Basic Course Information

Semester:	**Fall 2018**	Instructor Name:	**Beckley**
Course Title & #:	**BUS 126—Business & the Legal Environment**	Email:	**jeff.beckley@imperial.edu**
CRN #:	**10145**	Webpage (optional):	
Classroom:	**1308**	Office #:	**207**
Class Dates:	**Aug. 13 – Dec. 8, 2018**	Office Hours:	**M & W: 8:55 – 9:40a; T & R: 5:45 – 6:30p**
Class Days:	**MW**	Office Phone #:	**760-355-6324**
Class Times:	**11:20a – 12:45p**	Emergency Contact:	**Tisha Nelson, Dept. Secretary, 760-355-6161**
Units:	**3**		

Course Description

An introduction to the legal environment of business. The following topics are covered: sources of the law, judicial systems, administrative law and governmental regulation, crimes and torts, protection of intellectual property, contracts, commercial paper, agency, labor law, legal forms of business organization, securities regulation, consumer and environmental law, warranties and product liability, bankruptcy, real property law and international law. Collaborative learning and the team approach are used in doing the legal research, reading and understanding court opinions and writing brief of cases. (C-ID BUS 120) (CSU, UC)

Course Prerequisite(s) and/or Corequisite(s)

None

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Evaluate and analyze three distinct legal case problems and communicate the results demonstrating writing competencies at the college level. (ILO1, ILO2, ILO4)
2. Identify, define, appropriately apply and analyze the five elements of a contract in a simulated factual situation based on an actual legal case. (ILO1, ILO2, ILO4)

3. Identify, define, appropriately apply and analyze the four elements of negligence in a simulated factual situation based on an actual legal case. (ILO1, ILO2, ILO4)

Course Objectives

Upon satisfactory completion of the course, students will be able to:
1. Define law.
2. Identify sources of the law.
3. Describe the impact of the Constitution on business and write a report.
4. Describe courts, judicial process, and alternative resolution of disputes.
5. Recognize crimes and criminal procedure.
6. Recognize business and individual torts.
7. Recognize the impact of law on computer technology.
8. Explain how intellectual property is protected.
9. Recognize the role of ethics and social responsibility in the world of business.
10. Explain the role of Administrative Agencies, Administrative Law and anti-trust law.
11. Explain the various classifications of contracts.
12. Explain the requirements needed to have a valid contract.
13. Explain the kinds of commercial paper, parties, and negotiability.
14. Student will explain the relationships between Principal and Agent.
15. Student will explain how an agency is terminated.
16. Describe the various laws that affect the labor-management relationships.
17. Identify the various forms of legal forms of business organization and franchising.
18. Describe the elements of securities regulation.
19. Explain the laws that protect business and consumers from unfair and deceptive trade practices.
20. Describe environmental law.
21. Explain theory of product liability.
22. Explain implied warranties and limited warranties under federal law.
23. Describe bankruptcy law, bankruptcy court, and the various proceedings.
24. Explain the nature of real property and real estate law.
25. Explain the fundamentals of international law.
26. Identify the methods that facilitate international commercial transactions.
27. Student will explain legal principles and doctrines followed in resolving international commercial disputes.
28. Collaborate with other student in doing legal research, in reading and understanding court opinions, and writing brief of cases.

Textbooks & Other Resources or Links

Cross and Miller, <u>The Legal Environment of Business</u>, 9th edition, Cengage Learning, 2015 (*Student's Edition ISBN*: ISBN-13: 978-1-285-43511-4; ISBN-10: 1-285-43511-7) (*Text website*: www.cengage.com/blaw/cross)

Course Requirements and Instructional Methods

Class activities will primarily consist of lecture and group discussion activities. Assignments will include reading of the textbook and other relevant material, and analysis of legal cases and problems. This will be done both in-class and through out-of-class reading and homework assignments that will be distributed throughout the semester. This class will utilize the course website on Canvas to distribute information and resources in an attempt to provide the most access to course materials. There will be three Mid-term Exams throughout the course of the semester. These exams will occur approximately every 5 weeks and will focus on material that we have recently studied. One of these exam scores will be dropped when calculating student grades. There will also be a comprehensive Final Exam during Finals week. (Please see the "Course Grading" section below for more information on this topic.

Course Grading Based on Course Objectives

<u>Course Grading</u>		<u>Scale</u>
Exam 1	60	A = 297-330
Exam 2	60	B = 264-296
Exam 3	60	C = 231-263
Drop Exam	-60	D = 198-230
Final Exam	80	
Take-Home Exam	30	
<u>Homework</u>	<u>100</u>	
Total	**330**	

Note on Exams: Each student will need to provide a Scantron (100), a # 2 pencil, and a Blue Book for each exam. Once an exam has started, students may not leave the classroom until they have finished the exam. There will be no make-up exams.

Note on Take-Home Exam: The Take-Home Exam will consist of essay questions covering Chapters 4 and 5 of the text. It will be assigned in the latter half of the course. Students will have approximately 2 weeks to complete the exam. Details to follow.

Note on Homework: Homework will consist of student analysis of legal case problems and briefing of a legal case. Homework must be turned in on the date assigned to receive full credit. Homework may be turned in one class period late for up to one-half credit. No homework will be accepted that is more than one class period late. Any in-class homework assignments that are due the same day they are assigned cannot be made up by students missing class on that day.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms.   Water bottles with lids/caps are the only exception.   Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- CANVAS LMS. Canvas is Imperial Valley College's main Learning Management System. To log onto Canvas, use this link: Canvas Student Login. The Canvas Student Guides Site provides a variety of support available to students 24 hours per day. Additionally, a 24/7 Canvas Support Hotline is available for students to use: 877-893-9853.

- Learning Services.   There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.
- Library Services.   There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6128 in Room 1536 for more information.
- **Mental Health Counseling Services**. Short-term individual, couples, family and group counseling services are available for currently enrolled students. Services are provided in a confidential, supportive, and culturally sensitive environment. Please contact the IVC Mental Health Counseling Services at 760-355-6310 or in the building 1536 for appointments or more information.

Veteran's Center

The mission of the IVC Military and Veteran Success Center is to provide a holistic approach to serving military/veteran students on three key areas: 1) Academics, 2) Health and Wellness, and 3) Camaraderie; to serve as a central hub that connects military/veteran students, as well as their families, to campus and community resources. Their goal is to ensure a seamless transition from military to civilian life. The Center is located in Building 600 (Office 624), telephone 760-355-6141.

Extended Opportunity Program and Services (EOPS)

The Extended Opportunity Program and Services (EOPS) offers services such as priority registration, personal/academic counseling, tutoring, book vouchers, and community referrals to qualifying low-income students. EOPS is composed of a group of professionals ready to assist you with the resolution of both academic and personal issues. Our staff is set up to understand the problems of our culturally diverse population and strives to meet student needs that are as diverse as our student population.

Also under the umbrella of EOPS our CARE (Cooperative Agency Resources for Education) Program for single parents is specifically designed to provide support services and assist with the resolution of issues that are particular to this population. Students that are single parents receiving TANF/Cash Aid assistance may qualify for our CARE program, for additional information on CARE please contact Lourdes Mercado, 760-355- 6448, lourdes.mercado@imperial.edu.

EOPS provides additional support and services that may identify with one of the following experiences:

- Current and former foster youth students that were in the foster care system at any point in their lives
- Students experiencing homelessness
- Formerly incarcerated students

To apply for EOPS and for additional information on EOPS services, please contact Alexis Ayala, 760-355-5713, alexis.ayala@imperial.edu.

Student Equity Program

- The Student Equity Program strives to improve Imperial Valley College's success outcomes, particularly for students who have been historically underrepresented and underserved. The college identifies strategies to monitor and address equity issues, making efforts to mitigate any disproportionate impact on student success and achievement. Our institutional data provides insight surrounding student populations who historically, are not fully represented. Student Equity addresses disparities and/or disproportionate impact in student success across disaggregated student equity groups including gender, ethnicity, disability status, financial need, Veterans, foster youth, homelessness, and formerly incarcerated students. The Student Equity Program provides direct supportive services to empower students experiencing insecurities related to food, housing, transportation, textbooks, and shower access. We recognize that students who struggle meeting their basic needs are also at an academic and economic disadvantage, creating barriers to academic success and wellness. We strive to remove barriers that affect IVC students' access to education, degree and certificate completion, successful completion of developmental math and English courses, and the ability to transfer to a university. Contact: 760.355.5736 or 760.355.5733 Building 100.
- The Student Equity Program also houses IVC's Homeless Liaison, who provides direct services, campus, and community referrals to students experiencing homelessness as defined by the McKinney-Vento Act. Contact: 760.355.5736 Building 100.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Week 1—Introduction, Chapter 1

Week 2—Chapter 1, 2

Week 3—Chapter 2, 3

Week 4—Chapter 3

Week 5—Chapter 6

Week 6—Exam 1, Chapter 9

Week 7—Chapter 9

Week 8—Chapter 10

Week 9—Chapter 10,11

Week 10—Exam 2, Chapter 12

Week 11—Chapter 12, 14

Week 12—Chapter 14, 7

Week 13—Chapter 7, 22

Week 14—Chapter 22, 27

Week 15—Review, Exam 3

Week 16—Final Exam

Tentative, subject to change without prior notice