Due 8/26 **NO Class on Monday, Sept. 2**
Week 4 Sept. 9, 11	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 17, <i>HANDBOOK</i> p429 *Top 25 Editing Errors p430 *Parts of Speech p445 ▪ <u>Paragraphs Chapter 11, CAUSE AND EFFECT p.237</u> ▪ <u>TDBU Part 1, Chapters 5-8 Quiz3</u> 	Journal 3 Due 9/9
Week 5 Sept. 16, 18	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 17, <i>HANDBOOK</i> *Subjects & Verbs p454 *Kinds of Sentences p461 ▪ PEER REVIEW OF CAUSE/EFFECT DRAFT ▪ <u>TDBU Part 1, Chapters 9-10 Quiz4</u> 	Journal 4 Due 9/16 Essay 1: Cause/Effect Draft DUE 9/16!!!
Week 6 Sept. 23, 25	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 17, <i>HANDBOOK</i> *Combining Sentences p468 ▪ <u>TDBU Part 1, Chapters 11-12 Quiz5</u> 	Essay 1: CAUSE/EFFECT ESSAY DUE 9/25
Week 7 Sept. 30 Oct. 2	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 17, <i>HANDBOOK</i> *Omissions p477 *Variety in Sentence Types, Order, Length, Beginnings p479 ▪ <u>TDBU Part 1, Chapters 13-14 Quiz6</u> 	Journal 5 Due 9/30
Week 8 Oct. 7, 9	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 17, <i>HANDBOOK</i> *Correcting Fragments, Comma Splices, and Run-Ons p481 ▪ <u>Paragraphs Chapter 13, COMPARISON AND CONTRAST p295</u> ▪ <u>TDBU Part 1, Chapters 15-20 Quiz7</u> 	Journal 6 Due 10/7
Week 9 Oct. 14, 16	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 17, <i>HANDBOOK</i> *Verbs p490 ▪ PEER REVIEW OF COMPARISON/CONTRAST DRAFT ▪ <u>TDBU Part 2, Prologue-Chapter 4 Quiz8</u> 	Essay 2: Comparison/Contrast Draft DUE 10/16!!!
Week 10 Oct. 21, 23	<ul style="list-style-type: none"> ▪ <u>Paragraphs</u> Chapter 17, <i>HANDBOOK</i> *Pronouns p513 ▪ <u>TDBU Part 2, Chapters 4-5 Quiz9</u> 	Essay 2: COMPARISON/CONTRAST ESSAY DUE 10/23

Date/Week	Activity, Assignment, and/or Topic	Important Dates
Week 11 Oct. 28, 30	<ul style="list-style-type: none"> ▪ Paragraphs Chapter 17, HANDBOOK *Adjectives & Adverbs p526 ▪ Paragraphs Chapter 14, DEFINITION p327 ▪ TDBU Part 2, Chapters 6-7 Quiz10 	Journal 7 Due 10/30
Week 12 Nov. 4, 6	<ul style="list-style-type: none"> ▪ Paragraphs Chapter 17, HANDBOOK *Balancing Sentence Parts p536 ▪ PEER REVIEW OF DEFINITION DRAFT ▪ TDBU Part 2, Chapters 8-11 Quiz11 ▪ 	Essay 3: Definition Draft DUE 11/6!!!
Week 13 Nov. 11, 13	<ul style="list-style-type: none"> ▪ Paragraphs Chapter 17, HANDBOOK *Punctuation and Capitalization p541 ▪ TDBU Part 2, Chapters 12-15 Quiz12 	Journal 8 Due 11/11 **NO Class on Monday, Nov. 11** Essay 3: DEFINITION ESSAY DUE 11/13
Week 14 Nov. 18, 20	<ul style="list-style-type: none"> ▪ Paragraphs Chapter 17, HANDBOOK *Spelling p558 ▪ Paragraphs Chapter 15, ARGUMENT p363 ▪ TDBU Part 2, Chapters 16-19 Quiz13 	Journal 9 Due 11/18
Thanksgiving Break *Nov. 25-30*	*****THANKSGIVING BREAK***THANKSGIVING BREAK*****	
Week 15 Dec. 2, 4	<ul style="list-style-type: none"> ▪ Paragraphs Chapter 17, HANDBOOK *Avoiding Wordy Phrases p565 ▪ PEER REVIEW OF ARGUMENTATION DRAFT ▪ TDBU Part 2, Chapters 20-24 Quiz14 	Journal 10 Due 12/2 Essay 4: Argumentation Draft DUE 12/2!!!
Week 16 Dec. 9, 11	<ul style="list-style-type: none"> ▪ TDBU Part 2, Epilogue Quiz15 on 12/9 ▪ Final Draft of Essay 4: Argumentation Due 12/9 ▪ In-Class Final Essay on TDBU 12/11 	Essay 4: ARGUMENTATION ESSAY DUE 12/9

*****Tentative, subject to change without prior notice*****

NOTE:

- [Paragraphs](#) refers to the textbook, *Paragraphs and Essays with Integrated Readings*
- [TDBU](#) refers to the novel, *The Distance Between Us* by Reyna Grande