

Basic Course Information

Semester:	Spring 2017	Instructor Name:	Jesus J. Serrano
Course Title & CRN #:	AJ-160 Regular Basic Course Modular Format Level III 20694	Email:	jesus.serrano@Imperial.edu
Classroom:	3212	Webpage (optional):	
Class Dates:	02/13/17 – 06/9/17	Office #:	3207
Class Days:	Tuesday, Wednesday, Thursday, and Saturday	Office Hours:	Tue. 5:05 pm to 6:30 pm Wed. 5:30 pm to 6:30 pm Thu. 5:05pm to 6:30 pm Fri. 2:30 pm to 3:00 pm
Class Times:	1830 – 2100 hours	Office Phone #:	(760) 355-6279
Units:	10.0	Emergency	Rhonda Ruiz: 760-355-6280

Course Description

Designed to satisfy the Regular Basic Course Modular Format Level III training standards as set forth by the Commission on Peace Officer Standards and Training (P.O.S.T.). Includes professionalism and ethics, laws of arrest, search and seizure, vehicle operations, report writing, First Aid/CPR, traffic control, arrest and control tactics and weaponry, use of force, custody, and use and care of firearms. Supply fee may be charged. Designed to prepare students to be hired by a law enforcement agency as a Reserve Officer Level III. (Formerly AJ 142) (CSU)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate approved defense and control techniques as established by P.O.S.T. (IL01, IL02, IL04)
2. Demonstrate proficiency with departmentally approved firearm, including: nomenclature, range safety, loading, unloading, aiming, accuracy and trigger manipulation. (IL02, IL03, IL05)
3. Identify the difference between a Felony, Misdemeanor, Infraction, and the elements, or Corpus of the crime in the California Criminal Code. (IL01, IL04)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Satisfactorily perform weaponless defense exercises; demonstrate knowledge of search, restraint, and transportation techniques; and demonstrate knowledge of the legal use of force.

2. Demonstrate knowledge and safe use of a handgun and satisfactorily pass the POST-mandated practical exam. Student will satisfactorily demonstrate knowledge and use of chemical agents.
3. Satisfactorily meet the standards prescribed by the Emergency Medical Services Authority for the administration of first aid and cardiopulmonary resuscitation (PC13518) and pass the First Aid and CPR examinations.
4. Discuss leadership and professionalism, distinguish between ethical and unethical conduct, identify factors affecting attitudes and influences in the community, and be aware of issues and concerns regarding discrimination and sexual harassment.
5. Satisfactorily demonstrate knowledge of the power and authority of peace officers to make an arrest, the concepts of search and seizure law, and custody procedures.
6. Recognize the components of the criminal justice system and be familiar with the elements of property crimes, crimes against persons, and crimes against the justice system.
7. Demonstrate awareness of the components of a well written investigative report.
8. Be introduced to and have knowledge of vehicle operations and the responsibilities and liabilities associated with driving an emergency vehicle.
9. Satisfactorily demonstrate knowledge of preliminary investigations, chain of custody, and the collection, marking, and preservation of evidence. Student will be introduced to and satisfactorily demonstrate an awareness of the basic concepts of officer safety and tactics involved in handling crimes in progress.
10. Demonstrate the skills required to perform traffic control and parking enforcement functions. Students will become familiar with law enforcement information system inquiries.
11. Pass the POST-constructed learning domain tests.

Textbooks & Other Resources or Links

- Text books provided by P.O.S.T. on disc free of charge or printed in book form by FedEx at a greatly reduced rate.

Course Requirements and Instructional Methods

- Audio Visual
- Discussion Group Activity Lecture
- Simulation/Case Study Distance Learning

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Total Points:

900 Points

Failure of any P.O.S.T. Written and/or Practical Exam will generate a Remediation Exam**

Failure of the Remediation Exam will cause an immediate Failure and removal from the course***

P.O.S.T. First Aid/CPR/AED Practical Exam =	100 Points
P.O.S.T. Arrest & Control Exam =	100 Points
P.O.S.T. Chemical Agent Practical Exam =	100 Points
P.O.S.T. EVOC Test =	100 Points
P.O.S.T. Firearms Nomenclature Exam =	100 Points
P.O.S.T. Firearms Marksmanship and Safety Exam =	100 Points
P.O.S.T. Learning Domain Tests (5) =	100 Points
P.O.S.T. End of Course Exam =	100 Points
Class attendance/participation in discussions, or activities =	100 Points

A = 800-900 B = 700-799 C = 600-699 D = 500-599 F = 0-499

****PLEASE NOTE:** Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Exams will be at least thirty minutes long and will be given at any time during the class. If you are late to class, you will not be given extra time to take the exam. Bring a No. 2 Pencil to class on exam days.

You must communicate to your instructor any problems that you are having with the course.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- **P.O.S.T. classes are exempt from standard attendance rules. P.O.S.T. restricts absences for any reason to less than 5% of the total course, no exceptions.**
- **If you miss more than 5% of the course you will be dropped.**
- **If you miss any mandatory or State Legislative portions of the course you will be dropped.*****

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.

- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

Not applicable to this course presentation.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

P.O.S.T. exams are also covered under the California Code of Regulations and an act of cheating may be punishable by a \$5,000 fine for each act and immediate disciplinary action.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **[Blackboard Support Site](#).** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.

- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Schedules will be handed out on the first day of class.

Every Tuesday, Wednesday, Thursday, and Saturday are class days and you are expected to be in class every day on time and prepared for the day. You are required to bring all of your equipment and gear, along with P.T. Gear, to include a towel, every day of the semester.

*****Tentative, subject to change without prior notice*****