

Basic Course Information

Semester	Winter 2018	Instructor's Name	Caroline Bennett
Course Title & #	Math 91: Intermediate Algebra	Instructor's Email	caroline.bennett@imperial.edu
CRN #	15048	Webpage	N/A
Room	Building 2700; Room 2725	Office	Building 2700; Room 2765
Class Dates	1/02/18 – 2/02/18	Office Hours	N/A
Class Days	M T W Th F	Office Phone #	(760) 355 – 6124
Class Times	3:30 pm – 7:15 pm	Who students should contact if emergency or other absence	(760) 355 – 6155
Units	5.0		(760) 355 – 6201

Course Description

A further study of the concepts of algebra. Topics covered include linear and quadratic equations, relations, functions and graphs, radical expressions and equations, logarithmic and exponential functions, conic sections, and sequences and series. (Nontransferable, AA/AS degree only)

Student Learning Outcomes

1. Solve quadratic equations by factoring, completing the square, and quadratic formula. (ILO2)
2. Solve equations involving radicals. (ILO2)
3. Recognize and graph conic sections from their equations. (ILO2)
4. Perform operations on functions algebraically. (ILO2)
5. Solve an application involving exponential functions. (ILO2, ILO5)

Course Objectives

1. Demonstrate an understanding of radical expressions and equations.
2. Demonstrate an ability to solve applications, inequalities and absolute value inequalities.
3. Demonstrate an understanding of quadratic functions, including graphing and equations.
4. Demonstrate an understanding of functions and relations, including one-to-one functions.
5. Demonstrate an understanding of logarithmic and exponential functions and their graphs.
6. Classify and graph ellipses, parabolas, and hyperbolas.
7. Demonstrate an understanding of sequences and series and their operations.

Textbooks & Other Materials

CALCULATOR (required). You need a scientific calculator. **NO** graphing calculators/cell phones on exams.

MYMATHLAB ACCESS CODE (required): This comes as an insert if you buy a new text packaged with a code. Otherwise, you may purchase an access code online or at the IVC Bookstore. **A handout with instructions on how to register with MyMathLab is provided on Canvas.** Course ID: bennett68519

TEXT (recommended): Since MyMathLab includes full access to the e-book, buying a physical textbook is **not required**. If you wish to purchase a physical book, it is:

Developmental MATH for College Students by Robert Blitzer, 1st edition, 2017. ISBN: 978-0-13-427-130-9

Course Grading Based on Course Objectives

<u>EVALUATION:</u>		<u>GRADING SCALE</u>	
Attendance & Class Participation	80		
Pre-Test	20	900 – 1000	A
MyMathLab Homework	120	800 – 899	B
Quizzes (10 x 10 pts. each)	100	700 – 799	C
4 Exams × 120 points each	480	600 – 699	D
Final Exam (cumulative)	+ 200	Below 600	F
	1000		

The grade that is earned, according to the point scale above, is the grade that will be received. Grades are not subjective. Grades are not negotiable. All students will be treated equally.

NOTE: The final exam in this course is cumulative and mandatory for all students.

~~NOTE: Math 91 has a “common final”, which means every Math 91 student from every section takes exactly the same final exam, which is written by one or more instructors not currently teaching Math 91 that particular semester. This promotes fairness and consistency across all Math 91 sections.~~

Course Requirements and Instructional Methods

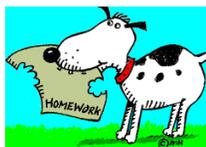
PRE-TEST: A “pre-test” is given during the first week of class, to help students assess their readiness for Math 91. Any student who receives less than 100% on the pre-test may raise their score to 100% by working through the corresponding MyMathLab assignment (minimum 90% completion). **AS WITH ALL MATH COURSES, PREREQUISITE SKILLS ARE CRUCIAL FOR YOUR SUCCESS.**

EXAMS AND QUIZZES closely reflect the material covered in class and on the homework. A tentative exam schedule is provided in this syllabus; however, exam dates (with the exception of the final exam) may be subject to change, in accordance with the pace of the class. If an exam date is changed, you will be notified sufficiently in advance, both in class and on the Canvas announcements page. Quiz dates are not listed in the calendar, but they will be announced weekly.

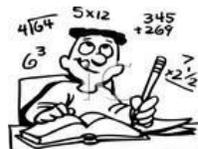
QUIZZES occur every week in which there is not an exam (and even during exam weeks during summer/winter sessions). Quizzes come directly from MyMathLab homework problems, and they are **open-note** (not open-book). **Students may work in groups** of up to 4 during quizzes (not for exams). All group members from each group receive the same quiz score. Quizzes always take place during the last part of class, and may not be taken early (don’t even ask!). **If you are absent or leave class early, then you miss the quiz. Period. Only one make-up quiz will be available, during the last week.**

MAKE-UPS: There are no make-up exams. Do not miss a scheduled exam. No exam scores will be “dropped”. However, your **lowest regular exam score (excluding the Final Exam) will be replaced by your overall MyMathLab score if that exceeds your lowest exam score.** If you miss an exam, then that will count as your “lowest” score, to be replaced by your overall homework average.

OUT OF CLASS ASSIGNMENTS: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. The Western Association of Schools and Colleges (WASC) has adopted a similar requirement. **Since this is a 5 unit class, this means that you should expect and plan for a minimum of 10 – 20 hours to be spent working on algebra *outside of class* each week.**



HOMEWORK



HOMEWORK should always be taken seriously in a math class. Math is a skill that you can become good at by ***practicing it***. Coming to class and taking good notes is important, but doing homework is what deepens your understanding and sharpens your skills. **Repetition “makes it stick”**. Homework also helps you assess your own problem areas. When you struggle with homework problems, it will help you to ask more informed questions during the following class (instead of just saying “I’m lost” or “I can’t do this”), so that I or a tutor can better help you.

Online homework with MyMathLab is used in this course. You are expected to keep up with this online practice on a regular basis and seek help when you need it. Exam problems will be based mostly off of the online homework problems; therefore, the online homework provides you with vital practice. The textbook also offers practice problems (many of which I may suggest or cover in class), with answers to the odd exercises provided in the back. Although **only the online homework counts toward your grade**, the text’s problems offer an additional (optional) source of practice.

Math is best learned when it is practiced regularly. **The 5-week winter session is extremely fast-paced**. We cannot omit any material. We must cover everything that is covered in the regular 16-week semester, but do it in 5 weeks, which means we will move at roughly 3 times the pace of a regular fall/spring semester. Therefore, **it is a very bad idea to wait until each weekend to do your homework**.

One of the smartest things you can do is set aside times slots in your weekly schedule that will be devoted to working on math outside of class (every week – not just when an exam is coming up).

In fact, **you should always begin your homework as soon as possible after each class**, especially if math is a difficult subject for you. Here are some further tips:

- 1) Form a study group and work homework problems together with classmates.
The Math Lab is a good place to study and work together with classmates.
- 2) If there is a particular homework problem you would really like to see in class, ask me before or at the beginning of class. I will try to accommodate requests if there is time; if there is not sufficient time, then we can arrange to meet after or outside of class for help.
- 3) Take advantage of the free tutoring resources on campus (see last page for details).

Late Homework:

All online assignments have clearly stated due dates and times. After an assignment’s deadline has passed, the link will remain open, and you may continue to work on the assignment and earn 50% credit on any problems complete after the deadline (you still keep 100% credit for all work completed before the deadline). The following excuses are very common, but are not valid:

1. **“I didn’t know we had something due.”** All MyMathLab homework assignments have their due dates/times listed immediately to the left of the assignment link. You are responsible for logging in regularly and knowing when assignments are due. “I didn’t know we had something due” is never a valid excuse.
2. **“My computer crashed”, “My internet wasn’t working at home”, etc.** You have a week to complete each assignment for full credit, and you should always begin each assignment as soon as possible after the related subject matter was covered in class. If you are having any computer issues at home, the Math Lab is open morning to evening, Monday – Friday, and has over 40 computers available for students to work on homework (as well as tutors to help). If you procrastinate, then last-minute computer/internet malfunctions can cause you to miss a deadline. So, don’t procrastinate.

Top 3 Reasons why spending 10 – 20 hours per week on homework is a good idea:

1. Your overall MyMathLab average at the end of the semester will directly count towards 12% of your course grade (120 out of 1000 points).
2. Your lowest regular exam score (not the Final Exam) will be replaced by your overall MyMathLab score at the end of the semester, if that homework score exceeds your lowest exam score.
3. The repeated practice you get by doing homework will help you do better on the exams in the first place.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.

Although this course includes online homework, it is not an online class. Students who treat this class as an online class (i.e., skipping lectures and showing up only on test days) will find themselves losing a lot of points, if not dropped for excessive absence.

Any in-class activities or worksheets that are missed due to an absence CANNOT be made up. Furthermore, on quizzes and exams you are responsible for all material covered in class, regardless of whether or not you were here. Therefore, if you do miss class, you should obtain lecture notes from a classmate, and obtain any worksheets or other materials you missed from Canvas (although, you will not get points for them, since they fall under the heading of “Attendance & Class Participation”)

Attendance is crucial to your success in this course. You are expected to attend every class and **remain during the entire class. Leaving class early without prior consent from the instructor counts as an absence, and** costs points in potentially two different ways:

- 1) Missed worksheets or other in-class activities cannot be made up.
- 2) Leaving during the middle of lecture costs an additional 10-point penalty per offense.

Although you may be dropped for excessive absences, you should never *assume* the instructor has dropped you if you simply stop showing up. It is your responsibility to ensure that you have dropped through WebSTAR by the deadline (January 25, 2018) to receive a “W” instead of a failing grade.

Classroom Etiquette

School is place to act with respect. Remember that different students have different paces and styles of learning, and that all students have the right to ask questions in class. As a student, you have the right to a safe and comfortable learning environment. **You do not have the right to impinge on other students’ learning. Talking or other disruptive classroom behavior WILL affect your grade.**

Students who disrupt or interfere with a class may be sent out of the room and required to meet with the Campus Disciplinary Officer before returning to continue with coursework. For further information, refer to the Standards of Student Conduct on pages 43-44 of the 2016-2017 General Catalog.

Attendance & Class Participation points:

- You don’t receive points just for attending class or lose points just for missing class, per se. However, **several in-class activities will be worth points which you can only receive if you are in class that day.** Any activities you miss by being absent CANNOT be “made up”.
- Unlike exam points and homework points, **class work points can be both earned and lost.** Points are lost through disrespectful or disruptive behavior such as talking in class, leaving class early, answering cell phones, etc.

Best ways to lose Attendance & Class Participation points during class:

- Pack up and leave during lecture.
- Wear headphones/earbuds in class.
- Use your phone during class.
- Talk with classmates during lecture.
- Dishonesty (e.g., putting names of absent classmates on group work or quizzes).

Cell phones and other electronic devices:

- Turn OFF all cell phones and electronic devices before class, and especially during exams.
- Cell phones that are on “vibrate” mode are STILL DISRUPTIVE.
- Leaving the room to answer cell phones that are in “silent” mode is disruptive and unacceptable. Take care of private calls/texting on your own time.
- Students who are texting/playing on their phones during class may be asked to leave, with an unexcused absence given for the day. **If you do not plan to engage in class, then don't bother coming.**
- The use of text messaging or other electronic devices for cheating on tests will be treated with the same seriousness as any other form of cheating (see ACADEMIC HONESTY below).
- Cell phones may NOT be used as calculators during exams.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.
- Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service
- The consequences of academic dishonesty are severe and may include the possibility of expulsion. For further information, refer to the Standards of Student Conduct on p. 36 and pp. 43-44 of the 2016-2017 General Catalog.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Additional Help

- Canvas help: <https://community.canvaslms.com/community/answers/guides/>
24-hour support hotline: (877) 893-9853
- Learning Labs: There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program.
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Anticipated Class Schedule / Calendar

(*With the exception of the Final Exam, these dates are tentative and subject to change with advance notice!)

Monday	Tuesday	Wednesday	Thursday	Friday
	1/2 14.1 – 14.2	1/3 14.3 – 14.4	1/4 15.1 – 15.2	1/5 15.3; catch-up Exam 1
1/8 15.3 – 15.4	1/9 16.1 – 16.2	1/10 16.3 – 16.4	1/11 16.5 – 16.6	1/12 16.7; catch-up Exam 2
1/15 HOLIDAY ☺ NO CLASS! ☺	1/16 17.1 – 17.2	1/17 17.3 – 17.4	1/18 17.4 – 17.5	1/19 18.1; catch-up Exam 3
1/22 18.1 – 18.2	1/23 18.2 – 18.3	1/24 18.3 – 18.4	1/25 18.4 – 18.5	1/26 19.1; catch-up Exam 4
1/29 19.2 – 19.3	1/30 19.4 – 19.5	1/31 20.1 – 20.3	2/1 20.3; Review	2/2 FINAL EXAM

IMPORTANT DATES AND DEADLINES:

- January 4 Last day to add class
- January 7 Last day to withdraw without owing fees and/or be eligible for a refund
- January 25 Last day to withdraw and receive a “W”
- February 2 Final Exam (comprehensive)

ON-CAMPUS TUTORING RESOURCES:

Math Lab

Building 2500

Winter Hours:

(760) 355 – 6160 (Zhong Hu)

(760) 355 – 6187 (Rosalio Marin)

Study Skills Center

Located in the Library

Winter Hours:

SSC: (760) 355 – 6384 (Josue Verduzco)

“Never regard your study as a duty, but as the enviable opportunity to learn to know the liberating influence of beauty in the realm of the spirit for your own personal joy and to the profit of the community to which your later work belongs.” -- Albert Einstein