

Basic Course Information

Semester:	Spring 2017	Instructor Name:	Elizabeth Kemp
Course Title & #:	English 009: Basic English Composition II	Email:	Elizabeth.kemp@imperial.edu
CRN #:	20240	Webpage:	Imperial.instructure.com
Classroom:	202	Office #:	2790
Class Dates:	2/13/17 – 6/9/17	Office Hours:	M-Th 12:50 pm – 1:50 pm Fridays by appointment
Class Days:	Fridays	Office Phone #:	(760) 355-6398
Class Times:	8:00 am – 12:15 pm	Emergency Contact:	Sara Hernandez (760)355-6224
Units:	4		

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

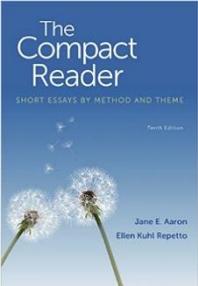
Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and write expository essays totaling at least 4,000 words, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to write a paper for an academic audience.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.

6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation.
7. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.
8. Understand academic ethics, and avoid plagiarism.

Textbooks & Other Resources or Links



The Compact Reader: Short Essays by Method and Theme 10th edition
by Jane E. Aaron and Ellen Kuhl Repetto
ISBN: 978-1-4576-3297-6

Students will also need standard school supplies: pen/pencil, paper, highlighter

Some work will be posted and submitted through Canvas. Students need access to a computer with a reliable internet connection (these can be found on campus), a current, working email address, and a word processing software like Microsoft Word or Google Docs.

*note: we will be using technology in this course. Assignments, quizzes, and discussions will be held or submitted on Canvas and possibly Instagram. Additionally, you may be asked to download and print resources.

Course Requirements and Instructional Methods

- Class will consist of both online and in-class activities including presentations, quizzes, and discussions. We will also be writing four main essays in this class – in addition to more minor essays and writings that may be assigned throughout the semester – which will be revised and peer-edited before they are handed in.
- Writing assignments will be graded on appropriate grammar, formatting, structure, organization.
- Remember that grammar always matters and proofreading is a necessity for every assignment.
- There will also be an argumentative research paper requiring you to state your opinion about a topic and include research to help you support that opinion.
- The midterm and final will be in-class essays. We will do additional in-class essays as practice.
- At the end of the course, there will be a common final that is to be graded by another English 009 professor. The final will be graded as a pass (100%) or a fail (0%).
- Finally, this class has an embedded tutor. An embedded tutor works to assist students both in and out of the classroom. He or she will attend every class session to assist you in the classroom, and will hold 2 weekly review sessions to assist you outside of class. Attending 5 review sessions will earn you 1 extra credit point.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Essays	40%
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Grammar	10%
Assignments	10%
Midterm	10%
Research Paper	15%
Common Final	15%

Grades will be posted on Canvas

Students must have at least a total of 70% as their final grade to pass the class.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- All students are expected to be on time and prepared for class
- All students should be respectful to each other. Remember that we are all here to learn, and learning requires practice. Nobody is perfect, and nobody in the class should feel scared or embarrassed about making mistakes. They are part of learning!
- Students should ask questions if they are confused or need something repeated. Asking questions does not mean a person is stupid. Asking questions means that a student wants to learn and is paying attention!
- Written work should be neat and turned in on time.
- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- I expect all students to be treated with respect. If someone disagrees with an opinion, it is not an opportunity for name calling or belittling. It is a time to respectfully listen, contemplate, and learn. We do not have to agree in the discussions, but we do have to be respectful and kind.

- Any instances of disrespect in a discussion or group collaboration should be brought to the instructor's attention and may result in the disrespectful student losing points or being reported to the campus disciplinary officer.
- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Canvas Guides.** The Canvas guides provides a variety of support channels available to students 24 hours per day.

- **[Learning Services](#)**. There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **[Library Services](#)**. There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **[Student Health Center](#)**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **[Mental Health Counseling Services](#)**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Anticipated assignments and due dates are listed below. The schedule may (and probably will) change throughout the semester. Pay attention to announcements on Canvas and in class for updated due dates.

Date or Week	Unit	Homework and Notes
Week 1 February 17	HOLIDAY – NO SCHOOL	
Week 2 February 24	Syllabus/Introductions Grammar Pre-diagnostic Writing sample	Chapter 1: Reading
Week 3 March 3	Reading & Narration	Chapter 2: Developing an Essay

Imperial Valley College Course Syllabus – English 009: Basic English Composition II

Date or Week	Unit	Homework and Notes
		Chapter 5: Narration
Week 4 March 10	Narration	Essay 1: Narration
Week 5 March 17	Example	Chapter 7: Example
Week 6 March 24	Example	Essay 2: Example
Week 7 March 31	Comparison and Contrast	Chapter 11: Comparison and Contrast
Week 8 April 7	Comparison and Contrast	Essay 3: Comparison and Contrast
Week 9 April 14	Midterm	
SPRING BREAK – NO SCHOOL APRIL 17-21		
Week 10 April 28	Argument and Persuasion	Chapter 14: Argument and Persuasion
Week 11 May 5	Argument and Persuasion	Essay 4: Argument and Persuasion
Week 12 May 12	Research	Appendix: Working with Sources
Week 13 May 19	Research Papers	Appendix: Working with Sources
Week 14 May 26	Research Paper Presentations Review for final	Research Paper
Week 15 June 2	Final exam	
Week 16 June 9	Grammar exam and evaluations	

*****Tentative, subject to change without prior notice*****