

**Basic Course Information**

Semester:	Fall 2018	Instructor Name:	Diane Harris
Course Title & #:	ESL 38 Verb Review 8	Email:	diane.harris@imperial.edu
CRN #:	11358	Webpage (optional):	
Classroom:	304A	Office #:	1716 (Across from the tennis courts)
Class Dates:	Aug 13-Sept 19	Office Hours:	M-Th 9:00 - 10:00 am
Class Days:	Tuesday and Thursday	Office Phone #:	(760)355-6171
Class Times:	5:00 - 6:20 pm	Emergency Contact:	Lency Lucas, ESL Department 760-355-6337
Units:	1		

**Course Description**

ESL 38 is a course designed to review and reinforce proper use of verb tenses in English. It is a recommended supplement for students in Advanced ESL courses, as well as for students in developmental English courses.

**Student Learning Outcomes**

1. Demonstrate competency in using past participles correctly in the present perfect and the past perfect tenses.

**Course Objectives**

1. Upon satisfactory completion of the course, students will be able to:  
Demonstrate mastery in understanding the differences between the following tenses: simple present, simple past, present progressive, past progressive, present perfect, past perfect; demonstrate the ability to use the tenses correctly in both oral and written forms, including short paragraphs showing use of mixed tenses.
2. Demonstrate mastery in understanding the differences between the past perfect, simple past, and past perfect progressive tenses and the ability to use the tenses correctly in both oral and written forms, including short paragraphs;
3. Demonstrate mastery in understanding and using "will + simple" versus "be going to + simple" to express future time in both oral and written forms, including short paragraphs.
4. Demonstrate mastery in understanding expressing future events using the simple present, present progressive, and future (will/be going to), and future progressive tenses, as well as competency in discussing the future in past events, in both oral and written forms, including short paragraphs.

**Textbooks & Other Resources or Links**

*Required Text:* Hartmann, P., Esparza, P. & Zarian, A. 1998. *Tense Situations: Tenses in Contrast and Context* 2nd. Heinle & Heinle ISBN: 0-03-022517-5.

*Suggested Resources:* Thesaurus, Dictionary

(Order copy from Reprographics Center #904 on campus)

**Course Requirements and Instructional Methods**

*Out of Class Assignments:* The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

*Homework:* Please write your name, date, class code, and page number to identify your homework. Homework is due at the beginning of the class. You will complete some activities from the textbook, and I will check them in class. **I will not give you credit for your homework after we have covered it in class.** Chatting, repeated exits from the classroom, sleeping, and doing other homework, etc. do not show good participation and are disruptive to the class. □□□□□

*In Class Exercises:* You will be given tasks to complete in class.

*Quizzes:* You will have announced and unannounced quizzes each week based each the chapter.

*Exam:* The exam will cover all chapters.

**There will be no late or make up exams, homework, quizzes, etc. unless you have spoken to me before the due date or testing date.**

**Course Grading Based on Course Objectives**

TASK	PERCENTAGE OF GRADE
1. Homework	25%
2. In class exercises	25%
3. Quizzes/Writing	25%
4. Exam	25%
90 + = A    80 - 89 = B    70 - 79 = C    60 - 69 = D    59 - = F	100%

**Attendance**

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.
- The last day to drop with a “W” is Sept. 6

### Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- **Food and Drink** are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Academic Honesty

#### **Bad, Bad, Bad!!! Do I have to say it!**

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).

- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

#### Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

#### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

#### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

#### Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Please feel free to call me or come see me in my office if you have any questions.

Get names and phone numbers in case you miss the assignment or can't read your own handwriting. □□

Class Contacts: Name \_\_\_\_\_ Phone \_\_\_\_\_

Class Contacts: Name \_\_\_\_\_ Phone \_\_\_\_\_

***I know you can do this.***

***--Believe--***

**Anticipated Class Schedule/Calendar**

**\*\*\*Course Calendar**

**English 38**

**Fall 2018**

<b>Week 1</b> <b>Aug 13</b>	Syllabus Chapter 1–Present Continuous/Simple Present Chapter 2–Present Perfect/Simple Present Chapter 3–Present Perfect Continuous/Present Continuous Chapter 4–Present Tense Review	pgs 1-13 pgs 14-22 pgs 23-31 pgs 32-36
<b>Week 2</b> <b>Aug 20</b>	Chapter 5–Simple Past/Present Perfect Chapter 6–Past Continuous/Simple Past Chapter 7–Future in the Past/Simple Past Chapter 8--Recap	pgs 38-47 pgs 48-55 pgs 56-63 pgs 64-69
<b>Week 3</b> <b>Aug 27</b>	Chapter 9–Past Perfect/Simple Past Chapter 10–Past Perfect Continuous/Past Continuous/Simple Past Chapter 11–Past Tense Review Chapter 12–Cumulative Review	pgs 70-78 pgs 79-85 pgs 86-91 pgs 92-95
<b>Week 4</b> <b>Sept 3</b> <b>Mon</b> <b>Holiday</b>	Chapter 13–Simple Future: Will/Be Going To Chapter 14–Simple Present (meaning the future) Chapter 15–Present Continuous (meaning the future) Simple Future: Will/Be Going To Chapter 16–Future Continuous/Simple Future: Will Be Going To/ Present Continuous (meaning the future)	pgs 98-105 pgs 106-113 pgs 114-121 pgs 122-129
<b>Week 5</b> <b>Sept 10</b>	Chapter 17–Simple Future: Will/Be Going To Simple Present (meaning the future) Chapter 18–Future Continuous/Simple Present (meaning the future) Chapter 19–Future Tense Review Chapter 20–Cumulative Review	pgs 130-136 pgs 137-143 pgs 144-149 pgs 150-153
<b>Week 6</b> <b>Sept 17</b>	Final Exam	

**\*\*\*Tentative, subject to change without prior notice**