

## **SYLLABUS**

### **English 041 Conversation 1**

**Fall 2016/Class Dates** (Aug. 15 – Sept. 21, 2016)

**Instructor:** Margarita Garcia

**Phone:** (760) 791-4239

**Emergency Number:** Maria Sell at (760) 355-6337

**E-mail:** [margie.garcia@imperial.edu](mailto:margie.garcia@imperial.edu)

**Class meeting:** Tue./Thurs. 5:00 pm - 6:20 pm

**Course Code:** #10373

#### **Course Description:**

ESL 41 is a short-term intensive course designed for students to participate in a variety of exchanges in academic and workplace environments. Topics include: opening, maintaining and closing a conversation, describing things, places and people.

**Textbook:** A Conversation Book 1: English in Everyday Life, 4<sup>th</sup> Edition

By: Tina Kasloff Carver and Sandra D. Fotinos-Riggs

**Course Objective:** \*Students will be able to:

1. Demonstrate competency in opening, maintaining and closing a conversation.
2. Demonstrate competency in asking for repetition, clarification and explanation.

3. Demonstrate competency in describing things, places and people and instructing people how to do things.

### **Student Learning Outcomes (SLO's)**

#1 Students will be able to demonstrate ability to open and close a telephone conversation.

#2 Students will be able to ask for permission, help and advise.

### **Attendance Policy:**

ESL 041 meets Tuesday and Thursday 5:00 pm – 6:20 pm.

A student who fails to attend the first meeting of a class will be dropped by the instructor as of the first official meeting of the class.

It's important that you attend class due to the amount of information and work that will be covered in each session.

A student who continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped.

### **Classroom Expectation:**

1. Participate in classwork groups.
2. Homework must be completed by the following class meeting.
3. It is very important to try to speak English in class (with the teacher and your fellow classmates).

4. Let us be respectful to the teacher and the students by turning off your cell phones during the class period. The students appreciate your respect of allowing them to focus on the materials at hand without disturbance.
5. Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

**Grading Criteria:**

Homework, classwork, quizzes, oral assignments and final exam will count for your final grade at the end of the semester.

90% - 100% = A

70% - 79% = C

80% - 89% = B

60% - 69% = D

\*\*Any students with a documented disability who may need educational need educational accommodation should notify the instructor or the **Disable Students Programs and Services** office as soon as possible.

Visit or Call DSP&S

Room 2109

(760) 355-6312

**Health Services:**

Students have counseling and health services available, provided by the prepaid Students Health Fee. IVC now also has a full-time mental health counselor. The IVC Students Center is located in the Health Science building in Room 2109.

**Additional Help:**

**Learning Labs:** There are several “labs” on campus to assist you through the use of computers, tutors or combination.

**Library Service:** You have access to tutors in the Learning Center, study rooms for small groups and online access to wealth of resources.