

English 09, Fall 2017/ Imperial Valley College

Instructor: Jose E. Apodaca

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Days/ Time: Tuesdays: 5:30-9:45

Course Description:

The primary objective of this course is to make you a better writer. In order for you to enjoy success in your academic and professional careers, it is imperative that you master the written word. By the end of the course, you will be able to compose thoughtful and effective paragraphs and essays which demonstrate a sound understanding of sentence structure, fluency, organization, development, controlling ideas and content, grammar, and mechanics. You will also have the ability to identify and compose descriptive, personal, narrative, and expository paragraphs and essays. The ability to compose coherent paragraphs and essays will give you the required training for advancement to the next level of courses.

Student Learning Outcomes

Upon course completion of this course, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. **Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)**
2. **Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)**
3. **Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)**
4. **Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO4, ILO5)**

Textbook

Focus on Writing Paragraphs and Essays, Second Edition by Laurie G. Kirszner and Stephen R. Mandell

Required Materials:

1. Three Ring Binder with 8 ½ X 11 sheets of paper – Specifically for English 09
2. College Dictionary with Thesaurus
3. Writing instrument: pen and pencil

Course Policies:

Attendance: The expectation is that students attend 100% of the class meetings. As per policy, students may not miss a total number of consecutive days that equal to the number of hours. Failure to attend 3 consecutive meetings will result in failure of the course. Additionally, students are expected to attend the entire class meetings. Leaving early or arriving late will result in a 5 point loss of participation points. Additionally, returning late from a break may also count as an absence. If students are not in class at the start of class, students are late. **EVERY DAY COUNTS** – If a student misses one day of class, he is missing 4 hours of instruction. Information will be provided at each lesson; therefore, your attendance in class is critical to your success.

Attendance Policy/Tardiness: “A student who fails to attend the first meeting of a class **MAY** be dropped by the instructor immediately following the class. Regular attendance in all classes is expected of all students enrolled. A student may be excluded from further attendance in a class during any semester when absences after the close of registration have exceeded the number of class hours which the class meets per week.

Note: Students must be in class and ready to start the warm up at 5:30 PM sharp. Failure to do so will result in a deduction of 5 participation points.

Cell Phones/ Electronic Devices: As a professional courtesy turn them off or put them on vibrate. Do not use them during class, and do not place them on top of the desks as they are a distraction.

Late Assignments: Late or missed assignments will not be accepted unless prior arrangements are made with the instructor. Note that both the instructor and student must both agree on the circumstances warranting an extension. Any activities, including tests and in-class essays, that are missed during an absence will not be eligible for late submission.

Academic Misconduct: Academic misconduct includes misconduct associated with the classroom, laboratory or clinical learning process. Some examples of academic misconduct are cheating and plagiarism. Cheating includes, but is not limited to, (a) use of any unauthorized assistance in taking quizzes, tests, assessment tests or examinations; (b) dependence upon the aid of sources beyond those authorized by the faculty member in writing papers, preparing reports, solving problems, or carrying out other assignments; or (c) the acquisition, without permission, of tests or other academic material belonging to a member of the college faculty or staff. Plagiarism includes, but is not limited to, the use of paraphrased or directly quoted published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. Information gathered from the internet and not properly identified is also considered plagiarism. Any student found by a faculty member to have committed academic misconduct may be subject to sanctions as determined by the faculty member. Sanctions MAY include a warning, grade adjustment, and course failure. Consequences for plagiarism include a zero on the assignment and a referral to Sergio Lopez, Dean of Student Development and Campus Events.

Accommodations for Disabilities Policy: “Any student with a DOCUMENTED disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in the Health Sciences Building, Room 2117. (760) 355-6312”

Discipline Policy: “Imperial Valley College is maintained for the purpose of providing students in the community with programs of instruction in higher education. The College is concerned with the fostering of knowledge, the search for truth and the dissemination of ideas. Students shall assume an obligation to conduct themselves in a manner compatible with the college’s function as an educational institution.

An instructor MAY REMOVE a student for the day of removal and the next class meeting. Such action must be immediately reported to Sergio Lopez, Dean of Student Development and Campus Events. During the period of removal the student MAY NOT return without the consent of the instructor.”

Assignments and Grading:

Grades will be based on an accumulation of points for the term. Each assignment will be given a point value and included in the final grade. Assignments will consist of the following:

10-14 In Class Timed Essays:	100 Points per essay
Mid Term:	200 Points (Essay and Grammar/ Sentence Structure)
Final:	200 Points (Essay and Grammar/ Sentence Structure)
Common Final:	300 Points
2 Research Essays	200 Points per essay
Weekly Quizzes on Assigned Readings:	20 Points per Quiz
Participation:	200 Points

NOTES:

GRADES WILL BE BASED ON THE STUDENT’S ABILITY TO MASTER THE WRITTEN WORD. ALL ESSAYS WILL BE WRITTEN IN CLASS. IN-CLASS ESSAYS WILL BE TIMED. RESEARCH ESSAYS WILL HAVE THE MAJORITY OF THE CLASS TIME TO BE COMPLETED. STUDENTS WILL WRITE IN-CLASS ESSAYS EVERY WEEK OF THE SEMESTER. ALL ESSAYS WILL BE SCORED ON A RUBRIC; RUBRICS WILL BE PROVIDED TO STUDENTS.

READINGS WILL BE ASSIGNED ON A WEEKLY BASIS AND A QUIZ WILL BE GIVEN EACH WEEK ON THOSE READINGS.

PARTICIPATION: *STUDENTS ARE GRANTED 200 POINTS FOR PARTICIPATION. ANY ASSIGNMENTS THAT ARE NOT AN ESSAY OR AN ASSESSMENT WILL BE ASSIGNED AN AMOUNT OF PARTICIPATION POINTS. STUDENTS, WHO FAIL, FOR EXAMPLE, TO SUBMIT AN INDEPENDENT EXERCISE, WILL LOOSE PARTICIPATION POINTS. THE NUMBER OF POINTS WILL BE ASSIGNED TO THE EXERCISE AT THE TIME THAT THE EXERCISE IS ASSIGNED. BE ADVISED THAT PARTICIPATION INCLUDES TAKING NOTES, WHICH ARE REQUIRED, DURING LECTURES AND FULLY PARTICIPATING IN CLASS DISCUSSIONS.*

ALL ASSIGNMENTS MUST BE COMPLETED. ANY STUDENT WHO JOINS THE CLASS AFTER THE FIRST DAY WILL NOT BE ALLOWED TO MAKE UP ANY MISSED ASSIGNMENTS.

THE INSTRUCTOR WILL NOT “WAIVE” THE COMPLETION OF ANY ASSIGNMENTS.

COMMON FINAL: *ALL STUDENTS IN ENGLISH 09 WILL TAKE A COMMON FINAL IN ADDITION TO A CLASS FINAL. IN ADDITION TO KEEPING A PASSING AVERAGE IN THE COURSE, STUDENTS MUST ALSO PASS THE COMMON FINAL IN ORDER TO EARN A “C” OR BETTER IN THE COURSE. FAILURE TO PASS THE COMMON FINAL MAY RESULT IN THE STUDENT NOT PASSING THE COURSE.*

NOTE: The course syllabus is a working document, and the instructor reserves the right to adjust assignments accordingly by either adding or removing assignments in an effort to best fit the need of the class.

NOTE: THIS IS A COURSE IN WRITING FUNDAMENTALS; THEREFORE, YOU ARE EXPECTED TO FULLY PARTICIPATE IN ALL IN CLASS AND OUT OF CLASS ACTIVITIES AND ASSIGNMENTS. ALL ACTIVITIES ARE DESIGNED TO HELP YOU BECOME A BETTER WRITER, AND FAILURE TO FULLY PARTICIPATE WILL RESULT IN LOW SCORES ON THE ESSAYS, ASSIGNMENTS, AND QUIZZES WHICH WILL THEREBY RESULT IN A LOW OR FAILING GRADE.

Class Participation and Practice:

The course will consist of lecture, discussion, and practice. You are expected to take notes on all lectures, for several examples will be provided in the lectures. The lectures will be in connection with the readings from the text, so it is imperative that you read ahead in order to fully be able to contribute to the class discussion. If you choose to take mediocre notes, you run the risk of missing out on critical information. Remember that it is critical to note that you are expected to apply all that is presented in class to your writing. We will cover everything from the writing process to sentence construction to development and organization.

Your grade will be based on a percentage of points earned throughout the term. You are responsible for keeping track of points earned in class.

90-100 %=A

80-89 %=B

70-79%=C

60-69%=D

50-% or below= F

Spring Semester, 2016

English 09

Weekly Master Plan

(Note: This semester map is a tentative working document and is subject to change – essay topics and readings will be assigned weekly)

Meeting #1:

Agenda, Eng. 09

- Attendance Verification
- Introduction to Course and Syllabus Overview
- Assigning of Independent Practice (25 Participation Points):
 - a. Journals 1 and 2 (Open Topic)

- i. Read “Don’t Call Me a Hot Tamale”
- ii. Address “Focus on Critical Thinking” Questions. Note: all questions must be answered in complete and detailed sentences.
- iii. Quiz and Class Discussion next meeting.
- iv. Complete “Writing Practice”

- In-Class Essay #1

Meeting #2:

Agenda, Eng. 09

- WARM UP #1: WHAT SHOULD BE THE PENALTY FOR TEXTING AND DRIVING?
- DISCUSSION/ SHARING OF WARM UP
- Quiz and Discussion: “Don’t Call Me a Hot Tamale.”
- PRESENTATION: From the 1.8 Paragraph to the 3.5 Essay
- Assigning of Independent Practice (25 Participation Points):
 - a. Journals 3 and 4 (Open Topic)
 - i. Read “Volunteer Workers of the World, Unite.”
 - ii. Address “Focus on Critical Thinking.” Note: all questions must be answered in complete and detailed sentences.
 - iii. Quiz and Discussion Next Meeting
 - iv. Complete “Writing Practice.”
- In-Class Essay #2

Meeting #3:

Agenda, Eng. 09

- WARM UP #2: WHAT IS MORE IMPORTANT, TALENT OR HARD WORK?
- DISCUSSION/ SHARING OF WARM UP
- QUIZ/ DISCUSSION: Volunteer Workers of the World, Unite.”
- Return In-Class Essay #2 for Review and Discussion
- PRESENTATION: REVIEW 3.5 ESSAY/ Rhetoric
 - a. The 6 Traits
 - b. What is Rhetoric?
- Assigning of Independent Practice (25 Participation Points):
 - a. Journals 5 and 6 (Open Topic)
 - i. Read “Orange Crush.”
 - ii. Address “Focus on Critical Thinking.” Note: all questions must be answered in complete and detailed sentences. Quiz and Discussion Next Meeting
 - iii. Complete “Writing Practice.”
 - iv. Complete Sentence Combining Exercises, Pages TBD
- In Class Essay #3

Meeting #4:

Agenda, Eng. 09

1. Warm Up #3: TBD
2. Discussion and Sharing of Warm Up
3. Quiz/ Discussion: “Orange Crush.”
4. Return and Review In Class Essay #3
5. Presentation: Review “The 6 Traits”
 - Combining Sentences: Coordination
6. Assigning of Independent Practice:
 - Journals 7 and 8 (Open Topic)
 - Read “Pick One.”
 - Address “Focus on Critical Thinking.”
 - Quiz and Discussion Next Meeting
 - Complete “Writing Practice.”
 - Complete Combining Sentences Exercises in Textbook: Pgs. TBD
7. In Class Essay #4

Meeting #5:

Agenda, Eng. 09

- Warm Up #4: TBD

- Discussion and Sharing of Warm Up
 - Quiz/ Discussion: “Pick One.”
 - Return and Review In Class Essay #4
 - Presentation: Review Coordination
 - Combining Sentences: Subordination
8. Assigning of Independent Practice:
- Journals 9 and 10 (Open Topic)
 - Read “An American in Mexico.”
 - Address “Focus on Critical Thinking.”
 - Quiz and Discussion Next Meeting
 - Complete “Writing Practice.”
 - Complete Subordination Exercises in Textbook: Pgs. TBD
9. In Class Essay #5

Meeting #6:

Agenda, Eng. 09

- Warm Up #5: TBD
 - Discussion and Sharing of Warm Up
 - Quiz/ Discussion: “An American in Mexico.”
 - Return and Review In Class Essay #5
 - Presentation: Review Coordination, Subordination.
 - Combining Sentences: Run-Ons
10. Assigning of Independent Practice:
- Journals 11 and 12 (Open Topic)
 - Read “tbd.”
 - Address “Focus on Critical Thinking.”
 - Quiz and Discussion Next Meeting
 - Complete “Writing Practice.”
 - Complete Fragment Exercises in Textbook: Pgs. TBD
11. In Class Essay #6

Meeting #7:

Agenda, Eng. 09

- Warm Up #6: TBD
 - Discussion and Sharing of Warm Up
 - Quiz/ Discussion on Reading
 - Return and Review In Class Essay #6
 - Presentation:
 - Review Coordination, Subordination, Run-ons.
 - Combining Sentences: Fragments
12. Assigning of Independent Practice:
- Journals 13 and 14 (Open Topic)
 - Read “tbd.”
 - Address “Focus on Critical Thinking.”
 - Quiz and Discussion Next Meeting
 - Complete “Writing Practice.”
 - Complete Fragment Exercises in Textbook: Pgs. TBD
13. In Class Essay #7

Meeting #8:

Agenda, Eng. 09

1. Return and Review In Class Essay #7
2. Quiz/ Discussion on Reading
3. Assigning of Independent Practice:
 - Journals 15 and 16 (Open Topic)
 - Read “tbd.”
 - Address “Focus on Critical Thinking.”
 - Quiz and Discussion Next Meeting

- Complete “Writing Practice.”
4. MID TERM:
- PART I – SHORT ANSWER
 - PART II – ESSAY (IN CLASS #8)

Meeting #9:

Agenda, Eng. 09

- Warm Up #7: TBD
 - Discussion and Sharing of Warm Up
 - Quiz/ Discussion on Reading
 - Return and Review MID TERM
 - Presentation:
 - Review Coordination, Subordination, Run-ons, Fragments
 - Combining Sentences: Fragments
14. Assigning of Independent Practice:
- Journals 13 and 14 (Open Topic)
 - Read “tbd.”
 - Address “Focus on Critical Thinking.”
 - Quiz and Discussion Next Meeting
 - Complete “Writing Practice.”
 - Complete Comma Exercises in Textbook: Pgs. TBD
15. In Class Essay #7

Meeting #10

Agenda, Eng. 09

1. Warm Up #8
2. Discussion and Sharing of Warm Up
3. Quiz/ Discussion on Reading
4. Return and Review In Class Essay #9
5. Presentation:
 - Review Sentence Combining, Run Ons, Fragments, and Commas.
 - “Capitalization”
6. Assigning of Independent Practice:
 - Journals 19 and 20
 - Read: TBD
 - Address: “Focus on Critical Thinking”
 - Quiz/ Discussion Next Meeting
 - Complete “Writing Practice”
 - Complete Capitalization Practice
7. In Class Essay #10

Meeting #11

Agenda, Eng. 09

1. Warm Up #9
2. Discussion and Sharing of Warm Up
3. Quiz/ Discussion on Reading
4. Return and Review In Class Essay #10
5. Presentation:
 - Review Sentence Combining, Run Ons, Fragments, Commas, and Caps.
 - Colons and Semi-Colons
6. Assigning of Independent Practice:
 - Journals 21 and 22
 - Read: TBD
 - Address: “Focus on Critical Thinking”
 - Quiz/ Discussion Next Meeting
 - Complete “Writing Practice”
 - Complete Practice: Colons and Semi-Colons
7. In Class Essay #11

Meeting #12

Agenda, Eng. 09

1. Warm Up #10
2. Discussion and Sharing of Warm Up
3. Quiz/ Discussion on Reading
4. Return and Review In Class Essay #11
5. Presentation:
 - Review Sentence Combining, Run Ons, Fragments, Commas, Caps, Colons/ Semi Colons.
 - The Research Paper and the MLA Format
6. Assigning of Independent Practice:
 - Journals 23 and 24
 - Read: TBD
 - Address: “Focus on Critical Thinking”
 - Quiz/ Discussion Next Meeting
 - Complete “Writing Practice”
 - Complete Practice:
7. In Class Essay #12

Meeting #13

Agenda, Eng. 09

1. Warm Up #11
2. Discussion and Sharing of Warm Up
3. Quiz/ Discussion on Reading
4. Return and Review In Class Essay #12
5. Presentation:
 - Review Sentence Combining, Run Ons, Fragments, Commas, Caps, Colons/ Semi Colons, MLA Research Paper Questions.
 - Connotation and Denotation
6. Assigning of Independent Practice:
 - Journals 25 and 26
 - Read: TBD
 - Address: “Focus on Critical Thinking”
 - Quiz/ Discussion Next Meeting
 - Complete “Writing Practice”
 - Complete Practice: TBD
7. In Class Essay #13

Meeting #14

Agenda, Eng. 09

1. Warm Up #12
2. Discussion and Sharing of Warm Up
3. Quiz/ Discussion on Reading
4. Return and Review In Class Essay #13
5. Presentation:
 - Review Sentence Combining, Run Ons, Fragments, Commas, Caps, Colons/ Semi Colons, MLA Research Paper Questions, Connotation and Denotation.
 - Putting it all together – Final Tips for Effective Writing – Now and Beyond.
6. Assigning of Independent Practice:
 - Journals 27 and 28
 - Read: TBD
 - Address: “Focus on Critical Thinking”
 - Complete “Writing Practice”
 - Complete Practice: Prep for Common Final
7. In Class Essay #14

Meeting #15

Agenda, Eng. 09

1. Submit Last Meeting’s Assignments
2. Return/ Review In Class Essay #14

3. Complete Common Final
4. Assigning of Independent Practice:
 - Prepare for submission of research piece and final essay.

Meeting #16

Agenda, Eng. 09

1. Submit Last Meeting's Assignments
2. Submit Research Piece/ Complete Final In Class Essay
3. Assigning of Independent Practice: NA