

Imperial Valley College Course Syllabus

Basic Course Information

Semester	Fall 2016	Instructor Name	Judy Cormier
Course Title & #	English 09	Email	judy.cormier@imperial.edu
CRNs #	10226	Webpage	Available on the IVC home page under faculty websites
Room	3000	Office	2797
Class Dates	Aug. 15-Dec. 5	Office Hours	MW 1:00-1:30 TuTh 1:00-2:30
Class Days	MWF	Office Phone #	X6709
Class Times	2:00-3:15	Office contact if student will be out or emergency	Email
Units	4		

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, non-degree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)

- Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
- Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
- Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources

- Ackley, Katherine Anne. *Perspectives on Contemporary Issues* 7th ed. Cengage. 2015.
ISBN: 13:978128542584-9
- Print out syllabus outline and handout package.
- Physical dictionary (no electronics).
- Highlighter marker, **black** pens (no Sharpie-type markers), pencils, white-out.
- Paperback secure binder for portfolio materials.
- Standard (large) size Blue Book or Green Book (needed for department exam).
- Loose-leaf 11 x 8 ½" white notebook paper (preferably without plastic striping).
(Get proper size notebook paper.)

These materials are required. We will be using them extensively.

Course Requirements and Instructional Methods

English 09 Portfolio

I may make changes in this portfolio. Assignments are scored 1.0 to 6.0 and averaged.

25%—Sentence combining and various essays scored individually.

25%—Portfolio: reader response logs and uncollected essays.

25%—Research paper.

25%—English department essay exam (final exam).

Course Grading Based on Course Objectives

- Papers are awarded points based on a six point scale. Points reflect the overall quality of the work turned in, how complete the work is, and whether the instructions for the assignment were properly followed.
- Papers that do not demonstrate competency in the basic writing skills of grammar, spelling and punctuation will not receive passing scores. (See essay rubric below for specific grading criteria.)
- Editing and conferencing days are part of your grade for the essays and research paper.

Scale: 6.0-5.0=A 4.9-4.0=B 3.9-3.0=C 2.9-2.0=D 1.9-1.0=F 0=Missing or incomplete

Criteria for a High- Quality (A) Paper

ORGANIZATION:

This paper has a clear organization that avoids repeating ideas. It uses a variety of transitional words and phrases effectively to link thoughts together. Each point in the paper is clear and distinct. It has a distinct introduction that effectively leads up to the thesis. The thesis statement is clear and narrow enough to focus the paper. The rest of the paper supports the thesis. The conclusion ends the paper in an effective manner.

DEVELOPMENT:

Body paragraphs are fully developed with at least seven sentences and specific examples used as needed to prove the points. The introduction leads up to the thesis and is developed as a paragraph, not just a couple of sentences. The paper is the assigned length.

CRITICAL THINKING:

This paper shows the student's ability to take information and discuss the relevancy, accuracy or importance of that information. Opposing points of view are discussed, if applicable. Good quality and helpful examples are used. Conclusions avoid summary.

RESEARCH:

This paper follows MLA format precisely. The works cited page is done correctly and includes at least four or five entries. Internal citations match the works cited page. The student demonstrates an emerging ability to evaluate sources by using only good quality sources in the paper. There is no plagiarism in this paper.

MECHANICS:

This paper demonstrates excellent grammar, spelling and punctuation skills. There are few or no GPS errors in this paper. The paper has a variety of sentence types and patterns. The paper shows a good command of the English language and no ESL errors will be found.

Paper is clearly written for an academic audience. It is written informal language and idiomatic expressions are kept to a minimum.

Scoring Rubric**5.8-6.0 ("A+") Excellent**

This paper exceeds all of the above criteria and demonstrates advanced skills. You rock!

5.0-5.7 ("A") Very good

This paper meets all of the above criteria and demonstrates solid writing skills. Very good.

4.0-4.9 ("B") Commendable

This paper successfully meets the above criteria but may have a few mechanical errors or minor problems. It might be a little weak in critical thinking. Use of college-level vocabulary may need improving. This paper is pretty good.

3.2-3.9 ("C") Acceptable

This paper shows a general competency in the above criteria but still has some noticeable problems. Basic GPS skills are OK but still show occasional errors. The paper might be a little short or the paragraphs maybe slightly underdeveloped. The thesis statement or conclusion might be a little weak. Examples or evidence may be minimal or superficial. The paper is unimpressive but functional.

2.9-3.1 (“D+/C-”) Borderline

This paper is on the edge and not really acceptable. Critical thinking may be minimal and shaky. Evidence and examples are probably of poor quality. Research may not be done in depth or embedded properly. It probably has frequent GPS errors. Lack of effort, lack of preparation, or lack of editing may be showing. Review your textbook and class notes. Apply what you learned to your writing. Time for some serious studying!

2.0-2.8 (“D”) Not acceptable: Below minimum standards

This paper does not show competency in most of the above criteria. There are far too many errors or problems. The paper may be too short. Command of mechanics may be very shaky. Editing may be minimal or non-existent. Student may not understand the subject, the assignment, or the reading. The paper might not follow proper MLA protocol.

1.0-1.9 (“F”) Very poor

This paper has significant or pervasive problems. The writing skills demonstrated may not be sufficient for success in this class. The student might not have understood the assignment or the material. Instructions for the paper might not have been properly followed. Research may be minimal or lazy. The paper may be using unacceptable or poor-quality sources. Paper may be incomplete.

0 (“F”) Missing or not accepted for scoring

This paper was never submitted or it was not accepted for scoring. It might be incomplete or submitted too late. The paper might be showing signs of plagiarism.

Homework and Late Work:

- I may refuse to accept late work. Homework due dates are listed in the class outline.
- If I do accept your late work, it will lose points. I do not accept incomplete assignments.
- I may make changes in the outline or portfolio as needed.
- **Keep all graded papers.** These are like receipts for you in case you suspect an error in your final grade. If you do not have the papers, there is nothing I can do, and the grade will have to stand as is.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.
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- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.
- If you choose to stop attending class, it is your responsibility to drop yourself officially. If you stop attending class and do not drop, you may receive an “F” in the class.
- Come on time and stay until the class is dismissed. Don’t forget to sign the roll sheet. If you forget, you will be marked absent. Don’t let anyone else sign you in.
- If you are absent, find out what you missed right away and complete it in a timely manner.

Classroom Etiquette

- Try to be on time to class. Straggling in late (especially on a regular basis) is rude and distracting.
- Please use the bathroom and cell phone before or after class. Unless you have a biological emergency, it is rude and disruptive to just get up and walk out.
- No food in the classroom. No soda cups with straws and no coffee cups.
- In an **English** class all group discussions are conducted in English.
- Avoid vulgar or “street” language during discussions. Don’t assume **everyone** in your group uses that kind of language or approves of it. In other words, let’s show some *class* in this class!

- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
- **I require cell phones to be not just turned off, but put away off the desk. Do not be using your cell phone during class, or I may ask you to leave.**

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly cite a source, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Student Services and Support

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Resources:

- The skeleton lecture notes can be found on my website or on Canvas. Skeleton notes do not always have a lot of explanation with them. They can be helpful for review, but they are not meant to take the place of being in class and hearing the lecture.
- If you feel that you need more sentence practice than we have time for, check out these O.W.L.s (Online Writing Labs) for more grammar practice as well as for other writing topics: <http://owl.english.purdue.edu/>. (Click on non-Purdue instructors and students.) or www.roanestate.edu/owl
- To access my website go to the IVC home page. Click on **Home** at the top. Click on **faculty websites**. Find my name and click on that.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **Student Health Center.** A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.

- **Mental Health Counseling Services**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC **Mental Health Counseling Services** at 760-355-6196 in Room 2109 for more information.

Disabled Student Program and Services (DSP&S)

Any student with a documented disability who may need educational accommodations should notify the instructor and the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100. Contact them at 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Class Anticipated Course Schedule / Calendar

MWF

ENGLISH 09 CLASS OUTLINE

Fall 2016

I may add, change or eliminate assignments in order to better serve the needs of the class.

All phones are to be kept off the desk and put away.

Page numbers reference *Perspectives on Contemporary Issues 7th ed.*

August**M 15**

TOPICS: Introduction to class. Tour of the syllabus.

HW: Buy text and materials. Print out package materials (near the syllabus).

Read "Writing a Critique" pp. 57-66.

W 17

DUE: -----

TOPICS: How we learn (U.R.A.). Long-term & short-term memory.

HW: Type up writing sample essay (strategy for success).

➡ *Turn in a printed copy of this paper to me next class.*

Read "Reading Critically" pp. 3-13.

F 19

DUE: **"Strategy for success" paper conferencing.**

TOPICS: How to do the writing portfolio and how to do the reader response logs.

Establishing style, tone and voice. (You can use this lecture to help you with your response logs)

➡ Begin troublesome words list.

HW: **Do assigned reading and reader response log #1. Put this in your portfolio.**

Read "Writing a Summary" pp. 49-53.

M 22

DUE: -----

TOPICS: Grammar errors.

HW: Work on reader response log.

➡ *Keep going back to your portfolio and fixing up your papers throughout the semester.*

Read "Writing an Argument" pp. 77-84.

W 24

DUE: -----

TOPICS: Punctuation errors.

HW: Work on reader response log.

Read "Revising Your Paper Globally" and other topics pp. 34-43.

F 26

DUE: -----

TOPICS: Sentence combining and sentence variety.

HW: **Do assigned reading and reader response log #2. Put this in your portfolio.**

Work on sentence combining handout.

M 29

DUE: -----

TOPICS: Forming and evaluating thesis statements.

HW: Work on sentence combining handout.
Work on reader response log.

W 31

DUE: -----

TOPICS: **Preliminary evaluation of “Winning.”**

Focusing and developing paragraphs. Eliminating redundancy.

Superficial vs full development.

HW: Work on sentence combining handout.

Work on reader response log.

➡ *Sentence combining is due next class.*

September**F 2**DUE: **Sentence combining.**

TOPICS: Essay introductions.

HW: **Do assigned reading and reader response log #3. Put this in your portfolio.**

M 5 Labor Day

W 7

DUE: -----

TOPICS: Essay conclusions.

HW: Work on reader response log.
Read “The Writing Process” pp. 23-33.

F 9

DUE: -----

TOPICS: Hallmarks of informal language and other common errors to avoid.

Writing and evaluating point-centered essays.

HW: **Do assigned reading and reader response log #4. Put this in your portfolio.**

M 12

DUE: -----

TOPICS: **Re-evaluating “Winning.”** The writing process. Outlining strategies

HW: Work on reader response log.

➡ *Bring writing materials to next class. NO PHONES OR COMPUTERS.*

W 14

DUE: -----

TOPICS: Introduction to MLA formatting for cursive papers.
Preparation for essay #1: Brainstorming and outlining.

HW: Work on reader response log.

*Do not take any of your preparation materials or drafts home, unless instructed to do so. If you take the materials home, I may not accept your paper. No photographs.***F 16**

DUE: -----

TOPICS: Drafting of essay #1.

HW: **Do assigned reading and reader response log #5. Put this in your portfolio.****M 19**

DUE: -----

TOPICS: Editing and conferencing of essay #1. Review scoring criteria.

HW: Work on reader response log.

*Another reminder: Some essays I will have you turn in for individual scoring. If I do not collect your essay for scoring, I will give it back to you. Take it home, type it up, and put it in your portfolio. I do not give advance warning about which papers I will collect. If you are not here when I collect an essay, your paper will lose points for being late.***W 21**DUE: **Essay #1.**

TOPICS: Final drafting of essay #1.

HW: Work on reader response log.

F 23

DUE: -----

TOPICS: Preparation for essay #2: Brainstorming and outlining.

HW: **Do assigned reading and reader response log #6. Put this in your portfolio.****M 26**

DUE: -----

TOPICS: Drafting of essay #2.

HW: Work on reader response log.

W 28

DUE: -----

TOPICS: Editing and conferencing of essay #2.

HW: Work on reader response log.

F 30DUE: **Essay #2.**

TOPICS: Final drafting of essay #2.

HW: **Do assigned reading and reader response log #7. Put this in your portfolio.****October****M 3**

DUE: -----

TOPICS: Preparation for essay #3: Brainstorming and outlining.

HW: Work on reader response log.

W 5

DUE: -----

TOPICS: Drafting of essay #3.

HW: Work on reader response log.

F 7

DUE: -----

TOPICS: Editing and conferencing of essay #3.

HW: **Do assigned reading and reader response log #8. Put this in your portfolio.**

Read "Handling Source Material" pp. 63-75.

M 10DUE: **Essay #3.**

TOPICS: Final drafting of essay #3.

HW: Work on reader response log.

W 12

DUE: -----

TOPICS: Introduction to MLA research papers

HW: Work on reader response log.

F 14

DUE: -----

TOPICS: Research papers continued.

HW: **Do assigned reading and reader response log #9. Put this in your portfolio.****➡ *Begin research paper.*****M 17**

DUE: -----

TOPICS: Research papers continued. Library orientation?

HW: Work on reader response log.

W 19

DUE: -----

TOPICS: Preparation for essay #4: Brainstorming and outlining.

HW: Work on reader response log.

F 21

DUE: -----

TOPICS: Drafting of essay #4.

HW: **Do assigned reading and reader response log #10. Put this in your portfolio.**

M 24

DUE: -----

TOPICS: Editing and conferencing of essay #4.

HW: Work on reader response log.

W 26DUE: **Essay #4.**

TOPICS: Final drafting of essay #4.

HW: Work on reader response log.

F 28

DUE: -----

TOPICS: Preparation for essay #5: Brainstorming and outlining.

HW: **Do assigned reading and reader response log #11. Put this in your portfolio.**

M 31

DUE: -----

TOPICS: Preparation for essay #5: Brainstorming and outlining continued.

HW: Work on reader response log.

November**W 2**

DUE: -----

TOPICS: Drafting of essay #5.

HW: Work on reader response log.

F 4

DUE: -----

TOPICS: Editing and conferencing of essay #5.

HW: **Do assigned reading and reader response log #12. Put this in your portfolio.**

M 7DUE: **Essay #5.**

TOPICS: Final drafting of essay #5.

HW: Work on reader response log.

W 9

DUE: -----

TOPICS: Preparation for essay #6: Brainstorming and outlining.

HW: **Do assigned reading and reader response log #13. Put this in your portfolio.****F 11 Veterans' Day****M 14**

DUE: -----

TOPICS: Drafting of essay #6.

HW: Work on reader response log.

W 16

DUE: -----

TOPICS: Editing and conferencing of essay #6.

HW: Work on reader response log.

➡ **Reminder: *The research paper is due next class. Editing day is part of your grade for the paper. Bring in the completed paper, typed and printed out. Don't forget the works cited page!***

F 18DUE: **Completed research paper for editing**

TOPICS: Editing of research paper.

HW: *Carefully edit reader response logs and other portfolio materials.***Finish research paper.****21-25 Thanksgiving****M 28**DUE: **Essay #6. Research paper.**

TOPICS: Final drafting of essay #6.

HW: *Carefully edit reader response logs and other portfolio materials.***W 30**

DUE: -----

TOPICS: Tips for taking timed essay tests. Spelling tips.

HW: *Carefully edit reader response logs and other portfolio materials.*

➡ ***Portfolio and logs are due next class. Put them in order in a binder.***

➡ ***Department exam next class. Bring your large size Blue Book or Green Book.***

December

F 2

DUE: Department test. Writing portfolio and response logs.

TOPICS: English Department final exam.

HW: -----

M 5

DUE: -----

TOPICS: Homonyms and homophones. Last day of class.



Have a great break!