

Basic Course Information

Semester:	Spring 2019	Instructor Name:	Vanessa Quezada
Course Title & #:	ESL 012 Speaking & Listening for ESL 2	Email:	vanessa.quezada@imperial.edu
CRN #:	20328	Webpage (optional):	Canvas
Classroom:	1300-1307	Office #:	Part-time Faculty Office Room 809
Class Dates:	Feb. 11, 2019-Jun. 07, 2019	Office Hours:	Mondays & Wednesdays 1:00-2:00 PM
Class Days:	MWF	Office Phone #:	Use email, please
Class Times:	8:30 am-10:05 am	Emergency Contact:	ESL Department Office (760) 355-6337
Units:	5		

Course Description

ESL 012 is a grammar-based speaking class in an English-only Environment, for the low intermediate ESL student. Students will further develop listening comprehension and will increase fluency, accuracy, and confidence in oral production. (Nontransferable, nondegree applicable).

Course Prerequisite(s) and/or Corequisite(s)

ESL 011 or appropriate placement.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Apply knowledge of English pronunciation rules in oral and/or aural exercises. (ILO 1, ILO 2)
2. Participate in speeches/ conversations/ presentations utilizing the format and vocabulary of the identified speech act. (ILO 1, ILO 2)
3. Listen to a passage or conversation and identify the main ideas and supporting details, either orally or in writing. (ILO 1, ILO2)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate competency in using and recognizing the simple present, present progressive, future plans (be going to), simple past, and the ability to use and recognize the past progressive, and future certainty or willingness (will and simple present),
2. Demonstrate in competency to recognizing, responding to, and producing affirmative, negative and interrogative sentences in aural and oral exercises.
3. Demonstrate the ability to use and recognize the modal auxiliary verbs for ability, permission, and requests in oral and aural exercises.
4. Demonstrate competency in using, recognizing, and producing adjectives in correct word order as well as adverbs of frequency in oral and aural exercises, and the ability to use, recognize, and produce comparative, superlative, and equative forms.
5. Demonstrate competency in using, recognizing, and producing singular and plural nouns, subject and object pronouns, possessive adjective forms, and with singular, plural, and possessive noun forms in oral and aural exercises.
6. Demonstrate competency in using, recognizing, and producing prepositions of time and location in oral and aural exercises.
7. Demonstrate competency in recognizing and producing vowel and consonant contrasts in minimal pairs, /t/ and /th/, /b/ and /v/, /j/ and /y/, /ch/ and /sh/, long and short vowel sounds, the third person singular, possessive, and plural (/s/, /z/, /iz/), the past tense (/tid/, /did/ /d/, or /t/), and /s/+ consonant combinations.
8. Create and present short dialogs on limited topics illustrating a particular function or situation.
9. Create and present impromptu conversations on limited topics illustrating a particular function or situation.
10. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises.

Textbooks & Other Resources or Links

1. Molinsky and Bliss Side by Side (Plus) - Level 2 *Student Book*
2. Molinsky and Bliss Side by Side Activity & Test Prep *Workbook* (3rd edition)
3. Word by Word *Picture Dictionary*

*Bundle available in the college bookstore

Course Requirements and Instructional Methods

It is estimated that each student should invest 10 hours a week on class preparation.

Each student is responsible for required assignments from each unit in the textbook and workbook. We will not

go over all the workbook exercises in class, but if you have questions about a particular exercise, you can ask me and I will explain it in class. As part of your homework, you will also be required to submit video recorded journal entries in Canvas. Check the due dates in Canvas

There will be online (Canvas) and in-class quizzes and unit tests. No make-up assessments will be allowed without a prior arrangement. You cannot make-up Canvas quizzes.

You will be required to go to the Language Lab to work on specific pronunciation assignments. You need to complete 1 hour every two weeks to get credit. You cannot make up lab visits. See due dates in the course tentative schedule.

You will be required to attend 4 review sessions with our embedded tutor during the semester. You need to stay in the session for at least 30 minutes and you need to fill out a Review Session slip to get credit. The first two sessions are due on April 19 and the last two are due on May 24. Hand in the slips in class on the due dates.

You will give three formal presentations throughout the semester. And you will do informal presentations in class on a weekly basis. The instructions for the speeches are available in Canvas. Late speeches will get partial credit only (50%).

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

TASK	PERCENTAGE
Participation & Attendance	10%
Assignments	20%
Language Lab	10%
Formal Presentations (3)	20%
Quizzes & Unit Tests	20%
Midterm & Final Exam	20%
Total	100%
90-100%=A / 80-89%= B / 70-79%= C	60-69%=D / 0-59% =D

Attendance, Late/Missed Work, Make-up Quizzes/Tests and Speeches

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online

courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- Keep in mind that students who are punctual and attend every class meeting are more likely to succeed in the class.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.
- Students who show up late and/or leave early will be marked tardy or late. This will affect their participation points.
- Talk to me (or email me) if you have a valid excuse to leave early or miss class.
- If you are absent, it’s your responsibility to find out what we did in class and whether there is any assigned homework.

Class Contacts:

Name: _____ Email: _____ Phone: _____
Name: _____ Email: _____ Phone: _____
Name: _____ Email: _____ Phone: _____
Name: _____ Email: _____ Phone: _____

- Homework MUST be turned in at the beginning of class. If you are late, your homework is considered late. Late homework will receive partial credit only (50%). You must turn in any missed homework on the following class meeting for partial credit only (50%). For example, if an assignment is due on Monday, and you don’t do have it, you have until Wednesday at the beginning of class to turn it in for partial credit (50%). If you bring it on Friday, I will not accept it.
- If you know that you are going to be absent on a day the students are taking a quiz/test or giving a speech, and you have a valid excuse, you must speak with me to schedule an appointment to take the test/quiz or give the speech in advance. Only students who have a valid excuse will be allowed to make up work. No make-up quizzes/tests or presentations (speeches) will be permitted without a prior arrangement. Make-up quizzes/ tests will be taken in the Study Skills Center by appointment only or during my office hours in room 809.

Study Skills Center (located in the library)/ (760) 355-6384 / studyskillscenter@imperial.edu

Important note: A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.

Classroom Etiquette

This class aims to help you develop your English skills; therefore, you are expected to communicate in English only. Please refrain from speaking in you native language in class.

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.

- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, only students enrolled in the class may attend; children are not allowed.

Online Netiquette

Whenever you communicate with me via email, follow the rules described below. I usually reply to emails within 24 hours. However, you need to be aware that sometimes it may take me up to 48 hours to reply especially if you email me on weekends. Your emails **MUST** be written in English. I will not reply to any emails written in Spanish or any other language other than English.

- **What is netiquette?** Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action.

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with

another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **CANVAS LMS.** Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: [Canvas Student Login](#). The [Canvas Student Guides Site](#) provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#) and the WLTC, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services \(DSP&S\)](#) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services.** Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information..

Veteran's Center

The mission of the [IVC Military and Veteran Success Center](#) is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.

- The Student Equity Program also houses IVC’s Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Tentative Course Calendar

Week 1 2/11/19	Introduction to class materials, expectations, and procedures Unit 1 Review of Tenses (p. 1) <i>No class on 2/15/2019</i>	-Buy the required textbooks
Week 2 2/18/2019	Unit 1 Like to; Time Expressions; Indirect Objects (p.1) <i>No class on 2/18/2019</i>	-Bring the required textbooks to class -Pronunciation Power Practice (Lab) 1 hour -Speech 1 due on 2/22 by 8:00pm (online submission-video format)
Week 3 2/25/2019	Unit 2 Count/Non-Count Nouns (p.11)	
Week 4 3/4/2019	Unit 3 Partitives; Imperatives; Count/Non-Count Nouns (p. 19)	-Pronunciation Power Practice (Lab) 1 hour
Week 5 3/11/2019	Unit 4 Future Tense: Will; Time Expressions; Might (p. 29)	
Week 6 3/18/2019	Unit 12 Future Continuous (p. 115)	-Pronunciation Power Practice (Lab) 1 hour -Speech #2 due on 3/20 and 3/22 (in-class presentation)
Week 7 3/25/2019	Introduction to Units 5 and 6 (p. 39 and p.49)	
Week 4/1/2019	Unit 5 Comparatives; Should; Possessive Pronouns (p.39)	-Pronunciation Power Practice (Lab) 1 hour
Week 8 4/8//2019	Unit 6 Superlatives (p. 49)	
Week 9 4/15/2019	Unit 7 Imperatives; Directions (p. 61) Mid-term Test (Units 1-7)	-Pronunciation Power Practice (Lab) 1 hour -2 Review Sessions Slips due on 4/19
Week 10 4/22-4/27	<i>Spring Break ☺-no class</i>	
Week 11 4/29/2019	Unit 8 Adverbs; Agent Nouns; If-clauses (p.71)	-Pronunciation Power Practice (Lab) 1 hour
Week 12 5/6/2019	Unit 9 Past Continuous Tense; Reflexive Pronouns; While-Clauses (p. 83)	
Week 13 5/13/2019	Unit 10 Could; Be Able To; Have Got To; Too + Adjective (p. 93) <i>***5/11/2019- last day to drop the class with a W***</i>	-Pronunciation Power Practice (Lab) 1 hour
Week 14 5/20/2019	Unit 11 Past Tense Review; Must; Should; etc. (p.105)	-SLOs Assessments -2 Review Sessions Slips due on 5/24
Week 15 5/27/2019	Unit 13 Some/ Any; Pronoun Review; Verb Tense Review (p. 125) <i>No class on 5/27</i>	Speech #3 due on 5/29 and 5/30 (in-class presentation) -Pronunciation Power Practice (Lab) 1 hour
Week 16 6/3/2019	-Review sessions -Final Test (Units 1-13)	

Tutor Name: _____

Review Sessions: _____

