

**Basic Course Information**

Semester	<b>Fall 2016</b>	Instructor's Name	<b>Pompeyo R. Tabarez</b>
Course Title & #	<b>AJ 106 Principles and Procedures of the Justice System</b>	Instructor's Email	<b>Pompeyo.tabarez@imperial.edu</b>
CRN #	<b>10890</b>	Webpage (optional)	<b>N/A</b>
Room	<b>3211</b>	Office (PT Faculty:809)	<b>N/A</b>
Class Dates	<b>Aug. 15 to Dec. 9, 2016</b>	Office Hours (n/a for PT Faculty)	<b>N/A</b>
Class Days	<b>Friday</b>	Office Phone # (PT may use dept. number)	<b>(780)355-6280</b>
Class Times	<b>11:20 to 2:30 P.M.</b>	Who students should contact if emergency or other absence	<b>Rhonda Ruiz</b>
Units	<b>3.0</b>		

**Course Description**

This course provides an examination and analysis of due process in criminal proceedings from pre-arrest through trial and appeal utilizing statutory law and state and constitutional precedents.

**Student Learning Outcomes**

Upon completion of this course, student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate an understanding of the U.S. Constitution and Amendments, especially those pertaining to the Justice System. (ILO1, ILO2, ILO4)
2. Demonstrate an understanding of the U.S. Criminal Justice System, to include: Law Enforcement, Court System, and Correctional System. (ILO1, ILO2, ILO4)
3. Demonstrate and understanding of trial procedure to include: Testimony of Witnesses, Presentation of Evidence, and Presumption of Innocence. (ILO1, ILO2, ILO4)

**Course Objectives**

Upon satisfactory completion of the course, students will be able to:

1. Explain the historical development of law and establishment of the American Criminal Justice System; and demonstrate an understanding of Constitutional rights and due process.
2. Identify and distinguish the requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests.
3. Recognize the legal requirements associated with the defendant's right to an arraignment; pre-trial motions, etcetera.
4. List the types and appropriate uses of pleas listed in the California Penal Code.
5. Explain the role of the judge, attorneys and other participants in the trial setting.
6. Describe the trial process from motions to the verdict.
7. Describe the history and role of the jury within the Criminal Justice System, the jury selection process, case law and new statutory changes affecting the jury process.

8. Explain sentencing history, philosophy and procedures used by the courts.
9. Describe post-trial appeal procedures, remedies and motions made by the trial participants.
10. Identify the different components of corrections and discuss the purpose and procedures of each.
11. Describe the juvenile justice system; philosophy and procedures.

### Textbooks & Other Resources or Links

Procedures in the Justice System, 10<sup>th</sup> Edition, Cliff Roberson & Harvey Wallace,  
 ISBN-10: 0132705842                      ISBN-13: 9780132705844

### Course Requirements and Instructional Methods

Instructional Methods will include:

Class Discussion, Group Activities, Lectures, and Simulation/Case Studies presented through selected Audio and/or Visual aids. Student learning progress will be measured through four quizzes, one midterm, one investigative/presentation report, homework, and a final examination.

Students are expected to read and follow the schedule in the course syllabus. Students are expected to read assigned text chapters, lecture notes, and to seek and read additional suggested resources as provided by the textbook and Instructor. In addition, students are expected to be alert and attentive with note taking in class and have a demonstrated desire to participate in any discussion.

All assignments are due on the date stated by the instructor. Late assignments will be subject to reduction of points. Make every effort to turn in your assignments on time or you may receive a zero for that assignment. Failure to take a test will result in a zero for that test unless prior approval is given by the instructor. Tests will be 30 minutes long unless otherwise stated by the instructor.

If you are late to class, you will not be given extra time to take the test. Bring a No. 2 pencil on test days. You must communicate to your instructor any problems that you are having with the course.

All special instructions for the investigative report and/or writing assignment(s) are to be followed precisely. The Instructor will announce all deadlines and instructions as well as provide reminders about the pace or flow of the course.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

POSSIBLE POINTS	FINAL GRADES
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<b>Four quizzes, 50 points each</b>	<b>200 points</b>	A = 585-650 90 to 100 % B = 520-584 80 to 89 % C = 455-519 70 to 79 % D = 390-454 60 to 69 % F = 0-389 Less than 60%
<b>Midterm Exam</b>	<b>100 points</b>	
<b>Investigative Report/Presentation</b>	<b>100 points</b>	
<b>Class participation/attendance</b>	<b>50 points</b>	
<b>Final Exam</b>	<b>200 points</b>	
<b>Total</b>	<b>650 points</b>	
<b>Extra credit upon instructor's approval 0 to 50 points</b>		

### Attendance

- **A student who fails to attend the first meeting of a class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.**
- **Regular attendance, showing up on time and not leaving early, is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. After the second unexcused absence, students may lose 20 points per every additional unexcused absent. To avoid the 20 point deduction, all request for excused absences must be submitted in writing and with the appropriate documentation via e-mail at [pompeyo.tabarez@imperial.edu](mailto:pompeyo.tabarez@imperial.edu), no later than one day before the scheduled class.**
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- **Two unexcused absences before the drop deadline will suffice to drop a student without further notice.**
- **Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence.**
- **(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.) Refer to pages 15 – 16 of your General Catalog for "ATTENDANCE AND AUTOMATIC WITHDRAWALS"; it is YOUR RESPONSIBILITY!**

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider**: specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.

- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

## Academic Honesty

### Required Language

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

## Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

## Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

## Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

## Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at [http://www.imperial.edu/index.php?option=com\\_docman&task=doc\\_download&gid=4516&Itemid=762](http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762)

**Information Literacy**

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

**Anticipated Class Schedule / Calendar**

**\*\*\*Tentative, subject to change without prior notice\*\*\***

<b>Date or Week</b>	<b>Activity, Assignment, and/or Topic</b>	<b>Assignments</b>
<b>Week 1</b> Aug. 19	Introduction & Syllabus Review Chapter 1: An Introduction to the Justice System	Read Chapter 1
<b>Week 2</b> Aug. 26	Chapter 2: Search and Seizure	<b>Read Chapters 2</b>
<b>Week 3</b> Sept. 2	Chapter 3: Arrest and Custody	<b>Read Chapters 3</b>
<b>Week 4</b> Sept. 9	<b>Quiz # 1 (Ch. 1,2,3)</b> Chapter 4: Law Enforcement and the Citizen on the Street	<b>Quiz #1</b>
<b>Week 5</b> Sept. 16	<b>Chapter 5: Privilege Against Compulsory Self-Incrimination</b>	<b>Read Chapters 5</b>
<b>Week 6</b> <b>Sept. 23</b>	<b>Chapter 6: Charging and Initial Appearance</b>	<b>Read Chapters 6</b>
<b>Week 7</b> Sept. 30	<b>Quiz #2 (Ch. 4,5,6)</b> Chapter 7: Assistance of Counsel	<b>Quiz #2</b>
<b>Week 8</b> Oct. 7	<b>Midterm (Chapters 1,2,3,4,5,6 )</b> Chapter 8: Pretrial motions, Hearings, and plea negotiations	<b>Midterm</b>
<b>Week 10</b> Oct. 21	<b>Chapter 9: Courtroom Evidence</b>	<b>Read Chapters 9</b>
<b>Week 11</b> <b>Oct. 28</b>	<b>Quiz 3 (Ch. 7,8,9)Chapter 11: Trial Procedure</b>	<b>Quiz # 3</b>
<b>Week 12</b> Nov. 4		<b>Read Chapters 10</b>

	<b>Chapter 10: Jury</b>	
<b>Week 11</b> Nov. 11	<b>Chapter 11: Trial Procedure</b>	<b>Read Chapters 11</b>
<b>Week 14</b> Nov. 18	<b>Chapter 12: Deliberation of the Jury and the Verdict</b>	<b>Chapters 12</b>
<b>Week 15</b> Nov. 25	Quiz 4 ( <b>Ch. 10,11,12</b> )	<b>Quiz 4</b>
<b>Week 16</b> <b>Dec. 2</b>	Review Chapters 1 – 14 in preparation for Final Exam	<b>Review Chapters 1 - 14</b>
Week 17 Dec. 9	Investigative Reports Presentations Final Exam <b>(Chapters 1 to 14)</b>	Final Exam
	<b>***Subject to change without prior notice***</b>	