

Prof. Juanita Reyes
Español 110
5 unidades
Email: juanita.reyes@imperial.edu
Oficina: ROOM 809 (Part time office)
Prerequisite: NONE
Horas de consulta: by appointment

Census Date: 10 JAN 2017			FALL 2017		
CRN	SUBJ	CRSE		CREDITS	DIVISION
15055	SPAN	110	ELEMENTARY SPANISH II	5.00	ALLS
INSTRUCTOR(S) - (P)primary	TYPE	DAYS	TIME	BUILDING	ROOM
Rangel, Javier (P)	Lecture/Discussion	MTWRF	1230-0410pm	300	304A
Class Start Date: 03 JAN 2017			Last Date to Add: 05 JAN 2017		
Class End Date: 03 FEB 2017			Deadline to drop WITH "W": 26 JAN 2017		

CONTACT: The best way to contact your profesor is by email: juanita.reyes@imperial.edu . When sending a message, please identify yourself and the course in which you are enrolled, and provide a brief description of issue of concern.

NOTE: I will answer your messages within 24 hours, if messages are sent Monday through Thursday. Messages sent over the weekend (Friday, Saturday, and Sunday) will be answered on Monday morning.

Textos:



¡Anda! Curso elemental

Second Edition

by

Audrey L. Heining-Boynton
Glynis S. Cowell

To enter this site, select a chapter from the "Jump to..." menu.

WITH PASSCODE.

Textbook Website: <http://www.myspanishlab.com/>

(REGISTRATION INSTRUCTIONS FOR **MYSPANISHLAB** and Course ID --including hyphens—will be provided by your instructor

WITH PASSCODE.

Textbook Website: CLICK ON MYSPANISHLAB in Blackboard.

A LINK WILL BE AVAILABLE VIA BLACKBOARD TO ACCESS MYSPANISH LAB THE FIRST DAY WE GO TO THE LANGUAGE LAB AS A GROUP.

NOTE: YOU DO NOT NEED A Course ID # TO REGISTER FOR THIS CLASS.

Also note: other than IVC's BOOKSTORE, your instructor will not recommend students to purchase book from other sources, including internet sources.

STUDENTS MUST PURCHASE THE TEXTBOOK WITH PASSCODE IMMEDIATELY (BOTH ITEMS ARE REQUIRED)

COSTUMER SUPPORT:

<http://247pearsoned.custhelp.com/>

(everytime you speak with customer support request a ticket number)

[NOTE: YOUR INSTRUCTOR IS NOT A COMPUTER OR INTERNET EXPERT.](#)

- Spanish/English Dictionary

<http://www.spanishdict.com/>

(RECOMMENDED)

***Traiganlo siempre a la clase/Bring it to class every day.**

ATTN: THIS COURSE WILL USE THE INTERNET EXTENSIVELY.

COURSE OVERVIEW: A continuation of SPAN 100 (Formerly SPAN 1) with main emphasis on the imperfect, preterit, and present perfect forms for both regular and irregular verbs. (CSU) (UC credit limited. See a counselor.) (CAN SPAN 4) (CAN SPAN SEQ A = SPAN 100). **THIS CLASS IS CONDUCTED ENTIRELY IN SPANISH.**

This is a five (5)unit class. Therefore, students should plan to study accordingly.

COURSE DESCRIPTION: The student can be successful in SPAN 110 (Formerly SPAN 2) only after having achieved all of the minimal performance objectives specified for SPAN 100 (Formerly

SPAN 1). Either a recent course in SPAN 100 or a recent 2 year high school Spanish course with good retention should enable the student to succeed in SPAN 102. For additional oral practice, concurrent enrollment in SPAN 113 (Formerly SPAN 5B) is recommended.

Spanish 110 is a continuation of SPAN 100 with the main emphasis on *the imperfect, preterit, *the reflexive forms for both regular and irregular verbs. *Possessive, *demonstrative, *direct and indirect object pronouns, *formal/informal commands, *the subjunctive mood, and verbal and idiomatic expressions will also be studied. . Furthermore, the student will be familiarized with those features of Hispanic culture which reflect the different frame of reference from which the native speaker of Spanish views the world.

STUDENT LEARNING OBJECTIVE: Students will use correct word order and verb forms to make interrogative, affirmative, and negative sentences. Also, will correctly translate commonly used phrases (English-Spanish and Spanish-English). Thirdly, the student will respond orally in the target language using correct syntax and grammar, demonstrate proper cultural demeanor, and use common Spanish speech patterns and phonetic analysis to communicate in the target language.

Objectives will be accomplished by multiple strategy exams, and an oral presentation.

This course will cover chapters 7-11 plus the Preliminary Chapter from Anda! Curso Elemental textbook (six chapters in total).

STUDENT LEARNING OUTCOME:

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Research historical or cultural information about a Spanish-speaking country and prepare an oral and/or written presentation. (ILO1, ILO3, ILO4)
2. Organize information about a historical or cultural aspect of a Spanish-Speaking country for a written or oral assignment. (ILO1, ILO3, ILO5)
3. Successfully communicate at the novice/elementary level a personal event in the present tense. (ILO1, ILO2)
4. Describe basic daily life situations using correct grammatical structures, vocabulary and idiomatic expressions. (ILO1)
5. Assess the content and meaning of written Spanish both orally and in writing. (ILO1, ILO4, ILO5)

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C":

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate knowledge of the Spanish sound system.
2. Use the Spanish writing/spelling system with its diacritical marks, especially the accent.
3. Practice receptive skills through coordinated written and spoken material.
4. Practice productive skills, by repetition, use of cognates, and real-life situations appropriate

to the university level.

5. Demonstrate knowledge of grammar to allow for communication from controlled use of language forms to open-ended communicative activities.

6. Demonstrate knowledge of the language skills in speaking, listening, writing, and comprehension according to the American Council on the Teaching of Foreign Language Proficiency Guidelines.

7. Identify the varieties of Spanish and its speakers through recordings, maps, and videos

INSTRUCTIONAL METHODS:

The main emphasis is on the present tense of both regular and irregular verbs. Furthermore, the student will be familiarized with those features of Hispanic culture which reflect the different frame of reference from which the native speaker of Spanish views the world. Additional language structures and vocabulary for communication are examined and explored **IN SPANISH**.

Audio Visual
Computer Assisted

Instruction

Demonstration

Discussion

Group Activity

Individual Assistance

Lab Activity

Lecture

Student Responsibilities:

1. Come to class prepared to participate constructively in oral, written and group work based assignments.

2. be present at every class meeting.

3. Study text material before coming to class.

4. Do assigned homework (MySpanishLab)

5. Turn homework on due dates.
6. Be respectful of yourself, your fellow students and your instructor.
7. Study and be prepared for exams.
8. See your instructor during office hours if you need assistance.
9. Go to the language lab regularly.
10. Study, study, study. There will be time to party when the semester is over.

***Note: it is your responsibility to officially withdraw from the class, if necessary. Your instructor will not drop you automatically, except for CENSUS DAY.**

-- IF YOU MISS 5 CONSECUTIVE TIMES DURING THE SEMESTER YOU WILL BE ASKED TO WITHDRAW FROM COURSE--.

Attention: For every unexcused absence students will be penalized one (1) percentage point out of your total grade. This will also apply to leaving class during lectures.

PLEASE PROVIDE A DOCTOR'S NOTE IF YOU ARE ABSENT FOR MEDICAL REASONS UPON YOUR RETURN TO CLASS.

ATTENTION: EMPLOYMENT RELATED ABSENCENSES ALSO REQUIRE A WRITTEN NOTE IN ORDER TO BE EXCUSED.

EVERYONE must be present for the final examinations. NO EXCEPTIONS. You must have a verifiable excuse not to take the final exam on the assigned date. Please notify your instructor three (3) weeks in advance. Otherwise your instructor will not be able to accommodate you.

NOTE: It is not "ok" to leave class because "something came up" or because you cannot stay for lecture that day. IF STUDENTS LEAVE DURING CLASSTIME, OR DO NOT RETURN AFTER OUR CLASS BREAK, STUDENTS WILL B E MARKED ABSENT AND WILL BE PENALIZED AS MENTIONED ABOVE.

You are expected to return as soon as possible from bathroom breaks. (Please let me know, and provide proof, if you have a medical condition which requires you to take constant bathroom breaks).

You are expected to study and prepare the material assigned for each day in order to actively participate in class activities. Your professor will ask you to explain what you studied the current session. You are expected to give your full attention during the class period.

Talking during a lecture or discussion, reading or writing material not pertaining to this class, or sleeping will not be tolerated. If a student sleeps in class, he/she will be marked absent, and will not receive participation points for the day.

THIS IS A FIVE (5) UNIT CLASS. PREPARE AND STUDY ACCORDINGLY. THERE WILL BE PLENTY OF HOMEWORK.

No cellular phones or pagers. NO TEXT MESSAGING DURING CLASS.

You will lose one (1) participation points when you are observed talking on the cell phone or text messaging during class time, and you will be referred to the Office of Student Affairs so you can explain to Dean Sergio Lopez your need to be texting during class time. You will not be admitted back to class until you have talked to Dean Lopez

If you're here for this class, you're here for this class.

GRADING:

*Pruebas (5 on MySpanishLab)	25%	A 100-90
Tareas en MySpanishLab	25%	B 89-80
Final Exam (1)	25%	C 79-70
Oral Midterm interview (1)	10%	D 69-60
Participación	15%	F 59 or below

***Exams to be taken at the Language Laboratory under your instructor's supervision ONLY. If you take the exam at any other time it will not count.**

You must bring this syllabus to class everyday. You are responsible for understanding its content, even if you were not present the first day of class. You are also responsible for homework assignments. See Reading Schedule.

**<<KEEP TRACK OF YOUR GRADE>>. IF AT ANY POINT YOU NEED TO KNOW YOUR GRADE MAKE AN APPOINTMENT WITH YOUR INSTRUCTOR TO FIND OUT.
>>**

ATTENDANCE:

IMPORTANT: THREE (1) PERCENTAGE POINT FROM YOUR OVERALL CLASS GRADE WILL BE DEDUCTED FOR EVERY UNEXCUSED ABSENCE.

(ABSENCES FOR HEALTH OR WORK RELATED ISSUES MUST PROVIDE A WRITTEN EXCUSE. STAYING AT HOME BECAUSE YOU ARE SIC DOES NOT EXCUSE YOU).

***If a student accumulates three (3) consecutive Unexcused absences, he/she will be asked to drop the class. Unexcused absences will be penalized by deducting one (1) percentage point out of your total final grade.**

***Three lates =one absence.** You will have a tardy when you arrive after roll call. It is **your** responsibility to let your instructor know that you came in late, in order to remove the absence mark. I will not backdate attendance records.

If you feel that you are unable to attend class for the entire period, it is strongly recommended that you DO NOT take this course. EVERYONE must be here for the final examinations. NO EXCEPTIONS.

Note: It is not “ok” to leave class because “something came up” or because you cannot stay for lecture that day. If you leave class during class time you will be marked absent. PLEASE PROVIDE A DOCTOR’S NOTE IF YOU ARE ABSENT FOR MEDICAL REASONS.

Participation:

Attendance is the basis for your participation, but it is not the only criteria. See below for description of what is considered good quality participation in this class. Attending class is not enough. In order to be successful in this (or any other Spanish course):

- COME TO EVERY CLASS MEETING
- BE WILLING TO LEARN
- INTERACT IN SPANISH WITH YOUR PROFESSOR AND OTHER STUDENTS
- TAKE NOTES
- OPEN AND CLOSE THE TEXTBOOK WHEN INSTRUCTED.
- BE RESPECTFUL OF OTHERS
- EXPRESS A POSITIVE ATTITUDE TOWARD THE TARGET LANGUAGE.
- IF YOU NEED HELP CONTACT YOUR INSTRUCTOR.
- RESPOND AND VOLUNTEER YOUR ANSWERS IN CLASS.
- PRACTICE, PRACTICE PRACTICE!

***ATTENDANCE is mandatory. In order to participate you must attend class. Attendance is the basis for your participation, but it is not the only criteria. See below for description of what is considered good quality participation in this class. Attending class is not enough.**

NOTE: IF YOU REFUSE TO ANSWER OR PARTICIPATE IN ANY ACTIVITIES IN SPANISH, YOU WILL LOSE ONE (3) PERCENTAGE POINT OF YOUR OVERALL GRADE EVERYTIME YOU DO SO.

PARTICIPATION GRID

*Participation is graded using the criteria below. The criteria focus on what you demonstrate and do not presume to guess at what you know but do not demonstrate. This is because what you offer to the class is what you and others learn from. I expect the average level of participation to satisfy the criteria for a 10%

Grade	Criteria
0	Absent.
3%	<ul style="list-style-type: none"> · Present, not disruptive. · Tries to respond when called on but does not offer much. · Demonstrates very infrequent involvement in discussion.
7%	<ul style="list-style-type: none"> · Demonstrates adequate preparation: knows basic case or reading facts, but does not show evidence of trying to interpret or analyze them. · Offers straightforward information (e.g., straight from the case or reading), without elaboration or very infrequently (perhaps once a class). · Does not offer to contribute to discussion, but contributes to a moderate degree when called on. · Demonstrates sporadic involvement.
10%	<ul style="list-style-type: none"> · Demonstrates good preparation: knows case or reading facts well, has thought through implications of them. · Offers interpretations and analysis of case material (more than just facts) to class. · Contributes well to discussion in an ongoing way: responds to other students' points, thinks through own points, questions others in a constructive way, offers and supports suggestions that may be counter to the majority opinion. · Demonstrates consistent ongoing involvement.
15%	<ul style="list-style-type: none"> · Demonstrates excellent preparation: has analyzed case exceptionally well, relating it to readings and other material (e.g., readings, course material, discussions, experiences, etc.). · Offers analysis, synthesis, and evaluation of case material, e.g., puts together pieces of the discussion to develop new approaches that take the class further. · Contributes in a very significant way to ongoing discussion: keeps analysis focused, responds very thoughtfully to other students' comments, contributes to the cooperative argument-building, suggests alternative ways of approaching material and helps class analyze which approaches are appropriate, etc. · Demonstrates ongoing very active involvement.

SUGGESTION: Plan to study 1-2 hours or more a day on **your own**. It is important when learning a foreign language to practice listening, speaking, reading, and writing skills as much as you can outside of the classroom. GROW YOUR COMMUNITY OF SPANISH SPEAKERS.

HOMEWORK: You must do all assigned homework activities> you will get a percentage (%) credit. Submit homework on time. You will be assigned homework from lessons 7-11 + Preliminary chapter.

No late homework will be accepted. I may track your progress online any given day. Neither **absence** nor **tardiness** will be considered an excuse for missing assignments, incomplete work, or quizzes. **You are responsible for the work missed during your absence.** Check **“Reading/Assignment Schedule”** for details.

The homework activities are to be done online (LessonS 7-11) and should be kept **up to date** by every student.

Remember: you must complete all assigned activities online.

HOMEWORK ACTIVITIES are due on exam days at 11:59pm –unless otherwise noted.

ORAL MIDTERM INTERVIEW: You will have a short (5 minutes) oral interview **in Spanish** with your instructor. The oral interview will take place during class time. SEE SCHEDULE for exact date. The questions for this interview will be based on chapter topics covered so far at that point. **No note reading during interview.**

WRITTEN EXAMS (EXÁMENES) AND QUIZZES (PRUEBAS):

1. There will be **five (5) chapter or *lecciones*** exams to be programmed through BLACKBOARD OR MySpanishLab.

EXAMS MUST BE TAKEN UNDER INSTRUCTOR’S SUPERVISION. OTHERWISE, EXAMS WILL NOT BE ACCEPTED AS PART OF YOUR GRADE.

Exams will be administered online.

ATTN: The system will penalize you for poorly typed answers (it will mark your answer wrong). Thus, you must answer carefully in Spanish. You will be responsible for the correct orthography in Spanish (punctuation, and word accentuation) as well as grammar. YOU WILL NOT BE ALLOWED TO TAKE EXAMS TWICE.

If you have difficulty with this approach, please find an instructor that is not using this evaluation system.

FINAL EXAM

2. **The final exam will be comprehensive.** That is, it will cover everything since day 1. Exams and quizzes will cover geography, grammar, homework assignments, and class discussions on history, vocabulary, and culture. FINAL EXAM WILL BE HELD ON TUESDAY, JANUARY 31th, 20017.

NOTE: ALL STUDENTS MUST TAKE THE FINAL EXAM ON THE ASSIGNED DATE. WORK OR HEALTH RELATED EXCUSES MUST BE VERIFIABLE. PLEASE LET THE INSTRUCTOR KNOW ABOUT WORK RELATED EVENTUALITIES 2 WEEKS IN ADVANCE.

Please note that exams are going to be administered in the first hour, don't be late otherwise you will lose time. There will be **NO MAKE-UP TESTS OR QUIZZES** -Except in cases of documented emergencies, at the discretion of the professor. For reasons of fairness and the integrity of the class, there are **NO EXCEPTIONS**. **Make sure you plan on getting to class on time and always come prepared.**

- **PICTURE DAY (NO PICTURE DAY)**

Every Friday you are to bring a photograph to class similar in length and width to the one shown by your professor on the first week of instruction(from a magazine, journal, or newspaper). Any type of print media will do.

The photograph must be reflective of a vocabulary or grammar aspect studied in class in order for students to get credit. Therefore, it has to be reflective of a particular chapter's context.

Note: THERE WILL BE NO SPECIAL EXAM PREPARATION HANDOUTS PROVIDED BY INSTRUCTOR. THE ONLINE DIAGNOSTIC (RECAPITULACION) TESTS SERVE THAT PURPOSE.

Also note: when doing homework and taking exams, you are to save your answers constantly, every 30 sec. or so, in case there is a system disconnect. If you lose your data, you will have to submit your answers again.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider:** specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue

with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.

Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

ACADEMIC INTEGRITY

Cheating and plagiarism can result in any one of a variety of sanctions. Such penalties may range from an adjusted grade on the particular exam, project, or assignment to a failing grade in the course at the discretion of the instructor subject to certain conditions. The instructor may also summarily suspend the student for the class meeting when the infraction occurred as well as the following class meeting; extreme cases can result in extended suspension or expulsion as stipulated by the college's Disruptive Student Behavior Policy.

Students will treat each other and the professor with verbal and nonverbal dignity and respect. Do not use profanity under any circumstances. Offensive behavior of any kind will not be accepted. SEE STANDARDS OF STUDENT CONDUCT BELOW.

STUDENTS WITH DISABILITIES STATEMENT:

PLEASE SEE APPROPRIATE SECTION IN COLLEGE CATALOGUE.

Any students with a documented disability who may need additional accommodations should notify the instructor or the Disabled Student Program and Services (DSP&S) office as soon as possible.

Disabled Student Programs and Services is designed to provide supportive services to students with physical disabilities, learning disabilities, psychological disabilities, developmental delay, acquired brain injury, visual impairments, health problems and to students that are deaf and hard of hearing. The program provides priority registration, counseling, class scheduling, tutoring, mobility assistance, interpreting, alternate text production, adaptive physical education, special parking, and health and wellness assessments.

We are located in the
Mel Wendrick Access Center (Building 2100)
(760) 355-6312 or (760) 355-4174 (TDD)

ATTENTION: IF YOU ARE DSPTS STUDENT, MAKE SURE YOU INFORM THE INSTRUCTOR ON THE FIRST DAY OF INSTRUCTION. IT IS UNFAIR TO YOU AND

TO THE INSTRUCTOR IF YOU DO NOT TAKE ADVANTAGE OF DSP&S ACCOMODATIONS (TUTORS, PROCTOR, EXAM TAKING, ETC.)

IMPORTANT DATES: CHECK THIS WEBSITE:

SEE CALENDAR FOR IMPORTANT DATES

<https://www.imperial.edu/courses-and-programs/academic-calendars/>

Bienvenidos a la clase de español...

CRONOGRAMA TENTATIVO DEL CURSO

SEE "SEMANAS" ON BLACKBOARD/CANVAS FOR ACTIVITY SCHEDULE

MyLanguage Lab Information Tours:

**Take a Tour - Student : MyLanguageLabs 2012-2013
Release**

http://www.youtube.com/watch?v=bcO1_FqESaA&feature=autoplay&list=PL438260E1CA115A66&playnext=1

STANDARDS OF STUDENT CONDUCT

Imperial Valley College is maintained for the purpose of providing students in the community with programs of instruction in higher education. The College is concerned with the fostering of knowledge, the search for truth and the dissemination of ideas. Free inquiry and free expression are indispensable to the achievement of these goals. As members of the College community, students are encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. Students at Imperial Valley College may rightfully expect that the faculty and administration will maintain an environment where there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on campus. As members of the College community, students shall be encouraged to develop the capacity for critical judgement and to exercise their rights to free inquiry and free speech in a responsible, non-violent manner. Students shall assume an obligation to conduct themselves in a manner compatible with the college's function as an educational institution. Students shall observe the rules and regulations of the College and shall refrain from conduct which interferes with the College's

teaching and administration, or which unreasonably interferes with the rights of others. Misconduct while on the college campus, or at a College-sponsored function for which students and student organizations are subject to disciplinary action includes, but is not limited to, the following:

(1) Willful disobedience to lawful directions of College officials acting in the performance of their duties.

(2) Violation of College rules and regulations, including those concerning student organizations, the use of College facilities, or the time, place and manner of public expression or distribution of material.

(3) Dishonesty, such as cheating, or for knowingly furnishing false information to the college.

(4) Willful persistent smoking where smoking has been prohibited.

(5) Unauthorized entry to, or use of College facilities.

(6) Forgery, alteration, or misuse of College documents, records, or identification.

(7) Disruption of classes, administration, disciplinary procedures or unauthorized College activities.

(8) Theft of, or damage to property belonging to the College, a member of the College community, or campus visitor.

(9) Disorderly, lewd, indecent, or obscene conduct or expression.

(10) Assault, battery, or the threat of force or violence directed toward any member of the College community or campus visitor.

(11) Unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance and possession, use, or distribution of alcohol.

(12) Possession, while on the College campus or at a College sponsored function, of any instrument or weapon of a kind commonly known as a blackjack, fire bomb, billy club, brass knuckles, dagger, or firearm (loaded or unloaded) such as a pistol, revolver, or rifle, or any knife having a blade longer than five (5) inches, any switch-blade longer than two (2) inches, or any metal pipe, bar, or instrument used, or intended to be used as a club, or to be used to threaten bodily harm.

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(13) Commission of any crime on campus, or commission of a crime off-campus, when such off-campus crime is of such a nature that the College needs to impose sanctions in addition to those imposed by the criminal authorities for the protection of other students, or to safeguard the academic process.

Violation of such rules are subject to the following types of disciplinary actions.

(1) Warning.

(2) Reprimand.

- (3) Disciplinary action.
- (4) Restitution, reimbursement for damage or misappropriation of property.
- (5) Suspension or removal by instructor.
- (6) Expulsion

The complete policy on Standards of Student Conduct, Disciplinary Action, and Due Process can be found in the Handbook for Faculty Advisors and Student Leaders in the Student Affairs Office or online at <http://student.imperial.edu>.

IMPORTANT NOTE:

Your instructor reserves the right to amend any aspects of this outline
It is your responsibility to keep track of changes announced in class

THE AMOUNT OF EXAM QUESTIONS DOES NOT EQUATE TO THE PERCENTAGE VALUE OF EXAMS. THUS, EXAMS WILL CONTAIN AS MANY QUESTIONS AS NECESSARY.

Professor: Javier Rangel
SEMESTER
Español
CRN :

COURSE OUTLINE AGREEMENT

Course agreement contract: By signing this note understand and agree to comply with the information outlined in the course syllabus and with the instructions of conduct of the instructor.

Name :(print) _____

Signature: _____

Date: _____

Please return to the instructor on the second class meeting, after reading the syllabus carefully.