Basic Course Information

Semester:	**Fall 2017**	Instructor Name:	**Amanda Cuellar MSN, FNP**
Course Title & #:	**Pharmacy Technician Body System II PHT 125**	Instructor Email:	amanda.cuellar@imperial.edu
CRN #:	**20908**	Instructor #	(760) 996-6652
Classroom:	**2150**	Office #:	**2155**
Class Dates:	**08/15/2017-12/05/2017**	Office Hours:	**6:00 pm**
Class Days:	**Tuesday**	Office Phone #:	--
Class Times:	6:30 pm-9:40 pm	Emergency Contact:	**Dolores Hartfield 355-6468**
Units:	3.0		

Course Description

This course explores the anatomy, pathophysiology and related pharmacology treatments for diseases and conditions of the endocrine, gastrointestinal, hematological, nervous, musculoskeletal, as well as the eyes, ears, nose and throat. The classification and indication for generic and trade name medications for these systems will be explored. Accurate use of medical vocabulary and descriptive terms is expected. (CSU)

Student Learning Outcomes

Outcome 1: correctly identify the drug classification, indication, and common side effect of medications used in the treatment of endocrine and/or gastrointestinal diseases or conditions (ILO2, ILO4)

Outcome 2: identify the pathology of musculoskeletal conditions or diseases such as osteoporosis. (ILO 2, ILO 4, ILO 5)

Outcome 3: describe the chemical and electrical messaging/conduction through the nervous system and relationship to medications. (ILO 2, ILO 4, ILO 5)

Course Objectives

Required language: Use from CurricUNET http://www.curricunet.com/Imperial/

Textbooks & Other Resources or Links

1. Pharmacology for Technicians 6TH Edition Text, ISBN: 9780763877460, 2017 Author(s): Don A. Ballington, Mary M. Laughlin, and Skye A. McKennon -Paradigm

2. Pharmacology for Technicians 6th edition Workbook ISBN: 9780763867843, 2017
   Author(s): Don A. Ballington, Mary M. Laughlin, and Skye A. McKennon - Paradigm
3. Index Cards

Course Requirements and Instructional Methods

Out of Class Assignments: You are to read the assigned chapters and complete the chapter review questions at the end of every chapter. You will be assigned medication names where you will put in index cards with the following information: Brand Name, Generic name, Classification, Indication, and Auxiliary information.

Course Grading Based on Course Objectives

 A grade of "C" or better is considered passing. The following grading schedule will be used in this course.

Quizzes 10 @ 10 points each= 100	A=500-450 points
Homework 12 @ 10 points each= 120	B=449-400 points
Attendance@5 points/16 weeks=80	C=399-350 points
Mid-term 100 points	D= 349-300 points
Final 100 points	F= 299-0 points

Assignments will be given weekly and are due the following class meeting. Assignments will be turned in at the beginning of class to receive full credit. All late assignments turned in will be graded at a reduced rate, approximately ½ of full credit.

You will be graded on the following areas in this class: Homework, Quizzes, Tests, Classroom Participation, and Extra Credit. The above scale refers to all assignments, as well as your total overall points for the class. Total Point are subject to change, as pop quizzes will be given.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
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Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your Campus Map for the Math Lab; Reading, Writing & Language Labs; and the Study Skills Center.

- **Library Services**. There is more to our library than just books. You have access to tutors in the Study

  Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.
- **Student Health Center**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC Student Health Center at 760-355-6310 in Room 2109 for more information.
- **Mental Health Counseling Services**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC Mental Health Counseling Services at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC General Catalog.

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC Library Department provides numerous Information Literacy Tutorials to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1 August 15	Syllabus & Introduction	Read Chapter 5
Week 2 August 22	Chapter 5	Read Chapter 6
Week 3 August 29	Chapter 6	Read Chapter 7
Week 4 September 5	Chapter 7	Read Chapter 8
Week 5 September 12	Chapter 8	Read Chapter 10
Week 6 September 19	Chapter 10	Read Chapter11
Week 7 September 26	Chapter 11/Review for Mid-term	Study for Mid-term Exam
Week 8 October 3	Mid-Term Exam	Read Chapter 12
Week 9 October 10	Chapter 12	Read Chapter 13
Week 10 October 17	Chapter 13	Read Chapter 14
Week 11 October 24	Chapter 14	Read Chapter 15
Week 12 October 31	Chapter 15	Read Chapter 16
Week 13 November 7	Chapter 16	Read Chapter 17
Week 14 November 14	Chapter 17	Review for Final Exam
Week 15 November 21	No class	Study for Final Exam
Week 16 November 28	Review Final Exam	Study for Final Exam
Week 17 December 5	Final Exam	

Tentative, subject to change without prior notice